



# EYE TOWN COUNCIL

## AGENDA

**YOU ARE HEREBY SUMMONED to attend the meeting of Eye Town Council which will be held on Wednesday 20<sup>th</sup> of April 2016 at 7.30 pm in the Council Chamber, Eye Town Hall, Eye, Suffolk.**

1. Apologies and Approval of Absences
2. Members Declarations of Interests and Consideration of Requests for Dispensations

### **MEETING WILL CLOSE FOR PUBLIC SESSION**

- Police Report
- District Councillor Report – Cllr. Charles Flatman
- County Councillor Report – Cllr. Guy McGregor
- Members of the Public and Community Announcements

### **MEETING WILL REOPEN FOR COUNCIL BUSINESS**

3. MINUTES OF PREVIOUS MEETING - To resolve that the minutes of the meeting held on Wednesday 16th of March 2016 are a true and correct record.
4. NOMINATIONS FOR MAYOR ELECT AND DEPUTY MAYOR ELECT 2014/2015
5. CLERKS REPORT
6. PLANNING APPLICATIONS (As listed and consideration of any late planning applications]
7. PLANNING DECISIONS - To note determinations received.
8. FINANCE
  - a) Financial statement – to note current bank balances and unrepresented cheques.
  - b) Accounts Payable – to approve invoices presented for payment.
  - c) To consider acceptance of the Accounts for the year ending 31 March 2015 and completion of Section One (Accounting Statement) and Section Two (Annual Governance Statement) of the Local Councils' Annual Return for year ending 31 March 2015.
  - d) To consider and approve internal audit and note any actions required.
  - e) To approve the addition of the clerk as a signatory for the National Savings and Investments Account.
9. ENVIRONMENT
  - a) To note the record of the Environment Committee held on the Tuesday 5<sup>th</sup> of April 2016.
  - b) To consider instructing a structural engineer to make a structural survey of the wall surrounding the churchyard for a sum not exceeding £3,000 plus VAT.
  - c) To consider adding the names of George Whayman, Ollie Clayton, George Lockwood, and Walter Dade to the War Memorial for a sum not exceeding £600.
10. STRATEGIC PLANNING
  - a) To consider the funding of the Eye Partnership (£1500) as described in the attached documents and to consider the commissioning of Giles Piercy to undertake the work.
  - b) To receive a verbal update on the proposed housing development on the Eye airfield.
11. EVENTS
  - a) To note the record of the Events Committee held on the 12<sup>th</sup> of April 2016.
12. GOVERNANCE
  - a) To note the record of the Finance and Governance Committee held on the Wednesday 13<sup>th</sup> of April 2016.
  - b) To consider and approve increased insurance cover and this year's premium (details in clerks report).
13. BUILDINGS
  - a) To note the record of the Buildings Committee held on the 7th of April 2016.
  - b) To consider the terms of reference for the Town Hall Improvement Group working group  
And the Town Hall User Development (THUD) sub-committee
  - c) To consider closure of the meeting pursuant to the Public Bodies (Admission at meetings) Act 1960 to the press and public. The closure is being considered in order to discuss confidential matters relating to the terms, conditions and appointment of a new caretaker/premises manager.
14. CORRESPONDENCE (As detailed below and consideration of any late correspondence)
15. ANY ITEMS NOT ON THIS AGENDA BUT OF SUCH URGENCY AS TO MERIT, IN THE MAYOR'S OPINION, IMMEDIATE ACTION.

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Signed Eye Town Clerk \_\_\_\_\_ Dated \_\_\_\_\_

**Public and Press are welcome to attend.** Roz Barnett, Town Clerk, 10.3.2016 For further information telephone the Town Clerk on 07713 196251 or email [townclerk@eyesuffolk.org](mailto:townclerk@eyesuffolk.org) See details of planning applications at [www.midsuffolk.gov.uk](http://www.midsuffolk.gov.uk)

**CORRESPONDENCE TO THE COUNCIL – TO BE NOTED AND CONSIDERED**

**PLANNING APPLICATION TO BE CONSIDERED**

0984/16	3 Castleton Way	Erection of two storey front & side extensions following demolition of existing garage, side extension & front porch
1129/16	1 Bedingfield Cottage, Wellington Road,	Application for Listed Building Consent - Replacement flush casement hardwood window following removal of modern storm proof window.
0757/16	Hartismere School	Erection of 6m. pole and radio relay antenna on top of an existing 9m. building.

**DETERMINATIONS RECEIVED**

0361/16	19 Buckshorn Lane	Alterations to existing facing brick boundary wall to west elevation to seal up existing opening.	Listed Building Consent granted with three conditions 24.3.2016
0682/13	5A Broad Street	Pear Tree and Apple Tree pruning	Approval granted 30.3.2016
0575/16	The Old School House, 2 Castle Hill	Demolition of existing lean to and its replacement with a new garden room	Planning permission granted 6.4.2016

	<b>Date</b>	<b>Details of Correspondence</b>	<b>Actions Taken/Required</b>
1.	18.3.2016	Response from Network Assurance about unnecessary rd closures.	Clerk shared with resident who raised concern.
2.	17.3.2016	Hartismere invitations to Councillors to attend Awards evening 27.4.2016	Circulated to all Councillors.
3.	21.3.2016	SALC briefing paper on changes to the planning system	Circulated to all Councillors.
4.	22.3.2016	Letter from Police briefing about changes to policing	Circulated to all Councillors.
5.	29.3.2016	Resident reported graffiti on the ramps	Clerk responded and arranged removal with Chair of Environment
6.	31.3.2016	Resident asked for an update on adding an additional name on the war memorial.	Environment discussed and referred to Full Council meeting.
7.	31.3.2016	Letter of thanks from Open Gardens for grant from Town Council	Noted in correspondence
8.	31.3.2016	Eye Branch of the British Women's legion announcing their closure in September 2016	Circulated to all Councillors.
9.	6.4.2016	Resident offered to ring bell for queen's birthday	Clerk informed the Mayor
10.	8.4.2016	The Twinning Association asked to use coat of arms in their publicity	The clerk supplied copy of logo.
11.	11.4.2016	Hartismere declared the winner of the Eye Town Council Community Award this year as Zach Weiss.	Noted in correspondence

**MID SUFFOLK DISTRICT COUNCIL**

12.	6.4.2016	Notified of tree felling in Castle Hill	Clerk informed Cllr Evitt and Cllr Smith
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**SUFFOLK COUNTY COUNCIL**

13.	29.3.2016	Road Closure Yaxley Rd B117 8/4 -20/4 2016	Circulated to all Councillors & networks
14.	7.4.2016	Josh White asked the Council to complete memorandum of understanding for speed camera	Clerk circulated to Environment and F&G Committee for authorisation.
15.	11.4.2016	Road Closure Cocks Rd Eye B117 3/5 -1/7 2016	Circulated to all Councillors & networks

Signed Eye Town Clerk \_\_\_\_\_ Dated \_\_\_\_\_