

Agenda

Finance and Governance
Wednesday, April 13, 2016, 7:30pm
Eye Town Hall

1. Apologies for absence
2. Minutes of previous meeting
3. Chairs Actions
4. Staffing
 - To discuss new office - any areas of concern
 - Pensions
 - New caretaker - terms
 - Office allowance
5. Finance
 - End of year accounts
6. Governance
 - Consider possible cooption of new councillor
 - To confirm appointment of new internal auditor
 - To discuss any necessary items related to the Annual Town meeting
 - To discuss succession planning
7. Documents (to include policies, procedures and protocols)
8. Tendering, Contracts and Agreements
 - Review revised insurance quote
9. Health and Safety (including risk assessments)
 - To receive any update on the allotments/agricultural tenancy
10. Grants and Donations
11. Reports and Updates
 - To receive an update on Eye Partnership and progress toward financial spend assessment
12. Correspondence and Referrals
 - Review letter from Don Chambers re: water pipe
 - To receive any update on the Paddock House site
13. AOB
 - Power of Competence
14. Date of next meeting

