



# EYE TOWN COUNCIL

**Agenda - Finance and Governance Committee**  
**Thursday 5<sup>th</sup> September 2019, Eye Town Hall @ 2:00 pm**

**1. Apologies for absence**

Cllr Henderson, Cllr Blake

**2. Minutes of previous meeting (attached)**

**3. Update on Electricity Charging Points (attached) – Peter Gudde**

**4. Chairs Actions**

**5. Staffing**

- To receive an update on office line management \*\*\*
- Absence report

**6. Finance**

- To discuss issues from the budget monitoring report for July/August 2019 (attached)

**7. Governance**

- Accessibility Regulations 2018 (advice note attached).

**8. Documents (to include policies, procedures and protocols)**

- Health and Safety Policy

**9. Tendering, Contracts and Agreements**

- Nothing to report

**10. Health and Safety (including risk assessments)**

- Inclusion of risk rating in next review (Risk rating matrix)

**11. Grants and Donations**

- Nothing received at time of drafting agenda.

**12. Reports and Updates**

- Update on Tacon Close and proposed tenancy agreement with MSDC. (To be provided before the meeting).

**13. Correspondence and Referrals**

**14. AOB**

**15. Date of next meeting – 4<sup>th</sup> October 2019 @ 1:00 pm**

**Exclusion of Press and Public**

(LGA 1972, Part 1, Schedule 12A, Section 100A(4)). To consider whether under Section 100A(4) of the Local Government Act 1972, the press and public should be excluded from the meeting on the grounds that the business to be transacted involves the likely disclosure of exempt information as prescribed in Part 1 of Schedule 12A of the Local Government Act 1972 and indicated against each item marked\*\*\*