

Buildings Group – Sub-Committee meeting Action Log at 23rd October

Item	Action	Status
Meeting 14th July item 2		All actions closed (other than those on-going)
Meeting 2nd October		
Item 4 para 2 – allocation of grant finance	RBa to advise chairs	Open
Item 5.2 – secondary glazing to main hall	PA/ETHIC to report by January 15	Open
Item 8 para 5 – potential for external fundraiser	RBa/RBe to draft brief for ETHIC via group before next meeting	Open
Item 9 – Country market	Contact made via Clerk	Action closed
Other		All other action points closed
Meeting 23rd October		
Item 3 – see above		
Item 5 para 1 – Purchase of equipment	RBa to resource	Open
Item 5 para 2 – window repairs	RBE to resource	Open
Item 5 para 3 – main foyer	RBe to resource	Open
Item 5 para 4 – term maintenance contract	RBa/RBE to resource with MC	Open
Item 5 para 6 – electrical contractor list	RBa	Open
Item 8 para 1 – Access external funding	See above	
Item 8 para 2 – heating and hot water over seeing	LC	On-going