



EYE TOWN COUNCIL

AGENDA

YOU ARE HEREBY SUMMONED to attend the meeting of Eye Town Council which will be held on Wednesday 15th of June 2016 at 7.30 pm in the Council Chamber, Eye Town Hall, Eye, Suffolk.

1. Apologies and Approval of Absences
2. Members Declarations of Interests and Consideration of Requests for Dispensations
3. GOVERNANCE
 - a) To approve the division of the current clerk's role into two distinct roles: Town Clerk (20 hours) and Project Co-ordinator (8 hours), both on the salary range of SP 26-29.
 - b) To approve advertising costs for the clerk and project co-ordinator posts up to £300.
 - c) To increase the 'clerk' budget line by £2,500 to allow for potential increased costs.
 - d) To review the statement of significant variances for the annual return.

MEETING WILL CLOSE FOR PUBLIC SESSION

- Police Report
- District Councillor Report – Cllr. Charles Flatman
- County Councillor Report – Cllr. Guy McGregor
- Members of the Public and Community Announcements

MEETING WILL REOPEN FOR COUNCIL BUSINESS

4. MINUTES OF PREVIOUS MEETING - To resolve that the minutes of the meeting held on Wednesday 18th of May 2016 are a true and correct record.
5. CLERKS REPORT
6. PLANNING APPLICATIONS (As listed and consideration of any late planning applications)
7. PLANNING DECISIONS - To note determinations received.
8. FINANCE
 - a) Financial statement – to note current bank balances and unrepresented cheques.
 - b) Accounts Payable – to approve invoices presented for payment.
 - c) To note 1st quarter budget report
9. ENVIRONMENT
 - a) To note the minutes of the Environment Committee held on the 17th May and the 7th June 2016.
 - b) To consider a virement from street maintenance to pay £30 for Community Speed Watch high vis jackets.
10. STRATEGIC PLANNING
 - a) To receive a verbal report on the Eye Partnership and Eye airfield development.
11. EVENTS
 - a) To receive a verbal update of Town Events.
12. TOWN HALL USER DEVELOPMENT GROUP
 - a) To note the minutes of the Town Hall User Development Committee held on the Tuesday 26th of May 2016
13. CORRESPONDENCE (As detailed below and consideration of any late correspondence)
14. ANY ITEMS NOT ON THIS AGENDA BUT OF SUCH URGENCY AS TO MERIT, IN THE MAYOR'S OPINION, IMMEDIATE ACTION.

Public and Press are welcome to attend. Roz Barnett, Town Clerk 9.6.2016 For further information telephone the Town Clerk on 07713 196251 or email townclerk@eyesuffolk.org See details of planning applications at www.midsuffolk.gov.uk

Signed Eye Town Clerk _____ Dated _____

CORRESPONDENCE TO THE COUNCIL – TO BE NOTED AND CONSIDERED

PLANNING APPLICATION TO BE CONSIDERED		
1957/16	Compton House, 13 Castle Street	Change of use of premises from residential to mixed use comprising retail, office and community interest workshops.
2240/16	30-32 Church Street	Lime (T1) to reduce the crown by 30%. To raise the crown over the neighbours buildings. To remove the lowest branch over the neighbours & reduce the 2 above that by 30%. Self set sycamore (T2) on top of embankment - to fell x2 fir trees (T3) & (T4) - to reduce the height by 6ft.
1999/16	Bartrums Road Services Ltd, Potash Lane	Resurfacing of existing yard with concrete

DETERMINATIONS RECEIVED			
1020/16	2 Cross Street	Erection of single storey porch.	Planning permission granted 19.5.2016
1129/16	1 Wellington Rd	Replacement of casement hardwood window	Planning permission granted 6.6.2016

	Date	Details of Correspondence	Actions Taken/Required
1.	19.5.2016	Request for funding for community bus scheme	Clerk wrote to say funding was not available.
2.	19.5.2016	Community Action Suffolk offered the Town Council free membership	Clerk joined.
3.	23.5.2016	Request for a cake stall on the market place	Clerk offered a two week introductory offer after consulting with the chair of Environment.
4.	25.5.2016	St John offered to ring the bells on Mayoring Sunday	The clerk accepted the offer.
5.	31.5.2016	Request from allotment holder for a skip	Cllr Cooper arranged for the rubbish to be removed without the cost of a skip.
6.	1.6.2016	Family requested permission to put up fencing around grave	Clerk responded that filled in kerbing would be allowed, not fencing.
7.	3.6.2016	Request to run a market stall on the EU referendum	Clerk referred to Environment Committee
8.	6.6.2016	Hartismere High school requested access to an empty shop	Clerk referred to business forum.
9.	7.6.2016	Resident sent a copy of letter objecting to the Eye airfield development	Clerk circulated to planning

MID SUFFOLK DISTRICT COUNCIL

10.	20.5.2016	Open for Business survey	Clerk circulated to councillors and business forum
11.	31.5.2016	Building a sustainable future engagement events programme	Circulated to councillors
12.	1.6.2016	MSDC asked if the Town Council wanted to be included in bulk commissioning of play inspections	Clerk asked them to commission inspections.

SUFFOLK COUNTY COUNCIL

13.	20.5.2016	Richard Porter arranged to have the verges cut back at century Rd, Ash Drive and Wellington Rd	Noted in correspondence
14.	31.5.2016	Request to put up lorry watch signs	Cllr Molesworth offered comments on locations.
15.	1.6.2016	Christine Lidgett from Suffolk County Council asked to use the office.	Clerk agreed Wednesdays and arranged for keys to be cut
16.	8.6.2016	Suffolk Police have requested date for next year's annual meeting	Clerk gave provisional date Tuesday the 9 th of May 2017.

Signed Eye Town Clerk _____ Dated _____