

**Minutes of Town Hall Committee held at 7pm on 12th September 2019 at the Town Hall
Eye**

Persons attending

CLlr Byles (Chair), Smith, Blake, Ribchester and Berry (co opted member)

1. **Apologies for absence** received from the Mayor and Cllr Evitt
2. **Bookings for the Town Hall** – a roller coaster with wedding bookings cancelled and new bookings received. A booking for New Years Eve cancelled and immediately a new booking received. However, it appears the Town Hall will achieve its financial targets this year.
3. Relations with our neighbours – good.
4. **Purchase of an audio system – unanimous resolution** to purchase an audio system for the Council chamber for a sum not exceeding £350 including vat.
5. **Purchase of new seats for chairs in the Town Hall** – the Chair explained that 3 seats of the new chairs in the Town Hall were ripped because of being made of fabric and frequent handling and that new seats were available for purchasing at a cost of £10 per seat. The Committee decided that a total of 10 new seats should be purchased so the Council has spares when seats need replacing in the future.
6. **Purchase of new tables for the Council chamber** and disposal of existing tables. The Chair explained she has been advised the existing tables have no value as antiques and further explained that the present table were very heavy, very large and made it difficult to set up the Council chamber for weddings or conferences requesting a different layout. The Committee considered the trapezoidal designed tables but decided they were not large enough and by a **unanimous resolution** to purchase rectangular tables for the sum of £1800 including vat. Cllr Smith agreed to assist with breaking up the existing tables and disposal of the same.
7. **Clean up day** – Cllr Berry reported that it was a great success with nine people including non Councillors coming to help. A further clean up day will be organised mid to end of October to finish off a few jobs.
8. **Leaflet advertising the Town Hall** – we have 2000 of these and they have a very professional finish. The Town Clerk is arranging for leafletting in Eye by a private company and the Chair will arrange for the villages around Eye to be leafletted personally plus leaflets will be placed in the Town Hall lobby.
9. **Recent work on the roof** – Cllr Berry gave an update on the work carried out on the Clock tower and roof over the Council chamber. Our preferred contractor carried out one days work to stop any leaks developing in that part of the roof over the Council chamber at a cost of approximately £500- an account is awaited.
10. **Any other business** – The Chair explained she is anxious to proceed with the new lighting in the Town Hall Council chamber and will be asking our preferred contractor to quote for this work failing which the Town Council will go out to tender for three quotes.

Resolutions to Town Council

1. To propose the purchase of an audio system for the Town Hall for the sum not exceeding £350 including VAT such sum to be taken from reserves earmarked for the Town Hall refurbishment.
2. To propose the purchase of new tables for the Council chamber of the Town Hall and disposal of existing tables in the Council chamber for the sum not exceeding £1,800 including vat such sum to be taken from reserves earmarked for the Town Hall refurbishment.

The Meeting concluded at 8.30pm