

**Agenda for Buildings Committee (BC) meeting of ETC to be held 1<sup>st</sup> October 2015 at 19.30 in the Town Hall Council Chamber**

**Invited:** M Ford (Mayor of Eye)

J Hudson, C Byles, C Ribchester, M Robins, R Berry

S Hooton/Member of ETHIC/Liz Govan

R Barnet

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*Record of members of the public present and items raised*

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1. Apologies for absence
2. Minutes of the meeting dated 30<sup>th</sup> July 2015  
  
Review of action items and action log
3. Update from ETHIC  
  
Resources to draft development brief (Council meeting 16<sup>th</sup> September)
4. Town Hall user update and outline marketing strategy for wedding/other advertising (JH/RBa)
5. Maintenance update  
  
Current portfolio  
  
MSDC survey – document circulated comments from group
6. Maintenance priorities for 15/16
7. Budget setting for 15/16
8. Town Hall clear up day – October 5th (MR)
9. Items referred by town clerk
10. Confirmation of items for main Council agenda
11. AOB