



EYE TOWN COUNCIL

Minutes of the Meeting of Finance and Governance Committee held on 7th January at 7:00 pm as a remote meeting using Zoom.

Present: Cllr Evitt (Chair), Cllr Gould, Cllr Henderson, Cllr Mann, Cllr Turner, Cllr Walker **Non-voting members** Cllr Berry, O'Mard Potter and Smith. **Town Clerk** – Wendy Alcock and one member of the public.

1. Apologies for absence – none received. Cllr Hudson not present.
2. Members Declarations of Interests and Consideration of Requests for Dispensations – none received.
3. Public questions and community announcements - none
4. The minutes of previous meeting held on the 3rd December were approved.

Proposed by Cllr Walker, Seconded by Cllr Mann. All in favour.

5. Chairs Actions – Taken at staffing
6. Staffing - To receive an update on office line management - Minuted as confidential note.
7. Finance

7.1 To discuss issues from the budget monitoring report for December 2020.

No new major issues reported.

7.2 Draft Budget V2 2021/22

The Clerk reported that one amendment to the proposed budget report previously circulated. For an additional £250 against the events budget for the cost centre for the Xmas late night shopping event. The Christmas lights around the town hall are faulty and will need replacing for the next season.

Proposal that Council accepts the budget for 2021/22 with this addition as presented.

Proposed by Cllr Evitt, Seconded by Cllr Turner. All in favour.

7.2.2 The amendment listed above increases the precept claim to £131,076. This results in a zero draw against reserves to cover expenditure against the planned budget for 2021/22 and is an increase on the Council Tax base for the Town Council charge by 28% and an annual increase against Band D of £36.73 pa or £3.06 per month.

Proposed that Full Council makes a precept claim to BMSDC of £131,076 in line with the budget proposal above.

Proposed by Cllr Evitt, Seconded by Cllr Turner. All in favour.

The Clerk noted that it would be prudent to produce a press statement to respond to any enquiries.

8. Governance – Nothing to report.
9. Documents (to include policies, procedures, and protocols)
 - 9.1 Grievance Procedure
 - 9.2 Storage of Valuables Policy

Propose that Full Council accepts the review of the Grievance Procedure and Storage of Valuables policy as presented.

Proposed by Cllr Evitt, Seconded by Cllr Walker. All in favour.

10. Tendering, Contracts and Agreements – Nothing to report
11. Health and Safety (including risk assessments) – Nothing to report
12. Grants and Donations – None received
13. Reports and Updates

13.1 Happy to Chat Bench.

Park Radio has requested support from the Council to hold a “Chat Bench” next to the Kerrision Memorial when Covid restrictions allowed and the weather improved. The Committee was pleased to support this initiative.

13.2 Eye Play Facilities – taken and minuted as confidential.

13.3 Urgent repairs to Cemetery Chapels (if needed) – Not required decision made at the Environment Committee to fund the repairs from the Covid Business Grant currently held in reserves.

14. Correspondence and Referrals – reference to the Post-16 Travel policy survey sent round to Councillors. Agreed to nominate Cllr Talbot to respond on behalf of the Council.

15. AOB

Cllr Henderson – raise public awareness of the work done about the play area ask PG to ask AR. Clerk to ask if this is work is pending.

Planning Matter – RB spoke at the Development Control meeting where the chicken shed re-application was heard (DC/20/02052).

It was refused on the basis of odour, unfortunately traffic wasn't cited as a reason which may cause a problem should the application goes to appeal. The Officers were very supportive and have agreed to add an informative note to the record which can be referred to at an appeal. It has been confirmed that an appeal has already been logged by the applicants.

Stradbroke have contacted RB to asked if we would contribute to funding a joint defence to the appeal. Cllr Berry to take this to the planning committee for resolution at its next meeting.

16. Date of next meeting – February 4th, 2021

