



## EYE TOWN COUNCIL

**Agenda – Meeting of Finance and Governance Committee  
to be held on 3<sup>rd</sup> December at 7:00 pm as a remote meeting using Zoom.**

**Details for joining the meeting for members of the public are as follows: -**

**Meeting link** -<https://us02web.zoom.us/j/86296099881?pwd=YkcyUytBMWtZYS9pOE80L3ZzMG12Zz09>

Meeting ID: 862 9609 9881

Passcode: 725741

To join by phone call either of the numbers below and follow the instructions. You will need the meeting ID and password shown above.

+44 203 481 5240

+44 131 460 1196

1. Apologies for absence
2. Members Declarations of Interests and Consideration of Requests for Dispensations
3. Public questions and community announcements

Meeting closes for public participation.

Formal Meeting Agenda as follows: -

4. Minutes of previous meeting held on the 5<sup>th</sup> November (attached)
5. Chairs Actions
6. Staffing - To receive an update on office line management \*\*\*
7. Finance
  - 7.1 To discussion issues from the budget monitoring report for November 2020 (attached)
  - 7.2 Draft Budget 2021/21

### 8. Governance

**8.1** Reversal of the following decision made at the Finance and Governance Meeting on the 10<sup>th</sup> January 2019: -

A maximum of 10 hours support from the Project Co-Ordinator would be offered to community groups; additional support would be made available but would be recharged against the project @ £20.00 per hour.

### 8.2 Committee Schedule 2021

9. Documents (to include policies, procedures, and protocols) – None to review
10. Tendering, Contracts and Agreements
11. Health and Safety (including risk assessments)
  - 11.1 Asset Management Risk Assessment annual review
12. Grants and Donations
  - 12.1 – 1<sup>st</sup> Eye Scouts.
13. Reports and Updates
  - 13.1 Licence Review Application\*\*\*
  - 13.2 Marketing Opportunity
  - 13.3 Criteria for Sale of Land at Victoria Mill
14. Correspondence and Referrals
15. AOB
16. Date of next meeting – January 7<sup>th</sup>, 2021

**Exclusion of Press and Public**

(LGA 1972, Part 1, Schedule 12A, Section 100A(4). To consider whether under Section 100A(4) of the Local Government Act 1972, the press and public should be excluded from the meeting on the grounds that the business to be transacted involves the likely disclosure of exempt information as prescribed in Part 1 of Schedule 12A of the Local Government Act 1972 and indicated against each item marked\*\*\*