

Minutes of the Town Hall Committee
held on 28th June at 7pm in the Town Hall

Persons present Cllrs Byles, Berry, Evitt, Gould, Blake, Hudson plus Mrs J Gould , Mr Paul Abbott and Mrs E Govan

1. Apologies for absence – none received.
2. Responsible Persons at weddings in the Town Hall – Cllrs Blake, Hudson and Mrs June Gould agreed to be Responsible Persons. Two are required at every wedding held in the Town Hall.
3. Wedding Licence renewal – it was agreed Fire Awareness training for some members of the Committee and possibly the caretaker would be required and noted that SALC ran fire awareness training.
4. The website- some discussion within the Committee. The majority of members of the Committee favoured updating the present website and adding on the Town Hall with its updated facilities rather than a stand-alone website. Also decided to ask an Eye resident whose work is to build and amend websites for advice.
5. The Booking Conditions – Cllr Byles to arrange to have them signed by our present regular hirers.
6. The Insurance claim for vandalism update- we are waiting for a valuation of the painting in their unblemished state and have now obtained two estimates of the cost of repairing the pictures. Also waiting for an estimate of the cost of repairing the pine cupboards in the Council chamber.
7. Digital photographs – Cllr Evitt showed the committee the digital photographs he has obtained from an Eye resident. The Committee very impressed by the quality of the digital photographs. It was resolved unanimously to recommend paying £1245 for digital photographs of the damaged pictures to be placed in the picture frames of the damaged pictures whilst they are being repaired so that the Council chamber can continue to be hired out whilst the paintings are being repaired (this will take 18 months) . After the pictures are repaired and back in the Council chamber to continue to use the digital pictures by having them framed in a simple manner and placed in the town hall.
8. The present position on the budget of the Town Hall – Cllr Berry reported that the cost of the roofing was £170,000 plus vat (approx) - one outstanding matter to agree the bill for some leadwork. The work on the toilets and drains is proceeding and is in fact ahead of schedule. The drain work will be completed tomorrow. Mrs June Gould reported the problems of staining of the flooring of the accessible toilet and is contacting the manufacturer Altro for advice.
9. Trolleys to go under the stage – Cllr Smith has completed one trolley and is working on the others.
10. A Clean up of the Town Hall – this will take place on 7th and 9th July
11. New pricing for hiring the Town Hall – deferred to the next meeting.
12. LED lights in the Town Hall – Paul Abbott confirmed the dimming light switch is not working correctly and is contacting Needham Electrical. Cllr Byles to diarise and to action if no response received. This may mean a County court summons.
13. Code Locks – resolved unanimously to proceed with code locks to a maximum price of £400.
14. Walkers are welcome certificate – to be framed and placed in the Town Hall lobby when the redecoration is completed.

15. Wedding Licence Certificate – to be framed and placed in the Town Hall lobby when the redecoration is completed.

Resolutions to Eye Town Council

1. To note the Minutes of the Town Hall Committee held on 28th June 2017
2. To consider whether or not to obtain digital photographs of the damaged pictures in the Council chamber for a cost of £1245 to be paid out of insurance monies if/when received from Aviva