



EYE TOWN COUNCIL

MINUTES OF EYE TOWN COUNCIL held using video conferencing, on Wednesday 21st April 2021 @ 7:30 pm

Present: Cllrs Walker (Chair), Berry, Evitt, Gibbs, Henderson, Hudson, Mann, O'Mard, Smith, Turner and Town Clerk, Wendy Alcock. 1 member of the public present. Cllr McGregor.

1.0 Opening of the meeting

2.0 Apologies and Approval of Absences - Cllrs Peter Gould, Juliet Talbot, Caroline Byles, Tunie Brandon

3.0 Members Declarations of Interests and Consideration of Requests for Dispensations

3.0 Public Participation - Meeting to be opened.

3.1 County Councillor Report – Cllr. Guy McGregor. Full report in Appendix A.

Cllr Gregor would like to thank ETC for its support over the last years in his term of office as County Councillor.

Cllr Henderson raised that there was no sign on the new roundabout to state the weight limit through the town. Cllr Mc Gregor said that he would follow this up as advanced notice.

3.2 District Councillor Report – Cllr Peter Gould is unable to attend due to pre-election period for the County Elections.

3.3 Members of the Public – to receive questions and matters of concern from those present.

No questions from the member of the public present.

4.0 The minutes of the **Town Council** meeting held on the 17th March 2021 were confirmed.

Proposed by Cllr Evitt , Seconded Cllr Mann – All in favour

5.0 The received and confirm the minutes of the **Town Hall Committee** held on 25th March 2021.

Clerk gave an update on the Town Hall bookings. No questions raised.

6.0 To receive and comment on planning applications and appeals as follows (and consideration of late applications)

6.1	DC/21/01501	Land to the east of 1 st Eye Scout Group HQ	Change of use of former allotment land to F2C areas or places of outdoor sport or recreation
Propose that Full Council supports this application and is pleased that it extends the service range that the scouts provide to the community.			

Signed: Mayor

Eye Town Clerk

Dated

Proposed by Cllr Hudson, Seconded by Cllr Mann – All in favour.			
6.2	DC/21/01915	37 Church Street, Eye	Erection of rear extension.
Propose to Full Council that it supports this application.			
Proposed by Cllr Evitt, Seconded by Cllr Hudson – All in favour.			
6.3	DC/21/01916	37 Church Street, Eye	Listed building consent for above.
See above			
6.4	DC/21/01973	Oak Lodge Retreat, Nicks Lane, Brome and Oakley	Change of use of land for the stationing of 15 holiday lodges
Propose that Full Council supports this application particularly as it encourages visitors and will contribute to growing the economy of the town.			
Proposed by Cllr Walker, Seconded by Cllr Turner. All in favour.			
6.5	DC/21/02033	Castle View, The Rookery, Eye	Installation of door and top light window.
Proposed that Full Council has no objection to this application.			
Proposed by Cllr Berry, Seconded by Cllr Hudson. All in favour.			
6.6	DC/21/02036	37 Castle Street, Eye	Application for works to a Tree in a Conservation Area - Crown reduce back to pruning points by 2.5m 1No Honey Locus at the front of the property
Proposes that Full Council has no objection to this application.			
Proposed by Cllr Smith , Seconded by Cllr Mann . All in favour.			
6.7	DC/21/02097	Hillhouse, 2 Victoria Hill, Eye	Works to trees
Proposes that Full Council has no comments on this application.			
Proposed by Cllr Smith, Seconded by Cllr Mann – All in favour.			
6.8	DC/21/02255	1 The Rookery, Eye	Listed building consent
Proposes that Full Council has no comments on this application.			
Proposed by Cllr Berry, Seconded by Cllr Smith. All in favour.			

7.0 To receive and note Mid Suffolk DC planning decisions or appeals received since the last meeting.

7.1	DC/21/00428	Land Between , Broad Street And Dove Lane, Eye	Planning permission granted.
7.2	DC/21/00684	Oak Lawn Farm, Hoxne Road, Eye	Planning permission granted.
7.3	DC/21/00934	Co-op store, Church Street, Eye	Planning permission granted.
With regard to the application above the committee had made enquiries with regard to what was happening with the storage container currently being used by the Co-op. It was felt that this could be used at the cemetery for storage. Unfortunately, the container is rented so not available for sale.			

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Signed: Mayor



Eye Town Clerk



Dated

The Committee felt that the Co-op should be written to regarding traffic incidents with their delivery vehicles. The Clerk noted that no response had been received to the previous correspondence sent. The Co-op should be encouraged to only use small vehicles for deliveries to the Church Street store. Cllr Brandon to draft correspondence.

Council is minded to note the determinations listed above.

8.0 Other Planning Matters

8.1 APP/21/00002 - Castle Hill Farm – submission to the Planning Inspectorate.

Town Council has given delegated powers for planning committee to draft response against this appeal by the 3rd May.

