



EYE TOWN COUNCIL

AGENDA

**Events Committee of Eye Town Council
to be held on 1st October at 7:00 pm at the
Town Hall, Council Chambers, Eye, Suffolk**

For consideration:

1. Apologies and Approval of Absences
2. To receive and confirm the minutes of the last meeting on the 3rd September 2018 (attached).
3. Update on preparations for Remembrance Sunday
 - Risk Assessment for event (attached)
 - Service Sheet – content to be updated and agreed with Church representatives
 - Update on Road Closure
4. Update on preparation for Christmas Evening 7th December.
 - Christmas light contract
 - Update from Cllr Walker on light checks and installation date.
 - Consider any changes required in the contract for re-letting.
 - Risk Assessment for event – Business Forum
5. Any other business

Agree a schedule of meetings for the next 12 months to be published to allow members of the public to attend if they wish.

6. Next meeting to be arranged