



EYE TOWN COUNCIL

Agenda - Finance and Governance Committee
Thursday 6th February 2020, Eye Town Hall @ 1:00 pm

- 1. Apologies for absence**
- 2. Minutes of previous meeting** (attached)
- 3. Chairs Actions**
- 4. Staffing**
 - 4.1** To receive an update on office line management ***
- 5. Finance**
 - 5.1** To discuss issues from the budget monitoring report for January 2020 (attached)
 - 5.2** To decide if the Council should move to Income and Expenditure Accounts.
- 6. Governance**
 - 6.1** Asset Register review 2020
 - 6.2** Letter of Engagement from Guy McGregor associates
- 7. Documents (to include policies, procedures and protocols)**
 - 7.1** Code of Conduct
- 8. Tendering, Contracts and Agreements**
 - 8.1** Grass Cutting and Hanging Basket contracts out to tender
- 9. Health and Safety (including risk assessments)**
- 10. Grants and Donations**
 - 10.1** Nothing received at time of drafting agenda.
- 11. Reports and Updates**
 - 11.1** For information – appointment of Wrigleys Solicitors to oversee the creation of Eye Community Land Trust (letter of engagement and terms of business circulated)
 - 11.2** Eye Town Hall Parapet Report
 - 11.3** MLM Traffic Survey Report
- 12. Correspondence and Referrals**
- 13. AOB**
- 14. Date of next meeting – 5th March 2020 @ 1:00 pm**

Exclusion of Press and Public

(LGA 1972, Part 1, Schedule 12A, Section 100A(4)). To consider whether under Section 100A(4) of the Local Government Act 1972, the press and public should be excluded from the meeting on the grounds that the business to be transacted involves the likely disclosure of exempt information as prescribed in Part 1 of Schedule 12A of the Local Government Act 1972 and indicated against each item marked***