



EYE TOWN COUNCIL

**MINUTES FOR THE MEETING OF EYE TOWN COUNCIL held in the Main Hall, Eye Town Hall,
on Wednesday 23rd June 2021 @ 7:30 pm**

1.0 Opening of the meeting those present:-

Cllr Walker (Chair), Cllr Berry (Deputy Chair), Cllr Evitt, Cllr Evitt, Cllr Gould, Cllr Henderson, Cllr O'Mard, Cllr Smith, Cllr Talbot. Town Clerk – Wendy Alcock and 2 members of public.

2.0 Apologies and Approval of Absences

Apologies: Cllr's Byles, Hudson, Mann, Turner.

Absent without apologies: Cllr Brandon Gibbs.

3.0 Members Declarations of Interests and Consideration of Requests for Dispensations

None received.

3.0 Public Participation - Meeting to be opened.

3.1 County Councillor Report – Cllr. Peter Gould – Full report can be found at this [link](#).

3.2 District Councillor Report – Cllr Peter Gould – Full report can be found at this [link](#).

Both reports taken together.

Cllr Gould spoke of his first months in office and where the priorities are for those parishes, he is responsible for. The biggest issue appears to be highways. HGV through Eye is still a problem. A working group has been established and awaiting a report from the SCC officers.

Background was given on Cross Street building which has now been approved by the MSDC cabinet to develop into a hub facility. It will provide desk space for incubator/innovation businesses as well as office space for the Town Council. The building is likely to be run by a third party. Carbon neutral building materials will be used in refurbishment. It is hoped that the work will be completed in Spring/Summer 2022.

Invest in Eye board is being held tomorrow. Peter Gudde is attending to support the carbon neutral strategy. The EARTH report is also being considered.

Persimmon planning application has been given a further deferral. Discussions are continuing with Persimmon, the district, and the town council.

Progress Power – gas fired power station on Eye Airfield. Work is scheduled to start next Monday.

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Signed: Mayor

Eye Town Clerk

Dated: 21.07.2021

Cllr Henderson – Asked regarding the incubator hub at Cross Street. Is there still any plans to have any youth facility in this building or where else might this service be provided.

Cllr Gould responded that The Bank is being looking at to provide youth services as well as plans with Hartismere School. He agreed that provision of youth services is very much on the agenda. MSDC is very interest in work going on with the Eye Skatepark Youth Council.

Cllr Walker reported that the Council are looking to make improvements to the park to attract young people to use. Planning to take part in Hartfest to have murals on the back of the ramps.

3.3 Members of the Public – to receive questions and matters of concern from those present.

Liz Govan – reported damage to the fence at Cross Street, car park several weeks ago. No repairs have been made, also are any charges going to be made for use of the carpark. Cllr Gould to follow up.

3.4 Co-option candidate presentation Mr Ian Winter. Application previously circulated to Cllrs.

Mr Winter gave a short presentations and Cllrs were given the opportunity to ask questions. As the application was uncontested Mr Winter was invited to join Council and welcomed to the table.

Meeting to be closed for public participation. Formal Council statutory business as follows: -

4.0 To receive and confirm the minutes of the **Town Council** meeting held on the 5th May 2021.

Proposed by Cllr Evitt, Seconded Cllr Talbot – All in favour

4.0 To receive feedback from the **Town Hall Committee** no meeting has been held since 21st April 2021.

The stage has been cleared of the contents from the chapels. Cllr O'Mard thanked given to Cllr Berry and Cllr Smith for their assistance in the removal.

Cllr Brandon has passed her personal licence training and can now proceed to apply for this licence and subsequently DPO.

6.0 To receive and comment on planning applications and appeals as follows (and consideration of late applications)

6.1	DC/21/03373	3 The Rookery, Eye	Listed building consent.
No comments			
6.2	DC/21/03451	6 Gaye Crescent, Eye	Two story extension, single story front extension
No comments			
No comments on 03373 and 03451 - Proposed by Cllr Berry, Seconded Cllr Smith – All in favour			

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7.0 To receive and note Mid Suffolk DC planning decisions or appeals received since the last meeting.

