



EYE TOWN COUNCIL

Minutes of the Town Hall Committee held at the Town Hall Eye on 2nd August 2018 at 7pm

Persons present

Cllrs Byles (Chair), Berry, Gould, Blake and Hudson plus co-opted members of the public Mrs June Gould and Mrs Liz Govan

1. Apologies for Absence – none received
2. Update on Phase One (the roof) the work is complete and the final account
3. Update on Phase 2 of the works – the toilets. Some changes to the works have been approved by Sarah Hucklesby . Some sanitary items were broken in transit and have been replaced using almost identical items. The plumber is expected at the weekend and then the plasterers will start work. This will result in a lot of dust in the Hall and a working party will be needed to clean up afterwards.
4. Update on Funding received. Adnams charity have given £1000 towards the cost of the works. This generosity was noted by the Committee (it is the second donation by Adnams in the last three years)
5. The Lobby – redecoration will be finished tomorrow. The Committee agreed it looked good with the same colour scheme used for the Hall and Lobby.
6. The website. Noted we are waiting to hear from Stephen Braybrook and that we are moving towards an update of the old website with the Town Hall webpages being seriously updated. It was agreed it would be a good idea to include Eye to Eye on the website together with a page outlining planned future events to avoid clashes. The cost of updating the website may be £3000-£4000 and might be able to be paid for by CIL money. Cllr P Gould will investigate with the Project Manager to see whether this is possible.
7. Hiring out the Kitchen – the loss of kitchen equipment after hiring was noted with serious concern and it was agreed that laminated notices stating what equipment was in each cupboard would be a help for hirers so that they know what equipment belongs to the Town Council and where it lives and also to Kitchen Angels checking after a function. It was decided that a deposit will be requested when the Kitchen is hired to cover loss of equipment.
8. Grand opening . Unanimously agreed 26th September. 7.30 pm to 9 pm. The Chair will start putting together a guest list which will be circulated to all Committee members for them to comment on and add to. Alcohol – to be provided and sponsorship requested. A policy of no alcohol on the rates agreed.
9. PA system – agreed that now the roof is complete this should be a priority. Cllr Byles to investigate. Hiring charges – these must be looked at in detail before the September meeting . Cllr Byles and Mrs Gould to pursue. Unanimously resolved to have the Town Hall floor sanded and polished.
10. Finances – agreed that when all the works are complete and Final Accounts have been signed by all the parties that the possibility of repaying part of the PWLB may be considered . It is becoming clear that there this whole project will come in under budget.

Meeting finished 8pm

No resolutions to Town Council .

