



EYE TOWN COUNCIL

Agenda - Finance and Governance Committee

Thursday 6th September 2018, Eye Town Hall @ 1:00 pm

1. **Apologies for absence**
2. **Minutes of previous meeting** (attached)
3. **Making Eye a Dementia Friendly Community** – a presentation by Gareth Moir, Community Capacity Officer from Suffolk County Council
4. **Chairs Actions**
5. **Staffing**
 - To receive an update on office line management ***
 - Absence Reporting (attached)
6. **Finance**
 - To discussion issues from the budget monitoring report at 6th August 2018 (attached)
 - Banking Rota (report attached)
 - Report on external audit (if received).
7. **Governance**
 - **Authorised signatory changes**
 - NS&I Account
 - Eye Town Mayor's Charity Account
8. **Documents (to include policies, procedures and protocols)**
9. **Tendering, Contracts and Agreements**
 - Christmas light's contract to be reviewed by Events Committee
10. **Health and Safety (including risk assessments)**
11. **Grants and Donations**
 - None received at time of agenda.
12. **Reports and Updates**
 - Adoption of the War Memorial (email attached)
 - Commissioning paintings of Town Mayors (email attached)
 - Town Hall Grand re-opening - Wednesday 26th September.
13. **Correspondence and Referrals –**
14. **AOB**
15. Date of next meeting – 4th October 2018

Exclusion of Press and Public

(LGA 1972, Part 1, Schedule 12A, Section 100A(4). To consider whether under Section 100A(4) of the Local Government Act 1972, the press and public should be excluded from the meeting on the grounds that the business to be transacted involves the likely disclosure of exempt information as prescribed in Part 1 of Schedule 12A of the Local Government Act 1972 and indicated against each item marked***