7.1	DC/21/01501	Land to the East of 1 st Eye Scout Group HQ	Planning permission granted.
7.2	DC/21/01761	Cranley Manor, Cranley Rd, Eye	Discharge of conditions approved.
7.3	DC/21/01915	37 Church Street, Eye	Planning permission granted.
7.4	DC/21/01916	37 Church Street, Eye	Listed building consent granted.
7.5	DC/21/02033	Castle View, The Rookery, Eye	Planning permission granted.
7.6	DC/21/02097	2 Victoria Hill, Eye	No objections raised.
7.7	DC/21/02255	1 The Rookery, Eye	Listed building consent granted.
7.8	DC/21/02414	24 Magdalen St, Eye	No objections raised.
7.9	DC/21/02417	34 Lambseth St, Eye	Planning permission granted.
7.10	DC/21/02418	34 Lambseth St, Eye	Listed building consent granted.
7.11	DC/21/02452	8 Lambseth St, Eye	Planning permission granted.
7.12	DC/21/02403	Park Farm Barn, Brome Ave, Eye	Listed building consent granted.
7.13	DC/21/02760	1 Victoria Hill, Eye.	Works to TPO granted.
7.14	DC/21/02876	3 The Rookery, Eye	No objections raised.
7.15	DC/21/02935	Stayer House, 52 Castle St, Eye	No objections.

Decisions were noted by Council.

8.0 Other Planning Matters

8.2 Objection to Telephone Pole – Buckshorn Lane.

Concerned that there was a worrying regression with these poles which should go underground given it is a conservation area.

Requested whether Cllr Gould would be able to raise objections through MSDC. Cllr Gould confirmed.

Proposal as previously circulated.

Proposed by Cllr Berry, Seconded Cllr Smith – All in favour

Cllr Berry asked that Council please note that an application for the addition of a café, toilet block and conversion of existing buildings into a house at the Vine Church has been received. A decision had been made under delegated powers for objection.


Cllr Gould reported that this application is likely to be decided under delegated powers. Cllr Gould would ask for this application to be called into committee should it appear that the officer recommendation would be to support the application .

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9.0 To receive feedback and recommendations from the **Environment Committee** no meeting has been held since 4th May 2021.

Cllr Smith reported that the wildflower seeds have been sown at the cemetery.

9.1 Request that £370.00 be allocated from reserves for an art project on the ramps of the Skate Park in conjunction with Hartismere School.

Cllr Walker explained that this would be an opportunity to engage with young people and smarten up the skate park. The mural produced would form part of the Hartfestival to be held in July.

Proposed by Cllr Smith, Seconded Cllr Henderson - All in favour.

10.0 To receive feedback and recommendations of the **Finance & Governance Committee** no meeting has been held since 5th May 2021.

10.1 Propose that Full Council approves the Annual Governance Statement for 2020/21 as presented.

Proposed by Cllr Evitt, Seconded Cllr Gould - All in favour.

10.2 Propose that Full Council approves the Accountability Return for 2020/21 as presented.

Proposed by Cllr , Seconded Cllr Gould - All in favour.

10.3 That Council notes the end of year internal audit report for 2020/21 as presented.

11.0 To receive feedback from the **Events Committee** no meeting has been held since the 4th May.

Cllr Walker reported that the Mayor Making Parade and Service had been deferred due to the extension of the social distancing restrictions. A new date will be set when it can be held safely.

12.0 The Council is asked to note that in accordance with the delegated authority given to the Chairs/Deputy Chairs and Clerk on the 5th May (Section 101 of the Local Government Act 1972 reference 20-03-18/9.7a/2429) the decisions listed in report circulated have been taken.

Update on delegated decision for the Welcome Back Grant Funding Application. Based on previous research a bid to replace the 5 town boundary signs was made at a cost of £1k per sign. Following consultation with Suffolk Highways they have confirmed that to purchase a gate sign which meets their Health, Safety and maintenance requirements the cost would be in the region of £5k per sign plus an additional £1-1.5k for the appropriate licenses, road closure and installation cost. This would bring the total cost to £30-32.5k and outside of the funding available. Therefore, the Chair of Finance and Governance proposed that this submission be withdrawn.

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Eye Town Clerk

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13.0 To receive and confirm the following Financial Matters:

13.1 To receive and note the bank balances as of 31st May 2021. (Appendix A)

13.2 To receive and approve invoices as presented on Accounts Payable for payment on the 24th June. (Appendix B)

13.3 To approve payment of Staff Salaries for May by bank transfer payable on the 24th June.

Proposed by Cllr Talbot , Seconded Cllr Evitt - All in favour.

