

Minutes of Town Hall Committee held on 30th May 2019 at the Town Hall Eye at 7:30 pm

Persons present: Cllrs Byles (Chair), Ribchester, Blake and Hudson (Mayor)

1. Apologies received from Cllrs Evitt and Berry (co-opted member)
2. Refuse collection from Town Hall -the emails between MSDC and the Town Clerk were discussed. The Town Clerk to be requested to enquire whether the Town Council could drill a hole in a smaller bin and insert a lock to prevent the public using the Town Council's green bin.
3. A new leaflet and social media to promote the Town Hall. The draft of the new leaflet put together by Sharon Teague and the Chair were approved and it was agreed the way forward to promote the Town Hall was through advertising and the use of social media.
4. A pull up banner to advertise the Town Hall – the design was approved by the Committee. The Chair will find out the cost and authorise the expenditure if advised she has power to do so.
5. Relationships with neighbours. There has been a problem with one event and an email complaining about noise was received by the Chair who has visited the neighbour concerned. It was agreed vigilance is needed to check on events to make sure they are not too noisy in the future.
6. An audio system for the Town Hall – deferred to next month's meeting.
7. Lighting in the Town Hall Council chamber – it is planned to replace the present strip lighting with some simple spotlights, and we have money in our budget to do this. Cllr Berry has been in touch with our preferred electrician who is very busy at present. Agreed that this matter will be deferred to late September. If our preferred contractor is still busy, we will go out to tender to get this work completed.
8. The hall floor – the Chair reported that the caretaker is ready to clean and polish of the Hall floor in August when there are not too many bookings but would like 2 Councillors to lend a hand in moving chairs etc around. The Chair and Cllr Ribchester agreed to lend a hand to get this done in August.
9. Tables in the Council chamber agreed the Chair will ask English & Continental Antiques to look at the tables to see whether they could have the unattractive green baize removed and be polished like the cupboards have been.
10. Perspex panels to cover glass on front door of the Hall The Committee looked at the glass panels in the front door of the Town Hall and agreed the Chair should investigate having Perspex panels inserted in front of the front door so that no burglar can smash through the glass and undo the front doors.
11. The lightning conductor on the Clock Tower the expense of keeping this item in good repair was noted.
12. The next meeting 27th June at 7pm at the Town Hall.

No resolutions to Town Council

The meeting ended at 9pm.