



## EYE TOWN COUNCIL

**Agenda – Meeting of Finance and Governance Committee  
to be held on 7<sup>th</sup> January at 7:00 pm as a remote meeting using Zoom.**

**Details for joining the meeting for members of the public are as follows: -**

**Meeting link -**

<https://us02web.zoom.us/j/85930789722?pwd=cmlCcU1oMHdqamp3YVVBxQzFFTWIDUT09>

Meeting ID: 859 3078 9722

Passcode: 267517

To join by phone call either of the numbers below and follow the instructions. You will need the meeting ID and password shown above.

+44 203 481 5240

+44 131 460 1196

1. Apologies for absence
2. Members Declarations of Interests and Consideration of Requests for Dispensations
3. Public questions and community announcements

Meeting closes for public participation.

Formal Meeting Agenda as follows: -

4. Minutes of previous meeting held on the 3<sup>rd</sup> December (attached)
5. Chairs Actions
6. Staffing - To receive an update on office line management \*\*\*
7. Finance
  - 7.1 To discussion issues from the budget monitoring report for December 2020 (attached)
  - 7.2 Draft Budget V2 2021/21
8. Governance
9. Documents (to include policies, procedures, and protocols)
  - 9.1 Grievance Procedure
  - 9.2 Storage of Valuables Policy
10. Tendering, Contracts and Agreements
11. Health and Safety (including risk assessments)

**12. Grants and Donations**

**13. Reports and Updates**

13.1 Happy to Chat Bench.

13.2 Eye Play Facilities \*\*\*

13.3 Urgent repairs to Cemetery Chapels (if needed)

**14. Correspondence and Referrals**

**15. AOB**

**16. Date of next meeting – February 4<sup>th</sup>, 2021**

**Exclusion of Press and Public**

(LGA 1972, Part 1, Schedule 12A, Section 100A(4). To consider whether under Section 100A(4) of the Local Government Act 1972, the press and public should be excluded from the meeting on the grounds that the business to be transacted involves the likely disclosure of exempt information as prescribed in Part 1 of Schedule 12A of the Local Government Act 1972 and indicated against each item marked\*\*\*