



EYE TOWN COUNCIL

You are hereby summoned to attend the
MEETING OF THE EYE TOWN COUNCIL to be held in the **COUNCIL CHAMBER, EYE TOWN HALL,**
1 BROAD STREET, EYE, SUFFOLK on **WEDNESDAY 21st November 2018 @ 7:30 pm**

1. Apologies and Approval of Absences
2. Members Declarations of Interests and Consideration of Requests for Dispensations
3. Public Participation - Meeting to be opened
 - 3.1 County Councillor Report – Cllr. Guy McGregor
 - 3.2 District Councillor Report – Cllr Michael Burke
 - 3.3 Walkers are Welcome – Quilt panel presentation by Jean Musgrave
 - 3.4 Members of the Public and Community Announcements

Meeting to be closed

4. To receive and confirm the minutes of the Town Council meeting held on the 17th October 2018
5. To receive and confirm the minutes of the Extraordinary Town Council meeting held on 31st October 2018
6. To receive and confirm the minutes and recommendations from Town Hall Committee meeting held on the 25th October 2018. (To follow)
7. To receive and comment on planning applications as follows (and consideration of late applications)

7.1	DC/18/04613	31 Castle Street, Eye	Application for Listed Building Consent – reconstruction of boundary wall.
7.2	DC/18/04697	39 Castle Street, Eye	Application for Listed Building Consent – alteration of new fenestration from painted timber to metal with timber sub frames. Change of internal layout to relocate cloak room within new extension.
7.3	DC/18/05005	Land at Cranley Hall Farm, Cranley Road, Eye	Erection of livestock unit

<https://planning.baberghmidsuffolk.gov.uk/online-applications/> Search by the reference number.

8. To receive and note Mid Suffolk DC planning decisions and appeals as attached.

8.1	DC/18/02869	Cranley Manor, Cranley Road, Eye	Planning Permission has been granted.
8.2	DC/18/04165	36 Wellington Road, Eye	Refusal of discharge of conditions - fenestration

9. To receive and confirm the minutes and recommendations of the Environment Committee meeting held on 6th November 2018.

10. To receive and confirm the minutes and recommendations of the Events Committee meeting held on 29th October 2018.

11.0 To receive and confirm the minutes and recommendations of the Finance & Governance Committee meeting held on 8th November 2018.

Resolutions and information for Council

11.1 Proposal to include the Project Co-Ordinator post into the permanent establishment as two years continuous service has exceeded, full years provision to be made in the 2019/20 Budget for the post and undertake a salary review.

11.2 Proposal to fund an extension to the Administrative Assistants contract to the end of the financial year from reserves (£470.00) and then to add into the permanent establishment from the 1st April and make provision for costs to support this post in the 2019/20 Budget.

11.3 To fund emergency repairs the cemetery road from reserves to the value of £1850.00

11.4 To approve the Draft Budget for 2019/20 as presented.

11.5 To approve the review and the adoption of the following documents as presented: -

- Suffolk Code of Conduct
- Financial Regulations
- Asset Management Risk Assessment
- Assets of Community Value

11.6 Permission to pursue opportunities to use the Community Infrastructure Levy for community projects.

11.7 Proposal to close the Mayors Charity Fund and transfer the balance to the Business A/C holding the balance in reserves.

12.0 To receive and confirm the following Financial Matters:

12.1 To receive and note the current bank balances and Balance Sheet (attached)

12.2 To receive and approve invoices presented for payment from November (attached)

12.3 To approve payment of Staff Salaries for October 18 by bank transfer payable on the 22nd Nov 18.

12.4 To report interim Internal Audit Report for information and to note the recommendations to Council by the Internal Auditor (attached).

13.0 To note the attached items of correspondence.

CORRESPONDENCE TO THE COUNCIL – TO BE NOTED AND CONSIDERED		
<i>Date</i>	<i>Details of Correspondence</i>	<i>Actions Taken/Required</i>
29/10/2018	Babergh and Mid Suffolk Draft Homes Strategy is now open for consultation	For information
17/10/2018	Request for Council representative required on the Dementia Friendly Group. From Gareth Moir, SCC	Representative to be identified.

14.0 Date of next meeting Wednesday 19th December 2018.

Meeting closes.

Signed: Eye Town Clerk



Dated 16th November 2018