



EYE TOWN COUNCIL

Minutes for the Town Hall Committee Meeting held at 7:00 pm on Thursday 14th January using Zoom video conferencing.

Present: Cllr O'Mard, Cllr Brandon, Cllr Evitt, Cllr Smith and Cllr Berry

1. Apologies for absence

None Received. Cllr Hudson not present.

2. Declaration of any interests and consideration of Requests for Dispensation.

None Received.

3. Public questions and community announcements.

No members of the public present.

4. The Minutes of the previous meeting held on Thursday 26th November 2020 were approved.

Proposed by Cllr O'Mard, Seconded by Cllr Evitt . All in favour

5. Update on Covid restrictions

Under the current restrictions the Town Hall has to remain closed. Suffolk would need to go back down to Tier 2 in order for the hall to reopen for bookings.

6. Feedback from Wedding held on the 19th December.

Cllr Brandon was in attendance and gave a summary of the day.

The couple were very pleased with the venue.

Wedding Video – Cllr Brandon had shared a link with the Committee of the first version of the wedding video.

Consensus was that the video was of good quality and look forward to receiving the final product.

The Clerk noted that at the end of the video it asked for enquiries to be made to enquiries@eyetownhall.com this should be corrected to eyetownhall@eyesuffolk.org

7. Proposed Logo for the Town Hall

Cllr Brandon explained that a logo design would cost £200.00.

A logo would assist in attracting our target audience for weddings at the Town Hall.

Proposed that Full Council agrees for the development of a Town Hall logo up to the value of £200.00.

Proposed by Cllr Evitt Seconded by Cllr Brandon All in favour.

8. Fees and Charges review for 2021/22

The Committee reviewed the charges for the forthcoming financial year. It was agreed that the fees should stay the same for 2021/22 as they are competitive with other nearby providers.

For noting by Full Council.

9. Any other business.

Cllr Brandon asked if it was possible to have a list of other wedding service providers e.g. caterers, florists etc to pass onto to couples when booking the Town Hall for a wedding. It was felt that it could lead to issues if it is felt that we are recommending one business over another without having a tendering process in place for suppliers. Agreed if asked to sign post enquiries to the Eye Directory.

Cllr Evitt asked about Caretakers duties. The Clerk confirmed that he is taking on additional duties and filling his time sheet in with his activities.

Cllr Smith asked if it would be possible to bring some of the items stored in the chapels whilst work is completed on the chapel. Clerk asked to liaise with Steve Smith the caretaker for

10. Date of the next meeting at 7:00 pm Thursday 25th February 2021