



# EYE TOWN COUNCIL

## MINUTES FOR THE MEETING OF EYE TOWN COUNCIL held in the Council Chamber, Eye Town Hall, on Wednesday 20<sup>th</sup> October 2021 @ 7:30 pm

**Present:** Cllr. Walker (Mayor), Cllr. Berry (Vice-Chairman), Cllr. Smith, Cllr. Mann, Cllr. Brandon, Cllr. O'Mard, Cllr. Henderson, Cllr. Winter, Cllr. Gibbs, and Cllr. Evitt.

**Also:** 2 members of the public, Dist. & Cty. Cllr. Gould and the Town Clerk.

### 1.0 Opening of the meeting

The Mayor welcomed everyone to the meeting.

### 2.0 Apologies and Approval of Absences

Cllrs. Byles, Hudson, Talbot and Turner gave apologies.

### 3.0 Members Declarations of Interests and Consideration of Requests for Dispensations

There were none.

### 4.0 Co-option of a Councillor

Council to consider a candidate for co-option. Information previously circulated. It was proposed that Mr. Clive Hill be co-opted. All in favour.

### 5.0 Public Participation - Meeting to be opened.

**5.1** County Councillor Report – Cllr. Peter Gould [click here](#)

**5.2** District Councillor Report – Cllr Peter Gould [click here](#)

**5.3** Members of the Public – to receive questions and matters of concern from those present. There were none.

Other matters:

Dist. Cllr. Gould reported:

- i. Paddock House: number of residents have received letters for work to start on 1<sup>st</sup> November (demolition). Mid December earliest; 2 weeks needed to mobilize. Suggestion made to defer start of works until Jan 2022.  
Communications plan currently being prepared.
- ii. Cross St.: Planning permission was granted in September 2021. CCTV suggested to cover toilets and Cross Street. Agreement in principle for the damage caused/flooring to be covered by Mid Suffolk.
- iii. HGV's issues, TRO limiting hgv's entering Eye town from the South and East approaches (agreement in principle):
  - Suffolk County Council costs would be met.
  - Figure changed to between £43-£67k.
  - ETC would be expected to put up a certain amount of funding.

2601

Signed: Mayor

Eye Town Clerk

Dated

- County wide review of HGV routes. Technical side of review completed. Community consultation begins on Friday and runs for 8 weeks (online form). 3 principal issues and details of those issues in the consultation.

The breakdown of the figures are as follows:

Design fee - £16-20k

Legal costs - £2k

Post/signs £20-40k

Total £43-67k

- iv. Persimmon development: reserved matters application had been signed off now. Application should be received next week.
- v. Local Plan: The below link takes you to the Youtube channel for Babergh and Mid Suffolk District Councils' Joint Local Plan. <https://youtu.be/G62vX2OMBCo>

Cllr. Henderson queried the Neighbourhood Plan in relation to the Walking and Cycling Scheme. Urban settings favoured rather than rural (walking cycling scheme). Eye was not on the main list.

Cllr. Berry raised a query with Paddock House, he was informed that main works would ideally start in August 2022. Completion aimed for December 2023. Dates were really an estimate as things could change, for example availability of construction supplies. Protection barrier to be put up for the garden.

Meeting to be closed for public participation.

**Exclusion of Press and Public**

(LGA 1972, Part 1, Schedule 12A, Section 100A(4). To consider whether under Section 100A(4) of the Local Government Act 1972, the press and public should be excluded from the meeting on the grounds that the business to be transacted involves the likely disclosure of exempt information as prescribed in Part 1 of Schedule 12A of the Local Government Act 1972 and indicated against each item marked\*\*\*

Formal Council statutory business as follows: -

**6.0 To receive and confirm the minutes of the Town Council meeting held on the 15<sup>th</sup> September 2021.**

Cllr. Evitt proposed and Cllr. Mann seconded. All in favour.

