

# EYE TOWN COUNCIL – SUB COMMITTEE MEETING RECORD

Name of Sub-committee	Events
Date and time of meeting	Tuesday 12 <sup>th</sup> April 2016 8.15pm
Councillors present	Chair: Cllr M Ford with Cllrs Evitt, Molesworth Apologies: Evitt
Members of public present (continue overleaf if necessary)	P McSheehy, Apologies: B Salter, B Fraser,
<b>Purpose of Meeting:</b> To discuss various matters linked to events	
<b>Discussion and Summary of agreed actions:</b> <ol style="list-style-type: none"> <li>1. <b>Declarations of interest:</b> None</li> <li>2. <b>Last meeting:</b> Agreed notes of last meeting and will pick up on any remaining matters arising if not covered in the agenda.</li> <li>3. <b>Matters arising:</b> None</li> <li>4. <b>Items of correspondence:</b> None</li> <li>5. <b>Previous events:</b> <ol style="list-style-type: none"> <li>a. Spring Clean Eye/Clean for the Queen – this event was successful and we had some new volunteers.</li> <li>b. Commonwealth Day – a good event, many people from the town turned out to watch and enjoyed refreshments afterwards. The involvement from the primary school was key to making this successful.</li> <li>c. History Alive Day organised by ETHIC was not well supported by the town.</li> </ol> </li> <li>6. <b>Coming events:</b> <ol style="list-style-type: none"> <li>a. Queen’s birthday: lighting the beacon on Thursday 21<sup>st</sup> April at the Castle            The beacon will be lit at 8.15 pm, and everyone will sing Happy Birthday beforehand. MF to check with St John if he can ring the tenor bell in the lead up to singing Happy Birthday. After the beacon is lit we’ll sing God Save the Queen. Having someone to lead this is key - MF to ask Leigh if Tyger would be willing and available to do this.            Mike Smith, who has experience in this type of event, will prepare the beacon. The Mayor will do the lighting.            Currently we have involvement from Save the Children, ETHIC, Queen’s Head and Scouts – there’ll be a BBQ, teas, coffees cake, beer and wine, and a vegetarian curry on offer. Music will be played through an iPad. The Church, Scouts and WI have fundraising stalls.            Rope lights, tables, PA system and extension leads need to be transported from the hall to the Castle – MF can do on Thursday afternoon. AE is available to help.            MF will have posters printed and will put up around town on Friday and will email to town social media sites.</li> </ol> </li> </ol>	

Stalls to have own marquee. If weather forecast is not good MF to ask Toby Pulford if he would be willing to loan his marquees.

AE will monitor fire and lock Castle up at end of night.

- b. 490<sup>th</sup> Memorial dedication 29<sup>th</sup> May – this is being organised by the group although the Council will provide teas and coffees for visitors. The Mayor will make a short welcoming speech on the day
- c. Mayor's Parade – this is being planned by the Clerk and Colin Ribchester.
- d. Open Gardens/Scarecrow – 11<sup>th</sup>-12<sup>th</sup> June – there was no update on the Scarecrow event lead by the Business Forum.

The Committee explored whether a tea party could be put on to mark the Queen's birthday on this weekend but this cannot happen because of the Open Gardens. The flag will need to be raised on the Town Hall.

- e. To be noted – the Annual Town Meeting takes place on Tuesday 10<sup>th</sup> May.
- f. MF made the committee aware that the Dove Players are performing two plays about climate change – On the Beach is on 29<sup>th</sup> April, 7.30 pm at the Town Hall, and Resilience is on 13<sup>th</sup> May, 7.30pm at The Bank.

**7. Any other business:**

- a. Harvest supper: ETHIC is liaising with Chris Bird to get this off the ground. The date for this is Friday 7<sup>th</sup> October.
- b. HM and MF will meet to discuss ideas and suggestions that come out of the tourism workshop that HM attended. Invite BF to this also.

**8. Next meeting: Tuesday 21<sup>st</sup> 8.15pm Town Hall**

Meeting Closed: 21.45pm

Signed: **Maria Ford**

**Return this form to the Town Clerk within one week of meeting date.**