



# EYE TOWN COUNCIL

You are hereby summoned to attend the  
**MEETING OF THE EYE TOWN COUNCIL** to be held in the **COUNCIL CHAMBER, EYE TOWN HALL,**  
**1 BROAD STREET, EYE, SUFFOLK** on **WEDNESDAY 16<sup>th</sup> May 2018 @ 7:30 pm**

Handing over of the Mayoral chains from Cllr Ribchester to Mayor Robins.

**1. Apologies and Approval of Absences**

Cllr Henderson.

**2. Members Declarations of Interests and Consideration of Requests for Dispensations**

**3. Public Participation - Meeting to be opened**

**3.1** County Councillor Report – Cllr. Guy McGregor

**3.2** District Councillor Report – Cllr Michael Burke

**3.3** Members of the Public and Community Announcements

Meeting to be closed

**4. To receive and confirm the minutes of the Town Council meeting held on 18<sup>th</sup> April 2018**

**5. To receive and confirm the minutes and recommendations from Town Hall Committee meeting held on the 26<sup>th</sup> April 2018.**

Resolutions for Town Council

**5.1** To note the Minutes of the Town Hall Committee held on 26<sup>th</sup> April 2018

**5.2** To consider whether to request Cllr Smith to construct 3 trolleys to place tables on which will enable tables to be stored under the stage of the Town Hall for a cost of £240 to be paid for out of the budget to finish reroofing the Town Hall and renovation of the toilets.

**5.3** Further to minute 5.5 of the council meeting dated 20<sup>th</sup> December 2017 to construct the male and female WCs in accordance with the latest revision of the plans prepared by Hucklesby Architects for a sum not exceeding £26,000. Such work to be carried out between July 1<sup>st</sup> and September 1<sup>st</sup>, 2018.

**5.4** To redecorate the walls to the foyer area to the same colour as the main hall

**5.5** To provide new doors and ironmongery to replace the doors to the foyer area damaged during the recent break in at a cost not exceeding £1,000 with cost recovery to be sought from the council's insurance claim

**6. To receive and comment on planning applications as follows (and consideration of late applications)**

**6.1** DC/18/01123 – Land to the North of Langton Green, Eye - Outline Planning Application (all matters reserved) Erection of up to 20 dwellings with garages.

**6.2** DC/18/01777 – Land adjoining Tuffs Road and Maple Way, Eye - Outline Planning Application (some matters reserved) - Residential development and associated infrastructure including access.

**6.3** DC/18/01902 – 2 Broad Street, Eye - Application for Listed Building Consent - Re-roofing using slate tiles.

**6.4** DC/18/01578 – 6 Cross Street, Eye - Change of use of an office building to a dwelling house C3(A)

**6.5** Resolution to send a response to the Leader, Chief Executive and all district Councillors at Mid Suffolk District Council regarding current planning applications as per appendix A attached to this agenda.

<https://planning.baberghmidsuffolk.gov.uk/online-applications/> Search by the reference number.

**7.** To receive and note Mid Suffolk DC planning decisions and appeals as attached.

**7.1** DC/17/05440 – Land between Broad Street and Dove Lane, Eye – Erection of 3 dwellings following demolition of workshops. Conversion and extension of existing dwelling to create 1 dwelling – Planning permission has been granted.

**7.2** DC/18/00665 – Kings Farm, Cranley Road, Eye – Change of use of land and stationing 2 customised shipping containers for temporary manufacturing and storage use – Planning permission has been granted.

**7.3** DC/18/00753 – 7 Lowgate Street, Eye – Listed building consent. Replacement of front door and door frame to match existing – Listed building consent has been permission granted

**7.4** DC/18/001152 – Rose Cottage, 88 Langton Green, Eye – Discharge of conditions.

**7.5** DC/18/01479 – 44 Castle Street, Eye – Removal of Silver Birch within a conservation area -Does not wish to object.

**8.** To receive and confirm the minutes and recommendations of the Environment Committee meeting held on 1<sup>st</sup> May 2018.

No resolutions for Council

**9.** To receive and confirm the minutes and recommendations of the Finance & Governance Committee meeting held on 3<sup>rd</sup> May 2018.

#### Resolutions for Council

**9.1** To agree and adopt the updated Standing Orders document as circulated.

**9.2** To agree and adopt the Terms of Reference document for Committees as circulated.

**9.3** To approve the revised Committee structure and membership.

**9.4** Council are required to review the following policies at its May meeting.

- Complaints procedure
- Policy on dealing with the Press/Media

To approve and adopt the above policies as circulated.

**9.5** To approve the WPS Insurance schedule for 2018/19 and pay the fees due in relation to this policy.

**9.6** To approve a donation of £100 from the Section 137 budget for Cancer Campaign in Suffolk.

**10.** To receive and confirm the following Financial Matters:

**10.1** To receive and note the current bank balances and Balance Sheet

**10.2** To receive and approve invoices presented for payment (to be circulated separately)

**10.3** To approve payment of Staff Salaries for April 2018 by bank transfer payable on the 17<sup>th</sup> May 2018.

**10.4** To note and approve the Annual Internal Audit report as part of the Annual Governance and Accountability Return 2017/18.

**10.5** To note and approve the Annual Governance Statement for 2017/18.

**10.6** To note and approve the Accounting Statement for 2017/18

11. Paddock House Update – Cllr Gould/Cllr Burke

12. Victoria Mills Allotment – appointment of advisor \*\*\*

13. To note the attached items of correspondence.

<b>CORRESPONDENCE TO THE COUNCIL – TO BE NOTED AND CONSIDERED</b>		
<b><i>Date</i></b>	<b><i>Details of Correspondence</i></b>	<b><i>Actions Taken/Required</i></b>
24/04/2018	Your Police Your Say – details of roadshows	For information
08/05/2018	Eye Bus Shelter – email from Guy McGregor	For discussion and decision
09/05/2018	Letter of thanks from Susan Whymark for help clearing snow from the cemetery access road	For information

14. Date of next meeting Wednesday 20<sup>th</sup> June 2018.

15. **Exclusion of Press and Public** (LGA 1972, Part 1, Schedule 12A, Section 100A(4)). To consider whether under Section 100A(4) of the Local Government Act 1972, the press and public should be excluded from the meeting on the grounds that the business to be transacted involves the likely disclosure of exempt information as prescribed in Part 1 of Schedule 12A of the Local Government Act 1972 and indicated against each item marked\*\*\*

Meeting closes.

## Appendix A

*“In regard to current applications for major residential development in Eye, Eye Town Council and the Eye Neighbourhood Plan Steering Group consider that Mid Suffolk District Council has failed in its duty to enable the community of Eye to have a say in the future development of the Town because of:*

- a. Its failure to have an up to date Local Plan which would have provided for 5-year supply of land identified for housing.*
- b. Its failure to approve an application from the Town Council for the designation of a Neighbourhood Plan area in 2013 which would have enabled the Town to have a Plan in place before these applications were submitted.*

*The Town Council therefore calls on the District Council to resist current development pressures to provide the time needed to jointly develop, through the Local and Neighbourhood Plans and with local people, a vision and plan for Eye that provides for the scale, type, location and quality of development and supporting infrastructure that enhances rather than damages the Town.”*