

Minutes of Eye Town Hall Committee meeting held on Thursday 24th May 2018 in the Town Hall

Persons present: Cllr Byles (Chair), Gould, Smith, Blake, Evitt and Berry plus Mrs Liz Govan and Mrs June Gould co-opted members of the Committee

1. Apologies received from Cllr Hudson
2. Present position of the reroofing works – scaffolding will be removed in the first or second week of June when the works will be complete. There is some pointing required on the leadwork above the Council chamber which will cost approx. £500 – this will come out of the building budget. The project is still within budget. Cllr Gould is arranging for Historic England to visit and view the roof before the scaffolding is removed
3. Present position of toilet refurbishment – orders have been drafted and Mrs Gould and Govan are drawing up a detailed specification of items required to be purchased. They are working with Paul Durrant and with Mark Joy.
4. The Hiring Agreement to be used with all hirers. The documentation is complete – since this meeting it has been agreed the documentation should be agreed by F&G Committee and also Eye Town Council
5. Insurance Claim for damaged pictures – 2 valuations are being obtained of all the pictures in the Council chamber in their unblemished state and 2 estimates of the cost of repairing the pictures damaged. In addition, repairs of doors damaged by the intruder are required. Castons are to be requested to provide an estimate of the cost of this work.
6. Decoration to the Foyer of the Hall will be completed before the 1st September. 3 days' notice has to be given to the decorators and they will start work.
7. Wedding Licence renewal – this has been requested and informative plans of the hall and council chamber showing fire exits have been provided as requested.
8. Funding – it was decided not to proceed with lottery funding as it will take too long to come through. Adnams charity funding is being requested.
9. Digital photographs of the damaged pictures – Cllr Evitt is pursuing this aspect with John Reid and plans to meet him in the very near future. John Reid is able to provide digital photographs which could be placed in the frames of the pictures while the canvasses are being repaired.
10. A sub group to plan a stand-alone website. Cllrs Byles, Berry, and Hudson and Mrs June Gould are going to work on this matter.
11. Code Locking front door – the Committee are keen to proceed with this, but the first job is to check and see whether it is allowed under our current insurance policy.
12. Future management of the Town Hall – this is still under consideration.
13. Remedial works to Clock Tower Lightning down conductors. Unanimously resolved to proceed with the above works for a cost of £780 plus vat. Cllr Byles to find out cost of new lightning conductors and if not too high to renew lightning conductors rather than repair. Cost of repair of Clock Tower lightning down conductors to come from General Reactive Maintenance budget line code 94 of Town Hall Cost Centre.

Next meeting Thursday 28th June @ 5:00 pm at the Town Hall