A submission around the MLM report will be submitted to the planning inspectorate portal.

8.2 HGV Traffic Issues

Propose to Full Council that promotes the principal of developing of a distribution centre on the airfield estate working with MSDC, SCC and EGG with the primary aim of reducing the number of HGVs making deliveries in the centre of Eye.

Proposed by Cllr Berry, Seconded by Cllr Henderson – All in favour.

9.0 To receive and confirm the minutes and recommendations of the **Environment Committee** meeting held on 6th April 2021 and its Extra Ordinary meeting held on the 15th April 2021.

9.1 Propose that Full Council adopts the Green Cemetery Policy as reviewed by the committee.

Proposed by Cllr Smith, Seconded by Cllr Gibbs – All in favour.

9.2 Propose that Full Council adopts the Terms of Reference and application form for the Eye Skate Park Youth Council as presented.

The Community Centre have asked that they do not wish to have a place on the ESYC. The place will be kept available until such time as they feel able to join.

Proposed by Cllr Smith, Seconded by Cllr Hudson – All in favour.

9.3 Proposal for Cllr Walker to be the Chair of the Eye Skate Park Youth Council.

Proposed by Cllr Smith, Seconded by Cllr Henderson – All in favour.

9.4 Proposal for Cllr Talbot to be a member of the Eye Skate Park Youth Council.

Proposed by Cllr Smith, Seconded by Cllr Henderson – All in favour.

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Signed: Mayor



Eye Town Clerk



Dated

Cllr Smith reported that the Mayor had obtained prices for the Skate Park for painting to be discussed at the next Environment Committee.

Cllr Berry commented that the Council had not engaged successfully with the youth previously and gives his full support to the initiative for the Eye Skate Park Youth Council.

10.0 To receive and confirm the minutes and recommendations of the **Finance & Governance** Committee meeting held on 7th April 2021.

10.1 Propose that Full Council gives delegated powers (if required) under Section 101 of the Local Government Act 1972 to all Committee Chair's and Deputy chairs consulting with the Clerk to allow business to carry on as normal whilst meetings are not possible due to COVID restrictions.

Proposed by Cllr Evitt, Seconded by Cllr Mann – All in favour.

10.2 Proposed that Full Council approves the awarding of the maximum grant of £500.00 to Park Radio.

Proposed by Cllr Evitt, Seconded by Cllr Turner – All in favour.

10.3 Invest in Eye Program – recommend that Full Council agrees the following: -

10.3.1 To review the emerging Invest in Eye Program against the Business Plan, Action Plan

10.3.2 To review the current sub-committees dealing with the Neighbourhood Plan implementation. E.g., The NP Implementation Group, Asset Management Group and the Housing Group.

Proposed by Cllr Evitt, Seconded by Cllr Smith – All in favour.

11.0 The **Events** Committee receive and confirm the minutes held on the 12th April.

11.1 Agreed the formation of sub-groups to deal with the following events:-

- Community Litter Pick on the 30th May.
- Mayor Making on the 4th July.

12.0 To receive and confirm the following Financial Matters:

12.1 To receive and note the bank balances as of 31st March 2021. (Appendix B)

12.2 To receive and approve invoices as presented on Accounts Payable for payment on the 22nd April (Appendix C).

12.3 To approve payment of Staff Salaries for March by bank transfer payable on the 22nd April.

Proposed by Cllr Mann, Seconded Hudson by Cllr – All in favour.

13.0 To note the attached items of correspondence.

CORRESPONDENCE TO THE COUNCIL – TO BE NOTED AND CONSIDERED

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Signed: Mayor



Eye Town Clerk



Dated

<i>Details of Correspondence</i>	<i>Actions Taken/Required</i>
Letter from resident commenting on the increase in Council Tax	Passed to Councillors for information and response sent.
Letter from ex Cllr Donna Potter	Passed to Councillors for information.

13.0 Date of next meeting Wednesday 5th May 2021, unless extension is given to virtual meetings for local Council's by central government.

Meeting closed at 20:10

Signed: Mayor



Eye Town Clerk



Dated

Appendix A

Eye Town Council Meeting 21 April 2021.

The Elections for Suffolk County Council will take place on Thursday 6 May and so this may be the last Report, that as the County Councillor for the Hoxne & Eye Division that will submit. This gives me the opportunity to thank Town Council Members, current and past for the considerable support that you have given me over the years.

Difficult to believe that when Hartismere High School was established, it did not have a Sixth Form. Because of this, I had objected to the original reorganisation proposals. As your County Councillor I then started the campaign for a Sixth Form and with the full support from Eye TC we got one. We have now got the best High School in Suffolk.

