



EYE TOWN COUNCIL

Agenda - Finance and Governance Committee
Thursday 5th December 2019, Eye Town Hall @ 1:00 pm

- 1. Apologies for absence**
- 2. Minutes of previous meeting (attached)**
- 3. Chairs Actions**
- 4. Staffing**
 - 4.1** To receive an update on office line management ***
- 5. Finance**
 - 5.1** To discuss issues from the budget monitoring report for November 2019 (attached)
 - 5.2** Budget Setting Report 2020-21 – V2 (Attached)
 - 5.3** Agree precept claim for 2020-21
- 6. Governance**
- 7. Documents (to include policies, procedures and protocols)**
- 8. Tendering, Contracts and Agreements**
 - 8.1** Grass Cutting and Hanging Basket contracts
- 9. Health and Safety (including risk assessments)**
- 10. Grants and Donations**
 - 10.1** Nothing received at time of drafting agenda.
- 11. Reports and Updates**
 - 11.1** Traffic Survey – additional costs
 - 11.2** Funding application for Town Moors Play Area and general communications with the Community Centre Trustees
 - 11.3** Update on electric charging points in Cross Street – Car Park.
- 12. Correspondence and Referrals**
 - 12.1** Promotion of Eye Town Council – Eye Magazine
 - 12.2** Request to support the Local Electricity Bill
- 13. AOB**
- 14. Date of next meeting – 2nd January 2020 @ 1:00 pm**

Exclusion of Press and Public

(LGA 1972, Part 1, Schedule 12A, Section 100A(4)). To consider whether under Section 100A(4) of the Local Government Act 1972, the press and public should be excluded from the meeting on the grounds that the business to be transacted involves the likely disclosure of exempt information as prescribed in Part 1 of Schedule 12A of the Local Government Act 1972 and indicated against each item marked***