



## EYE TOWN COUNCIL

### Minutes of Town Hall Committee held on 6th February 2020 at the Town Hall Eye at 7 pm

**Persons present:** Cllrs Byles (Chair), Evitt, Hudson ( Mayor) and Blake, Cllr Berry (co opted member) and Mrs Govan a member of the public

1. **Apologies for Absence** - none received
2. **New Year Event** - this was very successful but there was damage caused to a toilet. The Committee recommends that when an event is planned with a large number of people attending which could result in some destructive behaviour a deposit of £200 should be requested to cover any damage caused to the Town Hall fabric which would be immediately returned after the event if no damage.
3. **The report on damp in the north elevation of the Town Hall** received from Sarah Hucklesby was noted. Cllr Berry recommended that in summer a repair to the north elevation of a cement sand screed with a gradient be used and covered with bitumen paint. This is a cheaper solution to one using lead and should work. If it does not then a more expensive repair using lead will have to be considered. The report's finding that this leak was not caused by our contractor Paul Durrant was accepted by the Committee.
4. **Lighting in the Council Chamber**- this has started, and the Committee were pleased with what they saw on inspecting the Council Chamber. Touching up of paint work will be needed and possibly Stephen Hunt can do this at the same time he paints the public toilets.
5. **The carpet in the Council Chamber** - two members of the Committee were against changing the carpet for the time being. It was agreed the Chair would obtain a quote to clean the carpet. The matter was deferred.
6. **The Planning Inquiry** - it was agreed this was successful in terms of an " event " being held in the Town Hall. Cllr Evitt noted how Steve the caretaker was always present at the beginning and end of proceedings and was very helpful. He also asked for the Committee's thanks to those Eye residents (June Gould, Rosemary Berry and Liz Govan) who helped with tea and coffee be minuted.
7. **Relations with neighbours** - fine at the moment
8. **Bookings and financial targets**- we will make our targets for hiring income this year. We have two weddings booked later this year, but it was noted bookings are slow at present.
9. **The risk assessment of the Town Hall** produced by the Chair which is identical to that of the previous year was unanimously approved and will be forwarded to Town Council.
10. **Digital pictures in the Council Chamber**. It was noted that Tatum's will allow the Committee to use their Tower in the Hall possibly on Monday to put up digital pictures. The Chair to check whether volunteers are covered for this work by our insurance and whether working at heights certificates needed.
11. **Cobwebs in the Hall ceiling** -Mrs Govan asked the Committee to purchase a long length duster implement to remove cobwebs for £100. Agreed unanimously by the Committee.
12. **Banner request** -The request by a resident to put up a banner to promote a commercial

venture was considered. The Committee considered that banners to promote local businesses might be considered if a commercial rent for the banner was charged. The Chair was requested to investigate this further.

### **Resolutions to Eye Town Council**

1. To note the minutes of the Town Hall Committee held on 6th February
2. To approve the risk assessment of the Town Hall prepared by the Chair of the Town Hall Committee and approved by the Town Hall Committee on 6th February.