



EYE TOWN COUNCIL

Agenda - Finance and Governance Committee

Thursday 7th February 2018, Eye Town Hall @ 1:00 pm

1. Apologies for absence

Cllr Henderson

2. Minutes of previous meeting (attached)

3. Chairs Actions

4. Staffing

- To receive an update on office line management
- To agree Mace Bearers Honorarium
- Request from Street Carer to sell 1 week's annual leave.

5. Finance

- To discussion issues from the budget monitoring report for January 2019 (attached)

6. Governance

7. Documents (to include policies, procedures and protocols)

- Asset Register 2019/20 – including valuation of heritage items and buildings (attached)
- Risk Register 2018/19 (attached)

8. Tendering, Contracts and Agreements

- Christmas lights contact as presented to Events Committee (attached)

9. Health and Safety (including risk assessments) None to report

10. Grants and Donations

- None received at time of drafting agenda

11. Reports and Updates

- Review of fees and charges for Town Hall (attached)

12. Correspondence and Referrals

- None at time of drafting agenda

13. AOB

14. Date of next meeting – 7th March 2019

Exclusion of Press and Public

(LGA 1972, Part 1, Schedule 12A, Section 100A(4)). To consider whether under Section 100A(4) of the Local Government Act 1972, the press and public should be excluded from the meeting on the grounds that the business to be transacted involves the likely disclosure of exempt information as prescribed in Part 1 of Schedule 12A of the Local Government Act 1972 and indicated against each item marked***