

**Minutes of Town Hall Management and Development Committee**  
**held at Town Hall at 7pm on 8<sup>th</sup> November 2017**

**Persons present**

Cllrs Byles, Smith and Hudson

1. Apologies – received from Cllr Blake
2. Update on reroofing work and phase two tenders received from Cllr Byles which will be given to Town Council next week. This aspect of the minutes is private because it relates to business matters.
3. Various articles and interviews in media about Eye Town Hall noted
4. Hire of tables from Town Hall. It was noted that hiring of tables by Eye groups had led to them being damaged and that they were not returned on time in one instance. Decided that in future a £70 deposit per table would be requested which would be returned on prompt return of undamaged tables.
5. Future management of the Town Hall – Cllr Byles informed the meeting that a Community Interest Company was being formed Friends of Eye Town Council CIC which would fund raise for the Town Hall, raise the profile of the Town Hall and that with Mrs June Gould of the Improvement Group she was looking at the future management of the Town Hall possibly by the CIC.
6. The Budget for the Town Hall 2017-2018 and amendments made by Cllr Byles was approved
7. The completed risk assessment of the Town Hall noted
8. An extendable brush for cleaning cobwebs from the ceiling of the Town Hall was approved. Money to purchase to come from Horkey money and not to exceed £150.
9. Cllr Byles reported she had met the caretaker to agree what his work would be whilst the reroofing works were being carried out.
10. Traffic Cones for Town Hall – agreed those in the Chapel may be used.
11. Improvements to lighting to Town Hall -the Committee did not agree this money should come from the Town Hall budget.
12. Any other business. Recycling – it was agreed that there should be a recycling bin in the Town Hall and that a Town Councillor will remove recycling and dispose of it in a recycling bin to save the Town Council the cost of paying for recycling.

Resolutions to Town Council

None