



EYE TOWN COUNCIL

AGENDA

YOU ARE HEREBY SUMMONED to attend the meeting of Eye Town Council which will be held on Wednesday 21st of October 2015 at 7.30 pm in the Council Chamber, Eye Town Hall, Eye, Suffolk.

1. APOLOGIES AND APPROVAL OF ABSENCES

2. MEMBERS DECLARATIONS OF INTERESTS AND CONSIDERATION OF REQUESTS FOR DISPENSATIONS

MEETING WILL CLOSE FOR PUBLIC SESSION

- Police Report
- District Councillor Report – Cllr. Charles Flatman
- County Councillor Report – Cllr. Guy McGregor
- Members of the Public and Community Announcements

MEETING WILL REOPEN FOR COUNCIL BUSINESS

3. MINUTES OF PREVIOUS MEETING - To resolve that the minutes of the meeting held on Wednesday 16th of Sept 2015 are a true and correct record.

4. CLERKS REPORT

5. PLANNING APPLICATIONS (As listed and consideration of any late planning applications)

6. PLANNING DECISIONS To note determinations received.

7. FINANCE

- a) Financial statement – to note current bank balances.
- b) Accounts Payable – to approve invoices presented for payment.
- c) To note the clerk is organising a five year loan with the Public works board for £20,000 over five years as agreed in March 2015. To consider approval of taking a loan at the current fixed rate of 1.68 but allow the clerk discretion of up to 2% as this rate is set daily.
- d) To consider a grant of £400 for Headway Suffolk.

8. ENVIRONMENT

- a) To note the minutes of the Environment Committee held on 5th of October 2015.
- b) To note the completion of the works due under the contract for the repair maintenance and introduction of intelligent lighting talensas for £37,746.33 plus VAT (£7,549.26) payable to Suffolk County Council. These monies to be paid by grant finance of £5000 and £2665; the provision of £10,000 already allocated in our budget towards the work; the public works loan board loan of £20,000 already agreed by the Town Council in March 2015 and the sum of £81.33 from the street lights budget
- c) To note payment of £1079.99 to repair three street lights in Magdalen Street (one street light) and in Castle Hill (two street lights)
- d) To note payment of a sum not exceeding £200 for two new grit bins

9. STRATEGIC PLANNING

- a) To receive a verbal update from the Strategic Planning Chair on the housing development on the Eye Airfield.
- b) To note the proposed work plan produced by Strategic Planning
- c) To consider the development of an emergency plan for Eye led by Cllr Gleissberg and the Town Clerk.

10. EVENTS

- a) To note the record of the Events committee meeting held on 13th of October 2015
- b) To consider Donation of £100 for Poppy appeal

11. BUILDINGS

- a) To note the minutes of the Buildings Committee meeting held on 1st of October 2015
- b) To consider adoption of outline development brief for the Town Hall.

12. GOVERNANCE

- a) To note the Finance and Governance Committee met on the 14th of October.
- e) To consider raising the salaries of the Caretaker, Toilet Carers and Street Carer by 20p in line with the minimum wage backdated until the 1st of October 2015.

Signed Eye Town Clerk _____ Dated _____

f) To consider closing the meeting pursuant to the Public Bodies (Admission at meetings) Act 1960, the meeting will be closed to the press and public in order to discuss confidential matters relating to consider the clerk's salary in relation to the recent performance appraisal

13. CORRESPONDENCE (As detailed below and consideration of any late correspondence)

a) To consider response to reductions in local policing letter received 24.9.2015.

14. ANY ITEMS NOT ON THIS AGENDA BUT OF SUCH URGENCY AS TO MERIT, IN THE MAYOR'S OPINION, IMMEDIATE ACTION.

Public and Press are welcome to attend. Roz Barnett, Town Clerk, 10.9.2015 For further information telephone the Town Clerk on Tel 07713 196251 or email townclerk@eyesuffolk.org See details of planning applications at www.midsuffolk.gov.uk.