The campaign for a 20-mph speed limit in Eye Town Centre was fully supported by you and with the massive support from the Petition the Speed Limit was implemented.

Although SCC has reduced its support for public bus transport has affected some local services, we have managed to keep most of the local bus routes. There is now a daily school term public bus services from Stradbroke to Eye. In addition thanks to Eye TC we have got the town centre bus shelter beautifully renovated

I think that we are all proud of Suffolk's Fire & Rescue Service and I see no benefit, and considerable disbenefits, by recent Government suggestions that responsibility is taken away from Suffolk County Council and given to the Police & Crime Commissioner.

There are ongoing discussions with Suffolk County Council about HGV routes to try and reduce the impact this traffic has on Eye.

The new roundabouts on the A140 will not only make the road junctions safer but it will improve the reliability of the bus services.

From the start of April all Track & Trace work in Suffolk, for Covid 19, has been transferred to Suffolk County Council. Not only has the % of successful track and trace increased but the quality of this work has also improved.

Suffolk Continuous its support for Care Homes and Schools in interpreting Central Government "Guidance" and financial support + organising the distribution of refurbished Lap Top Computers.

Guy McGregor

Suffolk County Councillor,

Hoxne & Eye Division. 18 April 2021.

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Signed: Mayor



Eye Town Clerk



Dated

Eye Town Council

Bank Reconciliation at 31/03/2021

Cash in Hand 01/04/2020			148,591.20
ADD			
Receipts 01/04/2020 - 31/03/2021			157,550.98
			306,142.18
SUBTRACT			
Payments 01/04/2020 - 31/03/2021			162,970.72
A	Cash in Hand 31/03/2021		143,171.46
	(per Cash Book)		
Cash in hand per Bank Statements			
Cash	31/03/2021	128.69	
1. Barclays Current Account	31/03/2021	62,684.34	
Barclays Business Account	31/03/2021	49,278.41	
Barclaycard	31/03/2021	0.00	
National savings investment acc	31/03/2021	31,240.21	
			143,331.65
Less unrepresented payments			379.19
			142,952.46
Plus unrepresented receipts			219.00
B	Adjusted Bank Balance		143,171.46
	A = B Checks out OK		



Appendix C

EYE TOWN COUNCIL						
ACCOUNTS PAYABLE to 13.04.2021						
Vch	Type	Cost Code	Supplier	Description		
1	BT	174 - Wedding Licence	Suffolk County Council	Wedding Licence		1,800.00
2	BT	158 - Business Rates Town Hall	Mid Suffolk District Council	Business Rates Town Hall		4,683.32
3	BT	200 - Business Rates on toilet	Mid Suffolk District Council	Business Rates Toilet		349.30
4	BT	67 - Rates and Utilities	Mid Suffolk District Council	Business Rates Cemetery		1,696.60
5	BT	45 - garage rental	Mid Suffolk District Council	Garage Rental		551.62
6-11	BT	All staff	All staff	Wages		4,171.11
12-16	BT	All staff	HMRC	PAYE/NIERC		1,062.89
17	DD	19 - Pensions	NEST	Pension		132.67
18	BT	203 - Cemetery Grants	Paul Durrant & Son Builders	Chapel Repairs		1,711.20
19	DD	186 - Bank Charges	Barclays	Bank fee		8.90
20	BT	86 - Refuse disposal	Mid Suffolk District Council	Refuse Collection		249.00
21	BT	67 - Rates and Utilities	Wave	Water Rates		120.15
22	BT	32 - Admin Other SALC Affiliation	Suffolk Association of Local Councils	subscription		784.92
23	BT	27 - Training Councillors/Mayor	Suffolk Association of Local Councils	Councillor training		60.00
24	BT	62 - Grass and hedge cutting	Mortimer Contracts Ltd	Grass Contract (Cemetery)		720.00
25	BT	71 - Public toilet sundries, repairs & utilities	Handyman Eye	Cleaning materials		35.02
26	CC	71 - Public toilet sundries, repairs & utilities	Amazon EU S.a.r.l	Cleaning Equipment		29.19
27	DD	23 - Phone	O2	Phone		42.96
28	DD	105 - Gas	Crown Gas & Power	Gas		289.18
29	DD	142 - Broadband	Zen	Broadband		38.40
30	DD	159 - Office Rent	Zen	Broadband		38.40
31	CC	8 - Annual Town Meeting	Amazon EU S.a.r.l	Civic Award Frames		56.34
32	CC	27 - Councillor Training	CPL Training	Personal Licence course		150.00
33	CC	71 - Public toilet sundries, repairs & utilities	Amazon EU S.a.r.l	Cleaning Equipment		35.66
34-5	BT	175 - PWLB Repayments	PWLB	PWLB loan inc deferred payment		6,093.00
					Tota	24,909.83

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Signed: Mayor



Eye Town Clerk



Dated