



# EYE TOWN COUNCIL

**Agenda – Meeting of Finance and Governance Committee  
to be held on 7<sup>th</sup> January at 7:00 pm as a remote meeting using Zoom.**

**Details for joining the meeting for members of the public are as follows: -**

**Meeting link -**

<https://us02web.zoom.us/j/89703832854?pwd=U0hZWlpuOEE4RmZFUUVjUHdLK3o3UT09>

Meeting ID: 897 0383 2854

Passcode: 241476

To join by phone call either of the numbers below and follow the instructions. You will need the meeting ID and password shown above.

+44 203 481 5240

+44 131 460 1196

1. Apologies for absence
2. Members Declarations of Interests and Consideration of Requests for Dispensations
3. Public questions and community announcements

Meeting closes for public participation.

Formal Meeting Agenda as follows: -

4. Minutes of previous meeting held on the 7<sup>th</sup> January (attached)
5. Chairs Actions
6. Staffing - To receive an update on office line management \*\*\*
  - 6.1 Mace Bearers Honorarium
7. Finance
  - 7.1 To discussion issues from the budget monitoring report for January 2021 (attached)
  - 7.2 Acknowledge of Precept and additional grant payment.
  - 7.3 Town Hall non-domestic rates demand (see attached email)
8. Governance
  - 8.1 Committee membership
9. Documents (to include policies, procedures, and protocols)
  - 9.1 Review of Asset Register
  - 9.2 Guide to being a Mayor.

### 9.3 Business Plan 2021-22

10. Tendering, Contracts and Agreements – Nothing to report.
11. Health and Safety (including risk assessments) – Nothing to report.
12. Grants and Donations.
  - 12.1 Ormiston Families.
13. Reports and Updates.
  - 13.1 Report from Environment Committee on works to chapels.
  - 13.2 Castle Hill IPU Appeal
14. Correspondence and Referrals – None received at time of drafting agenda.
15. AOB
16. Date of next meeting – March 4<sup>th</sup>, 2021

#### **Exclusion of Press and Public**

(LGA 1972, Part 1, Schedule 12A, Section 100A(4). To consider whether under Section 100A(4) of the Local Government Act 1972, the press and public should be excluded from the meeting on the grounds that the business to be transacted involves the likely disclosure of exempt information as prescribed in Part 1 of Schedule 12A of the Local Government Act 1972 and indicated against each item marked\*\*\*