



EYE TOWN COUNCIL

AGENDA

YOU ARE HEREBY SUMMONED to attend the meeting of Eye Town Council which will be held on Wednesday 17th of February 2016 at 7.30 pm in the Council Chamber, Eye Town Hall, Eye, Suffolk.

1. Apologies and Approval of Absences
2. Members Declarations of Interests and Consideration of Requests for Dispensations

MEETING WILL CLOSE FOR PUBLIC SESSION

- Police Report
- District Councillor Report – Cllr. Charles Flatman
- County Councillor Report – Cllr. Guy McGregor
- 490th Memorial Group
- Members of the Public and Community Announcements

MEETING WILL REOPEN FOR COUNCIL BUSINESS

3. MINUTES OF PREVIOUS MEETING - To resolve that the minutes of the meeting held on Wednesday 20th of January 2016 are a true and correct record.

4. CLERKS REPORT

5. PLANNING APPLICATIONS (As listed and consideration of any late planning applications]

6. PLANNING DECISIONS - To note determinations received.

7. FINANCE

- a) Financial statement – to note current bank balances and unrepresented cheques.
- b) Accounts Payable – to approve invoices presented for payment.
- c) To agree to implement the national living wage for all staff from the 1st of April 2016.
- d) To consider buying some additional items for the Town Hall kitchen up to £150 subject to this being agreed by the Mayor and the clerk to oversee the purchase.
- e) To consider a grant of £200 to the Citizens Advice Bureau.
- f) To consider the acceptance of the quote for £130 for repairs to the Mayor's chain
- g) To consider increasing the insurance cover for heritage items in storage at the annual insurance review in April.

8. ENVIRONMENT

- a) To note the record of the Environment Committee held on Tuesday 2nd of February 2016.

9. STRATEGIC PLANNING

- a) To receive a verbal update if there has been any developments on the outline planning permission application for the Eye airfield development.

10. EVENTS

- a) To note there has not been an Events Committee in February.
- b) To note that the Annual Town Meeting will be held on Tuesday 10th May in the Town Hall at 7pm.

11. BUILDINGS

- a) To note the record of the Buildings Committee held on the 28th of January 2016.
- b) To receive a verbal update on fundraising progress.

12. GOVERNANCE

- a) To note the record of the Finance and Governance meeting of 3rd of February 2016.
- b) To review and propose the approval of the existing financial regulations and standing orders.
- c) To review and propose the approval of the revised asset register, and asset risk assessment
- d) To review and propose the approval of the Council's risk assessments.
- e) To approve that the recommendations of the internal and external audits have been reviewed and that the clerk has made the necessary changes to the asset register and the record of the public works loan.

- f) To consider the hire of an office for the Town Council within the Eye volunteer centre at a cost of £1200 per annum.
- g) To consider becoming the licence holders for the 490th memorial on the understanding that the maintenance and upkeep will be conducted by the 490th volunteers.
13. CORRESPONDENCE (As detailed below and consideration of any late correspondence)
14. ANY ITEMS NOT ON THIS AGENDA BUT OF SUCH URGENCY AS TO MERIT, IN THE MAYOR'S

OPINION, IMMEDIATE ACTION.

Public and Press are welcome to attend. Roz Barnett, Town Clerk, 11.2.2016 For further information telephone the Town Clerk on 07713 196251 or email townclerk@eyesuffolk.org See details of planning applications at www.midsuffolk.gov.uk

