



EYE TOWN COUNCIL

**Agenda – Meeting of Finance and Governance Committee
to be held on 4th March at 7:00 pm as a remote meeting using Zoom.**

Details for joining the meeting for members of the public are as follows: -

Meeting link -

<https://us02web.zoom.us/j/89446408848?pwd=cHdESmVkTHI2WnlxOFc0NWoreWhsUT09>

Meeting ID: 894 4640 8848

Passcode: 519748

To join by phone call either of the numbers below and follow the instructions. You will need the meeting ID and password shown above.

+44 203 481 5240

+44 131 460 1196

1. Apologies for absence
2. Members Declarations of Interests and Consideration of Requests for Dispensations
3. Public questions and community announcements

Meeting closes for public participation.

Formal Meeting Agenda as follows: -

4. Minutes of previous meeting held on the 4th February (attached)
5. Chairs Actions
6. Staffing - To receive an update on office line management ***
7. Finance
 - 7.1 To discussion issues from the budget monitoring report for February 2021 (attached)
 - 7.2 Budget virements to be approved for 2020/21 accounts.
 - 7.3 Revised Budget for 2021/22
8. Governance
 - 8.1 Future of Chapel Pews
9. Documents (to include policies, procedures, and protocols)
 - 9.1 Internal Control Statement for 2021-22
 - 9.2 Risk Management Policy.
 - 9.3 Business Plan 2021-22

10. Tendering, Contracts and Agreements – Nothing to report at time of drafting agenda.
11. Health and Safety (including risk assessments) – Nothing to report at time of drafting agenda.
12. Grants and Donations – Nothing to report at time of drafting agenda.
13. Reports and Updates.
 - 13.1 Carbon Reduction Plan for Eye
 - 13.2 Future of remote meetings
 - 13.3 Attendance at the SALC, Mid Suffolk Area Forum
14. Correspondence and Referrals – None received at time of drafting agenda.
15. AOB
16. Date of next meeting – April 1st, 2021

Exclusion of Press and Public

(LGA 1972, Part 1, Schedule 12A, Section 100A(4)). To consider whether under Section 100A(4) of the Local Government Act 1972, the press and public should be excluded from the meeting on the grounds that the business to be transacted involves the likely disclosure of exempt information as prescribed in Part 1 of Schedule 12A of the Local Government Act 1972 and indicated against each item marked***