

Agenda for Buildings Committee (BC) meeting of ETC to be held 23d October 2014 at 19.30 in the Town Hall Council Chamber

Invited: C Byles (Mayor of Eye)

J Hudson M Carr, L Cummins, M Ford, G Horobin,

R Berry

S Hooton/Member of ETHIC

R Barnet

1. Apologies for absence
2. Minutes of the meeting dated 2nd October

Review of action items and action log
3. Update from ETHIC on surveys undertaken/other work on town hall

Review work schedule
4. Window repair update – holding works
5. Action and resource plan from Council meeting

Equipment and lock purchase

Medium term window repairs

Work to front entrance hall

Maintenance term contract – canvass list

Heating and electrical canvass list

(SH appointment and town hall forms)
6. Review and of maintenance budget

Action for 10th November meeting

Group review of delegated order limits
7. Confirmation of items for main Council agenda
8. AOB