**7.0 To receive and comment on planning applications and appeals as follows (and consideration of late applications)**

7.1	DC/21/05236	Camstar Herbs Ltd Chestnuts Farm Langton Green Eye Suffolk IP23 7HL	Application under Section 73 of the Town and Country Planning Act - Variation of Condition 2 (Approved Plans and Documents) of planning permission DC/19/00108 dated 04/09/2019 - (Erection of factory with an adjoining two-storey production office, a warehouse extension, a loading dock building, and material stockpile. Provision of 9no. caravans for temporary accommodation for seasonal staff. Creation of vehicular access) To vary appearance and layout of main building extensions and
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			<p>configuration of waste pad - new drawings submitted.</p> <p><b>Comments: No comments</b> Cllr. Smith would do further investigations to see if the facilities mentioned needed Planning Enforcement involvement.</p> <p>Cllr. Brandon proposed and Cllr. Smith seconded. All in favour.</p>
7.2	DC/21/04401	30 Wellington Road, Eye, Suffolk, IP23 7BE	<p>Application for Outline Planning Permission (some matters reserved, access to be considered) Town and Country Planning Act 1990 - Erection of 14No. dwellings with associated new vehicular access (following demolition of existing dwelling).</p> <p><b>Comments: small revision to one of the plots. Get comment from RB.</b></p> <p>Cllr. Mann proposed and Cllr. Evitt seconded. All in favour.</p> <p><b>Cut off date for comments: 1<sup>st</sup> November 2021</b></p>
	DC/21/05647	Progress Power Potash Lane Eye Suffolk IP23 7HE	<p>Approval of Details Reserved by Requirement 22 of the Progress Power (Gas Fired Power Station) Order 2015 (S.I. 2015/1570) as Amended, concerning requested alterations to previously approved plans regarding requirements 3, 4, 6, 8, 10 and 11.   Work west to A140. No comments. Cllr. Brandon proposed and Cllr. Smith seconded. All in favour.</p> <p><b>Cut off for comments: 9<sup>th</sup> November 2021</b></p>

#### 8.0 To receive and note Mid Suffolk DC planning decisions or appeals received since the last meeting.

8.1	DC/21/03629	6 Cross Street, Eye, Suffolk, IP23 7AB	Permission granted – Noted
8.2	DC/21/04479	1 The Rookery, Eye, Suffolk, IP23 7AR	Permission granted – Noted
8.3	DC/21/04603	Wrightfield Ltd, Progress Way, Eye, Suffolk IP23 7HU	Permission granted - Noted

#### 9.0 Other Planning Matters

Appeal regarding Mr Smith (chicken factory).

**10.0 To receive feedback and recommendations from the Environment Committee meeting held on 5<sup>th</sup> October 2021.**

Cllr. Winter looking into defibrillator installation.

**11.0 To receive feedback and recommendations of the Finance & Governance Committee meeting held on 7<sup>th</sup> October 2021.**

**11.1 Project Priority list for Eye Town Council – Cllr. Berry**

Cllr. Berry to be the Project Line Manager for the Project Co-Ordinator – Cllr. Berry put a paper together regarding what the Project Co-Ordinator contributed to, the paper had already been circulated. Cllr. Berry briefly went through some of the items from the paper.

**11.2 Eye Woodland & Wildflower project – Cllr. Henderson**

Cllr. Henderson went through her presentation. A community group had come together to make this possible. Town Moors Woodland Society. See appendix c for slide show.

**Town Hall Committee**

- i) Hot tap in ladies toilets needed fixing
- ii) Under stage doors, track to be replaced
- iii) Show around of the Town Hall for a possible civil ceremony booking

**12.0 To receive feedback from the Events Committee meeting held on the 4<sup>th</sup> October 2021.**

- Draft minutes were previously circulated.
- Queens Platinum Jubilee next year, events to be planned within it.
- More members needed to be involved.
- Ideas to be put forward.

**13.0 To receive and confirm the following Financial Matters:**

**13.1** To receive and note the bank balances as of 30<sup>th</sup> September 2021.

**13.2** To receive and approve invoices as presented on Accounts Payable for payment.

Cllr. Evitt proposed and Cllr. Mann seconded, all in favour.

**13.3** To approve payment of Staff Salaries for September by bank transfer payable on the 21<sup>st</sup> October 2021.

