



# EYE TOWN COUNCIL

## AGENDA

**YOU ARE HEREBY SUMMONED to attend the meeting of Eye Town Council which will be held on Wednesday 16<sup>th</sup> of March 2016 at 7.30 pm in the Council Chamber, Eye Town Hall, Eye, Suffolk.**

1. Apologies and Approval of Absences
2. Members Declarations of Interests and Consideration of Requests for Dispensations

### **MEETING WILL CLOSE FOR PUBLIC SESSION**

- Police Report
- District Councillor Report – Cllr. Charles Flatman
- County Councillor Report – Cllr. Guy McGregor
- Members of the Public and Community Announcements

### **MEETING WILL REOPEN FOR COUNCIL BUSINESS**

3. MINUTES OF PREVIOUS MEETING - To resolve that the minutes of the meeting held on Wednesday 17th of February 2016 are a true and correct record.

4. CLERKS REPORT

5. PLANNING APPLICATIONS (As listed and consideration of any late planning applications)

6. PLANNING DECISIONS - To note determinations received.

7. FINANCE

- a) Financial statement – to note current bank balances and unrepresented cheques.
- b) Accounts Payable – to approve invoices presented for payment.
- c) To consider request for funding from Eye Open Gardens up to £250.
- d) To consider changing the internal auditor from Heelis and Lodge to Trevor Brown CPFA at a cost not to exceed £250.

8. ENVIRONMENT

- a) To note the record of the Environment Committee held on the Tuesday 1<sup>st</sup> of March 2016.
- b) To consider the proposal for the 20 mile zone in the conservation area in the centre of Town.

9. STRATEGIC PLANNING

- a) To note the record of the Strategic Planning Committee held on 29th February 2016.
- b) To consider conducting a public satisfaction survey regarding the Town Council.
- c) To receive a verbal update on the proposed housing development on the Eye airfield.
- d) To receive an update on the Eye partnership and consider the investment of the monies allocated for the office (£1200) to be transferred to Strategic Planning and that the 2016/17 underspend of £1558 be carried forward to be used as investment monies for the Eye partnership.

10. EVENTS

- a) To note the record of the Events Committee held on the 23<sup>rd</sup> of February 2016.

11. BUILDINGS

- a) To note there was no Buildings Committee in March 2016.
- b) To receive an update on the proposed future development of the Eye town hall.

12. GOVERNANCE

- a) To consider an increase of 7.5 hours for the town hall caretaker post and agree the recruitment process.
- b) To note the resignation of Cllr Gleissberg.

13. CORRESPONDENCE (As detailed below and consideration of any late correspondence)

14. ANY ITEMS NOT ON THIS AGENDA BUT OF SUCH URGENCY AS TO MERIT, IN THE MAYOR'S OPINION, IMMEDIATE ACTION.

**Public and Press are welcome to attend.** Roz Barnett, Town Clerk, 10.3.2016 For further information telephone the Town Clerk on 07713 196251 or email [townclerk@eyesuffolk.org](mailto:townclerk@eyesuffolk.org) See details of planning applications at [www.midsuffolk.gov.uk](http://www.midsuffolk.gov.uk)

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Signed Eye Town Clerk \_\_\_\_\_ Dated \_\_\_\_\_

<b>CORRESPONDENCE TO THE COUNCIL – TO BE NOTED AND CONSIDERED</b>			
<b>PLANNING APPLICATION TO BE CONSIDERED</b>			
0626/16	11 Buckshorn Lane	Reduce Ash from 15 x 12m to 10m x 8m. Remove dead wood.	
0682/16	5A Broad Street	T1 - Pear Tree: Reduction and reshape T2 - Pear tree: Reduce overgrown main stems by approx.30%, T3 - Espalier apple tree: carry out dead-wooding and re-pruning	
0597/16	Cranley Manor, Cranley Road,	Continued use of land for the siting of 14no. storage container.	
0575/16	The Old School House, 2 Castle Hill,	Demolition of existing lean to and its replacement with a new garden room	
<b>DETERMINATIONS RECEIVED</b>			
3975/16	Progress Way	Use of land for the creation of a memorial garden to include war memorial, board, benches, and flag poles.	Planning permission granted 2.3.2016
0011/16	25 Century Road	Erection of two storey side extension. Conversion of existing garage. Erection of single storey linking extension.	Planning permission granted 1.3.2016
0199/16	22 Lambseth Street	Prunus trees (unknown variety semi-wild plum) 3 in total To carry out work in order to remove various regrowth.	Approval granted 29.2.2016
0106/16	17 Lambseth Street,	Reduce mature Sycamore: This tree has been reduced before but has now died back beyond the growth points it was left at. Application to reduce back into live wood	Approval granted 29.2.2016
	<b>Date</b>	<b>Details of Correspondence</b>	<b>Actions Taken/Required</b>
1.	17.2.2016	Resignation of Town Hall Caretaker.	Recruitment on March agenda.
2.	19.2.2015	490 <sup>th</sup> requested support for their planning application.	Mayor attended MSDC Planning Committee.
3.	22.2.2016	Insurance asked for annual insurance review meeting.	Clerk arranged to meet 16.3.2016.
4.	23.2.2015	Resignation of Cllr Gleissberg.	Noted on March agenda.
5.	2.3.2016	Resident requested details of the proper dimensions for banners at the Town Hall.	Cllr Berry agreed to liaise with resident.
6.	1.3.2016	Resident asked the Council to investigate further the ownership of the water pipe in Brome Avenue.	Clerk forwarded to Chair of Finance and Governance.
<b>MID SUFFOLK DISTRICT COUNCIL</b>			
7.	2.3.2016	David Clarke explained that MSDC would make the erection of the memorial as straight forward as possible without the Town Council's involvement.	Informed 490 <sup>th</sup> secretary and the Mayor
8.	4.3.2016	Resident expressed concerns about night time shop lights.	Referred to Environment Committee
9.	4.3.2016	Resident raised concerns about flooding.	Referred to County Council flood department and County Councillor.
<b>SUFFOLK COUNTY COUNCIL</b>			
10.	17.2.2016	Richard Porter raised an order to have the vegetation cutback on Cranley Green Rd.	Circulated to Environment Committee.
11.	17.2.2016	Cross Street Rd Closure 14.3.2016-17.3.2016	Circulated to Councillors and press.
12.	23.2.2016	Ashley Warby gave details of police changes	Circulated to Councillors.
13.	24.2.2016	Cocks Rd road closure 24.2.2016-26.2.2016	Circulated to Councillors and press.
14.	26.2.2016	Jason Skilton explained that an enforcement order had been raised for the ditches on Victoria Hill	Forwarded to resident who raised issue and noted on correspondence.
15.	2.3.2016	Josh White requested site meeting to agree mobile speed camera locations.	Cllr M Smith and R Knight agreed to meet 16.3.2016
16.	8.3.2016	Graham Gunby responded to questions raised by the Town Council about Power station.	Forwarded to Planning Committee

Signed Eye Town Clerk \_\_\_\_\_ Dated \_\_\_\_\_