



EYE TOWN COUNCIL

Minutes of the Finance and Governance Committee held on Thursday 1st July at 6:30 pm at Eye Town Hall, Council Chamber.

Present: Cllr's Evitt, Mann, Walker took the chair, Turner, O'Mard, Henderson. Non-voting Cllr's Berry, Winter.

Cllr Walker took the chair until Cllr Evitt arrived at 6:45 pm.

1. Apologies for absence – None received.
2. Members Declarations of Interests and Consideration of Requests for Dispensations

None received.

3. Public questions and community announcements

No members of the public present.

Before the meeting started Cllr Walker informed the meeting that the Eye Town Moors Woodland Group are holding their AGM on Thursday 15th July 11:00 am. Please encourage everyone to attend.

4. Minutes of previous meeting held on the 29th April were approved.

Proposed by Cllr Walker, Seconded by Cllr Turner. All in favour.

5. Chairs Actions

5.1 Appointment of Deputy Chair of Finance and Governance.

Cllr Evitt explained that Cllr Gould had stepped down from active committee work and subsequently deputy chair of this committee which requires the role to be filled.

Nominations were received for Cllr Turner.

Proposed by Cllr Evitt, Seconded by Cllr Walker . All in favour.

6. Staffing

6.1 To receive an update on office line management ***

No real issues to report.

The Clerk explained the need for support on the 15th July to collect the payment for a 3-day booking at the Town Hall. The hirer pays cash, and this booking is a considerable sum which the caretaker is not comfortable about taking responsibility for. Could we have a volunteer to

collect the payment and take to the office for banking. Cllr Walker agreed to help, Clerk to notify time for collection.

7. Finance

7.1 Budget monitoring report to June 2021 to be presented to Full Council for information as per Standing Order 17 (c).

The Clerk reported that there were no major issues on the accounts. It is worth pointing out the rental for the Town Hall has exceeded the budget set. This is predominantly due to the unexpected booking of the Town Hall as the Covid testing station in April and May.

The Clerk reported that Covid Rate Support grant from the Town Hall is showing against grant money. As previously reported, this should be earmarked in reserves otherwise it will be shown as part of general reserves. Committee to consider appropriate projects.

8. Governance

8.1 Annual Review of Standing Orders.

Proposal to Full Council that they approve the review of the Standing Orders.

Proposed by Cllr Evitt, Seconded by Cllr Turner. All in favour.

8.2 Annual Review of Financial Regulations

Proposal to Full Council that they approve the review of the Financial Regulations.

Proposed by Cllr Evitt, Seconded by Cllr Walker. All in favour.

8.3 Delegated powers under Section 101 of the Local Government Act 1972 are evoked during the summer recess.

Recommend that Full Council evoke delegated powers to the Clerk and Chairs of Committee under Section 101 of the Local Government Act 1972 to allow business as usual during summer recess.

Proposed by Cllr Evitt, Seconded by Cllr Mann. All in favour.

9. Documents (to include policies, procedures and protocols) – nothing due for review.

10. Grants and Donations

10.1 Grant Request – SARS (attached)

No funds are left in the grants budget having already been allocated earlier in the year. The Committee agreed to propose to Full Council that a transfer of £100 from the COVID rate support grants budget to Section 137 budget line. £100.00 then to be awarded to SARS.

Proposed by Cllr Evitt, Seconded by Cllr Walker. All in favour.

11. Reports and Updates

11.1 Review of Coat of Arms – approval of funding required.

Cllr Henderson gave some background to the work configuring the Coat of Arms. Funding agreed against the Technical Support budget in Finance and Governance.

Proposed by Cllr Evitt, Seconded by Cllr Henderson. All in favour.

It was agreed Coat of arms outside the Town Hall needs to be refurbished deferred to the Town Hall Committee for discussion at its September meeting.

11.2 Review of North Suffolk Parliamentary Boundaries

Bungay Town Council had asked for feedback on the proposed boundaries for North Suffolk.

The committee had no real concerns. It felt that the proposed constituency was more of the same type of landscape, e.g., Market towns and rural. Whereas the current constituency included North Ipswich. They were surprised that this proposal leads to a rise in MP's.

12. Correspondence and Referrals - None received at time of drafting agenda.

13. AOB

13.1 Cllr Berry reported Planning application for 2 Cross Street had been received for consultation. Eye are a beneficiary asked advice as this could cause conflict and whether we should offer comment.

Cllr Henderson asked whether there was anything in the application which Cllr Berry would wish to comment against.

Cllr Berry replied that other than favorably no, it was a well-conceived application.

Cllr Walker requested that ETC should be consulted on the content of the mural proposed in the application, so it reflects Eye.

Consensus is that this should be on the physical merits of the planning application.

Meeting closed at 19:20.

14. Date of next meeting – 2nd September 2021 @ 7:00 pm.