PLANNING APPLICATION TO BE CONSIDERED			
3187/15	Fairfields, Langton Green IP23 7HL)	Application for Outline Planning Permission for the erection of a detached bungalow with integral garage	
3438/15	16 Buckshorn Lane, Eye, IP23 7AZ	Reduce by 50% in height multiple Leylandii. Reduce Ash limbs back to boundary	
3480/15	The Old Vicarage, Church Street, Eye, IP23 7BD	Mature Copper Beech. Fell and remove	
3454/15	1 Church Street, Eye IP23 7BB	Change of use from Class A2 (Financial & Professional Service) to Class D1 (Podiatry Clinic) and Class A1 (Retail)	
DETERMINATIONS TO BE NOTED			
0196/14	6 Church Street, Eye	Erection of dwelling	Confirmation of application being withdrawn
2710/15	19 Castleton Way	Single Storey extension	Planning Permission Granted 25/9/2015
2740/15	27 Oak Crescent	Landscaping of site	Reserved Matters Refused 29/9/2015
1639/15	The Old Vicarage	Erection of extension	Planning Permission Granted 29/9/2015
1783/15	The Old Vicarage	Erection of extension	Listed Building Consent Granted 29/9/2015
2813/15	1 Town Farm Cottages	Erection of porch	Planning Permission Granted 6/10/2015

CORRESPONDENCE TO THE COUNCIL – TO BE NOTED AND CONSIDERED			
1.	16.9.2015	Request for Noticeboard on market square for green fair 25/26 of Sept	Clerk approved and informed chair of Environment Committee
2.	17.9.2015	Request for deeds of Cricket Ground by cricket club	Clerk copied correspondence and sent to the cricket club
3.	17.9.2015	Eye to Eye requested permission to publish planning agendas	Chair of planning approved and clerk has added Eye to Eye to circulation list
4.	September	3 separate complaints from allotment holders about dog mess. 1 complaint of theft.	Clerk responded and informed chair of Environment Committee
5.	22.9.2015	Local authorities property fund giving details of investment opportunities	Clerk forwarded to Finance and Governance Committee
6.	24.9.2015	Notification of SALC AGM 12.11.2015	Clerk forwarded to Cllrs
7.	24.9.2015	Request from Mid-Suffolk for Gypsy and Traveller sites.	Clerk forwarded to Cllrs
8.	25.9.2015	Resident requesting that the nettles be cut on the path between century Rd and	Clerk forwarded to County highways and Chair of Environment Committee. Order has been raised to

Signed Eye Town Clerk _____ Dated _____

		Wellington Rd	have these cut back.
9.	September	Correspondence from three residents of Wellington Rd who were concerned that restriction removal would be dangerous.	Clerk forwarded to Chair of Environment.
10	27.9.2015	The community centre raised concerns that there bins are being filled by rubbish collected by the street carer	Clerk forwarded to Chair of Environment.
11	26.9.2015	Resident requesting that the bin at Victoria Hill be fixed to post	Clerk forwarded to Chair of Environment.
12	October	2 residents expressing concerns about the new bench at the Town Hall	Clerk informed Environment Committee
13	7.10.2015	Invitation to care home opening 4 th of November	Clerk circulated to Cllrs
14	7.10.2015	Offer of painting of former Mayor of Eye	Clerk accepted gift after consulting with Finance and Governance Committee.
Mid-Suffolk			
15	23.9.2015	Launch of Cllr Flatman's one off awards programme	Clerk sent to Cllrs, Eye Magazine and Eye to Eye for promotion.
16	5.10.2015	Invitation to Town and Parish Liaison Meeting	Clerk circulated to Cllrs
17	13.10.2015	Request to check location of Grit Piles	Clerk forwarded to Environment Committee.
18	14.10.2015	Request for feedback from the Waveney Valley Food Festival.	Clerk circulated to Cllrs and business forum.
SUFFOLK COUNTY COUNCIL			
19	21.9.2015	Richard Porter confirmed that the land at Century Rd sub-station is still owned by the developer.	Clerk informed Mayor and Cllr Gleissberg
20	21.9.2015	Road closure Church Street 7 th - 9 th of December 2015	Clerk forwarded to Cllrs and Business Forum
21	23.9.2015	Richard Porter confirmed that the highways are responsible for the mouth of Brome Avenue	Clerk asked if the potholes at the entrance could be filled and if Mid-Suffolk could replace the street sign.
22	24.9.2015	Police letter stating that police will no longer regularly attend Town Council meetings	Clerk circulated to Cllrs and put on agenda.
23	29.9.2015	Karen Smith confirmed final payment for lights as £37746.33 +VAT	Clerk Cllr Byles.
24	5.10.2015	Details of road safety on A140	Clerk circulated to Chair of Strategic Planning
25	12.10.2015	Richard Porter confirming that scaffolding in Broad Street must be removed by the 23 rd of November and that Lowgate Rd Closure be deferred until January	Clerk circulated to Cllrs and agree that

Signed Eye Town Clerk _____ Dated _____