Cllr. Smith proposed and Cllr. Henderson seconded, all in favour.

**14.0 The Council was asked to note that in accordance with the delegated authority given to the Chairs/Deputy Chairs and Clerk on the 21<sup>st</sup> July (Section 101 of the Local Government Act 1972 reference 20-03-18/9.7a/2429) the decisions listed in report circulated had been taken.**

**15.0 To note the attached items of correspondence - Noted**

CORRESPONDENCE TO THE COUNCIL – TO BE NOTED AND CONSIDERED		
	<i>Details of Correspondence</i>	<i>Actions Taken/Required</i>
<b>15.1</b>	<b><i>Hartismere Hospital update</i></b>	<b><i>Previously circulated to councillors</i></b>

**16.0 Date of next meeting: Wednesday 17<sup>th</sup> November 2021.**

**17.0 Meeting closed at 21.07pm**

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## Eye Town Council

### Bank Reconciliation at 30/09/2021

Cash in Hand 01/04/2021	143,171.46
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**ADD**

Receipts 01/04/2021 - 30/09/2021	168,826.03
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311,997.49

**SUBTRACT**

Payments 01/04/2021 - 30/09/2021	71,906.45
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**A**

<b>Cash in Hand 30/09/2021</b> (per Cash Book)	<b>240,091.04</b>
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Cash in hand per Bank Statements

Cash	30/09/2021	126.70	
1. Barclays Current Account	30/09/2021	160,257.02	
Barclays Business Account	30/09/2021	49,305.44	
Barclaycard	30/09/2021	0.00	
National savings investment account	30/09/2021	31,240.21	

**240,929.37**

Less unrepresented payments	838.33
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240,091.04

Plus unrepresented receipts

**B**

<b>Adjusted Bank Balance</b>	<b>240,091.04</b>
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**A = B Checks out OK**

## Appendix B

### ACCOUNTS PAYABLE to 18.10.2021

Vch	Pay Type	Code	Name	Description	Amount
210	CC	141 – Maintenance	Amazon EU S.a.r.l	Toilet sundries	320.32
211	BT	28 - Training Staff	Suffolk Association of Local Councils	Councillor training	30.00
212	DD	175 - PWLB Repayments (Roof)	Public works loan board	Public Works Loan	3,046.50
213	CC	71 - Public toilet sundries, repairs & utilities	Amazon EU S.a.r.l	toilet rolls	107.96
214	CC	85 - Cleaning and other materials	Amazon EU S.a.r.l	toilet cleaning materials	11.90
215	CC	85 - Cleaning and other materials	Amazon EU S.a.r.l	Cleaning materials	23.68
216	BT	31 - Storage of Valuables	Manor storage	storage of valuables	494.76
217	CC	71 - Public toilet sundries, repairs & utilities	Amazon EU S.a.r.l	Cleaning materials	43.50
218	BT	14 - Town Clerks Salary	Town Clerk	Town Clerks Salary	2,475.05
219	BT	43 - Street Cleaner and cover	Street Carer	Street carer salary	650.75
220	BT	145 - Project Co-ordinator Salary	Project Co-Ordinator	Project Co-ordinator salary	430.97
221	BT	68 - Salary of public toilet cleaner	Toilet Carer	toilet cleaner wages	378.86
222	BT	68 - Salary of public toilet cleaner	Toilet Carer (2)	toilet cleaner wages	150.40
223	BT	80 - Caretaker wages	Town Hall Caretaker	Caretakers Wages	676.47
224	BT	81 - Caretaker Cover & Extra Hours	Town Hall Caretaker	Caretakers Wages	71.30
225	BT	14 - Town Clerks Salary	HMRC	PAYE/NIERC	749.76
226	BT	17 - Employers National Insurance Contributions	HMRC	NIERC	353.69
227	BT	145 - Project Co-ordinator Salary	HMRC	PAYE	287.20
228	BT	68 - Salary of public toilet cleaner	HMRC	PAYE	88.20
229	BT	81 - Caretaker Cover & Extra Hours	HMRC	PAYE	19.60
230	BT	62 - Grass and hedge cutting	Mortimer Contracts Ltd	Grass Cut Contract (Cem & Church)	720.00
231	DD	19 – Pensions	NEST	Pension	194.61
232		186 - Bank Charges	Barclays	Bank fee	18.40
233	CC	22 - Technical Support	Echo Internet Ltd	IT support	18.00
234	BT	9 - Mayor Parade	Martin Combes	Event expenses	50.00
235	DD	23 – Phone	O2	Phone	36.00
236	BT	101 – Equipment	Handyman Eye	Equipment and Supplies	50.59
237	DD	142 – Broadband	Zen	Broadband	38.40
238	CC	22 - Technical Support	Echo Internet Ltd	IT support	11.99