CORRESPONDENCE TO THE COUNCIL – TO BE NOTED AND CONSIDERED

PLANNING APPLICATION TO BE CONSIDERED

0199/16	22 Lambseth Street	Prunus trees (unknown variety semi-wild plum) 3 in total To carry out work in order to remove various regrowth.	11.2.2016 Extension not agreed
0002/16	Unit 2, Progress Way	Change of use from light industrial (Class B1) to fitness gym (Class D2)	11.2.2016 Extension agreed 18.2.2016
0272/16	14 - 16 Church Street	(T4) Hornbeam - To be felled (T2) Hornbeam - To be pollarded (T3) Willow - To be reduced by 50%	15.2.2016 Extension not agreed.
0270/16	12 Church Street	(T1) Conifer - to be felled.	15.2.2016 Extension not agreed.
0344/16	C and K Meats Ltd, Potash Lane	Erection of single-storey loading bay extension.	25.2.2016
0361/16	19 Buckshorn Lane	Alterations to existing facing brick boundary wall to west elevation to seal up existing opening.	1.3.2016
SCC/0024/16	Eye Power Station, Oakesmere Business Park	Variation of condition 22a of planning permission MS/1336/89 and MS/57/04 condition 22a amend fuel to allow up to 100% mechanical treated wood waste	1.3.2016

DETERMINATIONS RECEIVED

4214/16	Cranley Manor, Cranley Road	Proposed siting (retention) of a mobile home for poultry manager	Planning permission granted 27.1.2016
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	Date	Details of Correspondence	Actions Taken/Required
1.	20.1.2016	Notification of NHS public listening event 1.3.2016.	Clerk circulated to Councillors.
2.	20.1.2016	Request for funding from open gardens £350.	Clerk referred to Finance and Governance Committee.
3.	20.1.2016	Resident complained about drain in Church Street.	Mid-Suffolk agreed repair.
4.	22.1.2016	Care uk asked the Council to publicise free stoke training.	Listed on website.
5.	26.1.2016	Chairman of Palgrave Parish Council raising concerns about Brome recycling centre.	Clerk responded saying that Cllr Flatman was pursuing this matter.
6.	27.1.2016	Resident confirmed donation of bench to	Chair of Environment sited the

Signed Eye Town Clerk _____ Dated _____

		cemetery.	bench.
7.	28.1.2016	Pension advice from SALC.	Clerk circulated to Finance and Governance Committee.
8.	1.2.2016	Notification that SALC affiliation fee would be rising	Clerk circulated to Finance and Governance Committee.
9.	3.2.2016	Request for funding from Eye Art Exhibition £600.	Clerk referred to Finance and Governance Committee.
10.	3.2.2016	Offer of French translation	Referred to Mayor and Twining Association.
11.	6.2.2016	Notification of walk through Eye	Listed on website
12.	9.2.2016	Allotment holder complaining about dog mess.	Clerk forwarded to Environment committee Chair.
13.	9.2.2016	490 th request that the Town Council take on the licence for the memorial.	Clerk discussed with Mayor and Finance and Governance Committee.
14.	10.2.2016	Notification of Salvage hunters documentary 2.3.2016	Clerk circulated to Cllrs and local media.
MID SUFFOLK DISTRICT COUNCIL			
15.	20.1.2016	Notification of lottery training event 1.3.2016.	Clerk circulated to Councillors.
16.	26.1.2016	Thank you from Mid-Suffolk for the Town Council's help with the Locality Awards admin.	Noted in correspondence.
17.	26.1.2016	Notification that the Community Infrastructure Levy charging schedules will be operational from the 11.4.2016.	Clerk circulated to Councillors.
18.	1.2.2016	Notification of Loneliness workshop 11.4.2016.	Cllr Byles has offered to attend.
19.	2.2.2016	Precept notification of £77,058.15	Clerk circulated to Finance and Governance Committee.
20.	9.2.2016	Offer of MSDC help for Spring Clean Events	Clerk forwarded to Events.
21.	10.2.2016	Invitation to join an alliance to create a dementia friendly community.	Clerk circulated to Cllrs and local media.
22.	10.2.2016	Invitation for tourism development workshop	Cllr Molesworth has agreed to attend.
SUFFOLK COUNTY COUNCIL			
23.	2.2.2016	Notification of road closure 2.2.2016	Clerk circulated to Cllrs and local media.

Signed Eye Town Clerk _____ Dated _____