



EYE TOWN COUNCIL

Agenda - Finance and Governance Committee
Thursday 7th November 2019, Eye Town Hall @ 1:00 pm

- 1. Apologies for absence**
- 2. Minutes of previous meeting** (attached)
- 3. Chairs Actions**
- 4. Staffing**
 - To receive an update on office line management ***
- 5. Finance**
 - To discuss issues from the budget monitoring report for October 2019 (attached)
 - Budget Setting Report 2020-21 (To follow)
- 6. Governance**
 - Town Hall Premise Licence***
 - Interim Internal Audit Report (attached)
 - Asset Management Risk Assessment (attached)
- 7. Documents (to include policies, procedures and protocols)**
 - Financial Regulations review (attached)
 - Standing Orders review (attached)
- 8. Tendering, Contracts and Agreements**
 - Grass Cutting and Hanging Basket contracts
- 9. Health and Safety (including risk assessments)**
- 10. Grants and Donations**
 - Nothing received at time of drafting agenda.
- 11. Reports and Updates**
 - Priorities Workshop Feedback (report attached)
 - Land at Victoria Mill (report attached)
- 12. Correspondence and Referrals**
 - National Community Energy Campaign
- 13. AOB**
- 14. Date of next meeting – 5th December 2019 @ 1:00 pm**

Exclusion of Press and Public

(LGA 1972, Part 1, Schedule 12A, Section 100A(4)). To consider whether under Section 100A(4) of the Local Government Act 1972, the press and public should be excluded from the meeting on the grounds that the business to be transacted involves the likely disclosure of exempt information as prescribed in Part 1 of Schedule 12A of the Local Government Act 1972 and indicated against each item marked***