



EYE TOWN COUNCIL

Councillors are hereby summoned to attend the
ANNUAL MEETING OF THE EYE TOWN COUNCIL to be held using video conferencing,
on **WEDNESDAY 5th May 2021 @ 7:30 pm**

Details for joining the meeting for members of the public are as follows: -

Meeting link -

<https://us02web.zoom.us/j/87247205220?pwd=M0dXOUtoZlhNM3J2bEF4Z0VXOWt5QT09>

Meeting ID: 872 4720 5220

Passcode: 333561

To join by phone call either of the numbers below and follow the instructions. You will need the meeting ID and password shown above.

+44 203 481 5240

+44 131 460 1196

- 1.0** Opening of the meeting by the current Mayor Cllr Johnnie Walker.
- 2.0** Election of Mayor and Acceptance of Office for the position signed of declaration to take place outside of the meeting.
- 3.0** Election of Deputy Mayor and Acceptance of Office for the position signed of declaration to take place outside of the meeting.
- 4.0** Apologies and approval of absence – Cllr Gould
- 5.0** Members Declarations of local Interests and Consideration of Requests for Dispensations
- 6.0** Public Forum
 - 6.1** County Councillor Report – Cllr. Guy McGregor
 - 3.1** District Councillor Report – Cllr Peter Gould is unable to attend due to pre-election period for the County Elections.
 - 6.2** Members of the Public – to receive questions and matters of concern from those present.

Meeting to be closed for public participation. Formal Council statutory business as follows: -

- 7.0** To receive and confirm the minutes of the **Town Council** meeting held on the 21st April 2021.
- 8.0** To receive an update and any recommendations from the **Town Hall Committee** meeting held on the 22nd April.
- 9.0** To receive and comment on planning applications and appeals as follows (and consideration of late applications)

Signed: Eye Town Clerk *W. Alcock* Dated 30th April 2021

9.1	DC/21/02403	Park Farm Barn, Brome Ave, Eye	Listed building consent for ensuite to the first floor
9.2	DC/21/02417	34 Lambseth St, Eye	Erection of rear extension (revised scheme to DC/20/03696)
9.3	DC/21/02418	34 Lambseth St, Eye	Listed building consent for above.
9.4	DC/21/02452	8 Lambseth St, Eye	Erection of timber framed summer house.
9.5	DC/21/02414	24 Magdalen St, Eye	Works to trees in a conservation area.

<https://planning.baberghmidsuffolk.gov.uk/online-applications/> Search by the reference number.

10.0 To receive and note Mid Suffolk DC planning decisions or appeals received since the last meeting.

10.1	DC/21/01301	Conifer Cottage, 84 Brome Ave, Eye	Planning permission granted.
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11.0 Other Planning Matters

11.1 Planning appeal APP-W3520-W-21-3266498. Castle Hill, Thorndon.

11.2 Update on submission for DC/21/00609 – Land to the South of Eye Airfield and North of Castleton Way – Reserved matters.

12.0 To receive an update and recommendations from the **Environment Committee** meeting held on 4th May 2021. (Minutes not available at time of publishing agenda)

13.0 To receive an update and recommendations from the **Finance & Governance** Committee meeting held on 5th May 2021. (Minutes not available at time of publishing agenda)

13.1 Council should note the final budget monitoring report for the last financial year 2020/21

13.2 Propose that Full Council to reverse the decision to earmark reserves for Business Rates to the Cemetery and Town Hall (£9329) made on 17th March 2021 which can now be funded by the Covid grants received and to earmark reserves of up to of £3,500 for future projects to be defined at the next Council meeting.

13.3 Proposal that the Terms of Reference for committees and the current committee membership reports be accepted for the forthcoming Council year.

13.4 Required to report the expenditure against the Section 137 budget for 2020/21. Councillors are requested to note the expenditure.

13.5 That Council approves the appointment of the Internal Auditor Trevor Brown for 2021/22

13.6 To resolve to readopt the Power of General Competence. Eye Town Council meets the eligibility criteria as:-

- I. The number of elected members at ordinary or by-election is equal to or greater than two-thirds of the total number of members of the council.

- II. The Clerk hold the relevant qualification i.e. Certificate in Local Council Administration (CiLCA)
- III. The Clerk has completed the relevant training unless such training was required for the purpose of obtaining the qualification in ii above.

13.7 To recommend Full Council agrees the review of the following policies in line with the requirements of the Council’s Standing Orders (all reports attached): -

- Complaints Procedure
- Freedom of Information – publication scheme
- Data Protection Policy
- Information Protection
- Information Security Incident Policy
- Dealing with Press and Media Policy

14.0 To receive any update from the **Events** committee no meeting was held on the 4th May 2020.

15.0 To receive and confirm the following Financial Matters:

15.1 To receive and note the current bank balances and Balance Sheet.

15.2 To receive and approve invoices presented for payment from May.

15.3 To approve payment of Staff Salaries for April 20 by bank transfer payable on the 21st May 20.

16.0 To note the attached items of correspondence.

CORRESPONDENCE TO THE COUNCIL – TO BE NOTED AND CONSIDERED		
<i>Date</i>	<i>Details of Correspondence</i>	<i>Actions Taken/Required</i>
28.04.2021	Email from resident regarding the Eye Neighbourhood Plan. Addressed to Cllr Gould	Cllr Gould to respond

16.0 Date of next meeting Wednesday 23rd June 2020.

Meeting closes.

Exclusion of Press and Public

(LGA 1972, Part 1, Schedule 12A, Section 100A(4)). To consider whether under Section 100A(4) of the Local Government Act 1972, the press and public should be excluded from the meeting on the grounds that the business to be transacted involves the likely disclosure of exempt information as prescribed in Part 1 of Schedule 12A of the Local Government Act 1972 and indicated against each item marked***