

EYE TOWN COUNCIL – SUB COMMITTEE MEETING RECORD

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| Name of Sub-committee | Finance and Governance |
| Date and start time of meeting | Wednesday, December 2, 2015, 8:00pm Council Chamber |
| Councillors present | N. Ford, A. Evitt, S. Hooton, R. Barnett (clerk) |
| Apologies | P. Gould, M. Ford |
| Members of public present | None |
| Discussion Points | |
| <p>The primary focus of the meeting was to review and prepare a final draft budget 2016/17 for review at the December full council meeting. Accordingly, each budget line was reviewed. Discussion took place about whether funds could be found in the following years budget to accommodate office provision in Eye for the clerk. It was felt that this would facilitate contact with the public and would also provide a central location for the clerk to receive documents, invoices, etc. Given that an office could be obtained at a minimal cost from the Volunteer Centre, it was agreed to propose the addition of this item to the budget.</p> <p>The committee also reviewed the clerk’s role. Discussion took place about how to ensure that workload was manageable and prioritised. It was agreed that the clerk would keep track of her hours until the next meeting which would allow for further discussions to take place.</p> <p>The clerk provided an update on the progress toward Quality Council Status. The committee noted the large amount of work that the clerk had put into progressing this item. Discussion however took place about the feasibility of meeting the end of year deadline. It was agreed that the clerk do her best but accepted that the deadline might not be realistic given other current projects and the need to ensure that all of the day-to-day council matters were kept up to date.</p> | |
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