

Buildings Group – Sub-Committee meeting Action Log at 26th March 2015

Item	Action	Status
Meeting 2nd October		
Item 4 para 2 – allocation of grant finance	RBa to advise chairs	Allocated to events – action closed
All other items closed		
Meeting 27th November		
Item 7 – A frame investigation	RBa	Open
Item 8 – MSDC link for condition survey	RBe	Open – no reply received from MSDC
Meeting 22nd January 2015		
Item 3 – additional secondary glazing quotations	PA	Open – PA has updated that 2 further quotes are being sought
Item 3 – heating saving estimate	RBa/RBe	Action closed pending source of calculation
Meeting 26th February 2015		
Item 4 – public consultation - wedding license application	RBa/JH	Action closed
Item 5 – canvass SH re building works Listed consent	RBe	Action closed
Item 6 - Review F&G budget for building works	RBe/RBa	Action closed – report to Council
Item 9 – contact SH re potential supervision of work in progress	RBe	Action closed
Meeting 26th March 2015		
Item 4 Set up meeting with John Taylor SCC	CB/RBe	
Item 5 para 2 -Co-ordinate change of use application	CB	
Item 5 para 3 - Review current fire risk assessment	RBa/MF	
Item 5 para 4 Contact school re publication assistance	MC	
Item 5 para 5 information from funeral director	LC/JH	
Item 6 – user enquiry update	RBa	
Item 7 – agree programme of works with PD	RBe	
Item 8 – heating control management	RBa	
Item 10 – work to lecterns	LC	