2607

Signed: Mayor

Eye Town Clerk

Dated

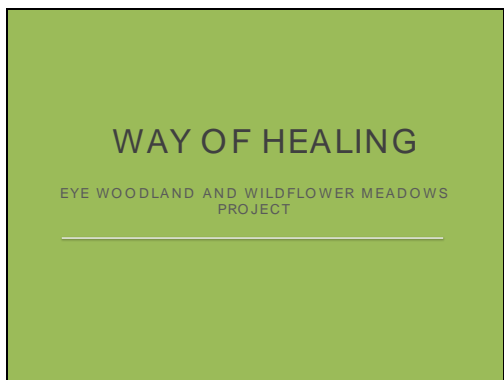
239	BT	73 - Grass cutting Pocket Park and Skateboard area	Hartleys Garden Services	Grass Cutting	200.00
240	BT	105 - Gas	Crown Gas & Power	Gas	38.69
241	CC	71 - Public toilet sundries, repairs & utilities	Amazon EU S.a.r.l	Cleaning materials	249.04
242	BT	21 - IT equipment & Scribe Software	Echo Internet Ltd	Licence	185.76
				<b>Total</b>	<b>12,222.35</b>

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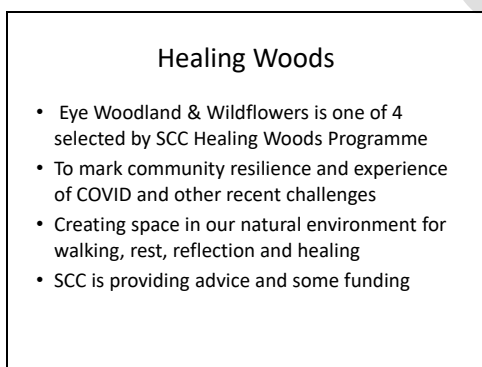


## Appendix C Eye Woodland and Wildflower Project

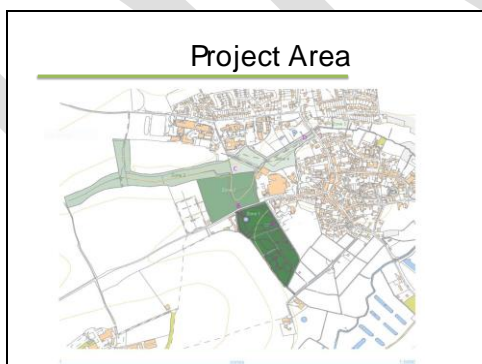
Slide 1



Slide 2



Slide 3



Slide 4

#### Four Key Aims

- To improve community access to the natural environment around Eye
- To reduce pollution particularly in Lamsey Beck and the River Dove
- To enhance and create habitat for wildlife
- To mitigate against future flooding in the centre of Eye

Slide 5

#### Phase One – Sept to March

- Design and launch the Way of Healing
- Install 3 rest and contemplation areas
- Design and install interpretation boards along the route
- Tree surgery in Town Moors to improve public safety and tree health
- Lamsey Beck restoration plan and funding applications

Slide 6

#### Phase Two –April to Dec

- Start work on Lamsey Beck restoration
- Wildflower meadow by footpath 7
- Water Meadow and wildflower meadow behind Hartesmere School
- Launch Lamsey Beck River Fly monitoring survey with River Waveney Trust
- Continue tree surgery in Town Moors

Slide 7



Slide 8



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