14.0 To note the attached items of correspondence.

CORRESPONDENCE TO THE COUNCIL – TO BE NOTED AND CONSIDERED		
	<i>Details of Correspondence</i>	<i>Actions Taken/Required</i>
14.1	Post grant report from SERV Suffolk	Passed to Councillors for information.
14.2	Correspondence from Kevin Crispin regarding on-going anti-social behaviour at the Skatepark.	Passed to Councillors for discussion and response.
<p>Cllr Walker gave some background to incidents of ASB at the skatepark. The trustees are not prepared to report any further incidents at the skatepark. Cllr Walker has spoken to the Community Police Team who have said that incidents cannot be reported by a third party and should be reported by the person who witnessed the incident.</p> <p>A request for a further meeting has been made by the Trustees.</p>		

15.0 Date of next meeting Wednesday 21st July 2021

Meeting closed @ 20:50.

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Signed: Mayor

Eye Town Clerk

Dated: 21.07.2021



Eye Town Council

Bank Reconciliation at 31/05/2021

	Cash in Hand 01/04/2021	143,171.46
	ADD	
	Receipts 01/04/2021 - 31/05/2021	93,489.34
		236,660.80
	SUBTRACT	
	Payments 01/04/2021 - 31/05/2021	35,189.28
A	Cash in Hand 31/05/2021 (per Cash Book)	201,471.52
	Cash in hand per Bank Statements	
	Cash 31/05/2021	128.69
	1. Barclays Current Account 31/05/2021	121,367.24
	Barclays Business Account 31/05/2021	49,278.41
	Barclaycard 31/05/2021	0.00
	National savings investment acc 31/05/2021	31,240.21
		202,014.55
	Less unrepresented payments	543.03
		201,471.52
	Plus unrepresented receipts	0.00
B	Adjusted Bank Balance	201,471.52

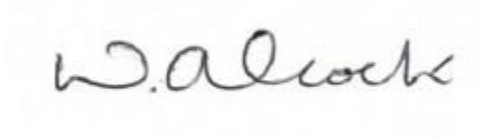
A = B Checks out OK

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Appendix B

**EYE TOWN COUNCIL
ACCOUNTS PAYABLE to 18.06.2021**

Vch	Pay Type	Code	Name	Description		Amount
76	BT	21 - IT equipment & Scribe Software	Starboard Systems	Hall hire software		208.80
77	BT	62 - Grass and hedge cutting	Mortimer Contracts Ltd	Grass Cut Contract		720.00
78	BT	108 - Marketing materials	John-Martin White - Moving pictures	Wedding Video		360.00
79	DD	186 - Bank Charges	Barclays	Bank fee		6.50
80	BT	33 - Insurance	WPS Insurance Brokers	Cyber Insurance		361.00
81	CC	71 - Public toilet sundries, repairs & utilities	Amazon EU S.a.r.l	PPE		11.49
82	CC	71 - Public toilet sundries, repairs & utilities	Amazon EU S.a.r.l	toilet rolls		44.00
83	CC	71 - Public toilet sundries, repairs & utilities	Amazon EU S.a.r.l	PPE		42.21
84	CC	46 - Street Cleaner Sundries	Amazon EU S.a.r.l	litter picker		18.50
85-89	BT	Various budgets	Handyman Eye	Miscellaneous purchases		56.81
90	DD	23 - Phone	O2	Phone		36.00
91	DD	142 - Broadband	Zen	Broadband		38.40
92	DD	105 - Gas	Crown Gas & Power	Gas		243.79
93	BT	33 - Insurance	WPS Insurance Brokers	Insurance		4,645.12
94	BT	33 - Insurance	WPS Insurance Brokers	Insurance		39.20
95	BT	33 - Insurance	WPS Insurance Brokers	Insurance		56.00
96-101	BT	All Staff	All Staff	Staff Wages		4,164.88
102-106	BT	Various budgets	HMRC	PAYE/NIERC		1085.97
107	DD	19 - Pensions	NEST	Pension		132.67
108	CC	20 - Office costs postage,stationery,copying	Eurooffice	Stationery		22.88
109	BT	174 - Wedding Licence	Thermatech Fire Consultants	Fire Risk Assessment		216.00
110	DD	159 - Office Costs	Zen	Broadband		38.40
111	DD	32 - Subscriptions	Information Commisioner	Data Protection registration		40.00
					Total	12,588.62

Signed: Mayor

Eye Town Clerk

Dated: 21.07.2021