



EYE TOWN COUNCIL

**Agenda – Remote meeting of Finance and Governance Committee
to be held on 29th April at 7:00 pm as a remote meeting using Zoom.**

Details for joining the meeting for members of the public are as follows: -

Meeting link -

<https://us02web.zoom.us/j/84672069562?pwd=UDg2YlpEN3d6dXRJdUFJMNlZUU9sZz09>

Meeting ID: 846 7206 9562

Passcode: 440136

To join by phone call either of the numbers below and follow the instructions. You will need the meeting ID and password shown above.

+44 203 481 5240

+44 131 460 1196

1. Apologies for absence
2. Members Declarations of Interests and Consideration of Requests for Dispensations
3. Public questions and community announcements

Meeting closes for public participation.

Formal Meeting Agenda as follows: -

4. Minutes of previous meeting (attached)
5. Chairs Actions
6. Staffing
 - 6.1 To receive an update on office line management ***
7. Finance
 - 7.1 Final budget monitoring report for 2020/21
 - 7.2 Budget monitoring report for April 2021.
 - 7.3 Covid Grant allocation
8. Governance
 - 8.1 Terms of Reference for committees and the current committee membership reports
 - 8.2 Committee Membership 2021
 - 8.3 Report of the expenditure against the Section 137 budget for 2020/21

Exclusion of Press and Public

(LGA 1972, Part 1, Schedule 12A, Section 100A(4)). To consider whether under Section 100A(4) of the Local Government Act 1972, the press and public should be excluded from the meeting on the grounds that the business to be transacted involves the likely disclosure of exempt information as prescribed in Part 1 of Schedule 12A of the Local Government Act 1972 and indicated against each item marked***

8.4 Appointment of Internal Auditor

8.5 General Power of Competence.

Power of General Competence - To resolve to readopt the Power of General Competence. Eye Town Council meets the eligibility criteria as:-

- i) all Councillors hold office as a result of two thirds of its members being declared elected (as opposed to being appointed or co-opted);
- ii) the clerk is suitably qualified (holding the Certificate in Local Council Administration - CILCA)
- iii) the clerk has completed the relevant training in the exercise of the power of obtaining the qualification in ii above.

9. Documents (to include policies, procedures and protocols)

9.1 Complaints Procedure

9.2 Freedom of Information – publication scheme

9.3 Data Protection Policy

9.4 Information Protection

9.5 Information Security Incident Policy

9.6 Dealing with Press and Media Policy

10. Tendering, Contracts and Agreements

11. Health and Safety (including risk assessments)

Nothing at time of drafting agenda.

12. Grants and Donations

Nothing at time of drafting agenda.

13. Reports and Updates

14. Correspondence and Referrals

None received at time of drafting agenda.

15. AOB

16. Date of next meeting – 1st July 2020 @ 7:00 pm. Meeting scheduled for 3rd June cancelled unless an extension is given for remote meetings.

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