



EYE TOWN COUNCIL

**Minutes for the Virtual Environment Committee of Eye Town Council
held on 5th January at 7:00 pm as a remote meeting using Zoom.**

Present: Cllr Smith, Cllr Walker, Cllr Hudson, and Cllr Talbot.

1. Apologies and Approval of Absences

Cllr Potter, Cllr Henderson

2. Members Declarations of Interests and Consideration of Requests for Dispensations – none received

3. Public questions and community announcements – No public present.

4. To receive and confirm the minutes of the last meeting on the 8th December 2020

Proposed Cllr Smith Second Cllr Walker- All in favour

5. Play & Skate Parks

The Skate Park is still closed due to the Covid restrictions.

The Pocket Park on Oak Crescent is still open. Cllr Smith to check if the signs are OK and will notify the Clerk if they need replacing.

6. Allotments

Clearance of allotments. Once quotation has been received which is a bit open ended rather than a fixed price. An update to this quote is required as the brambles need to be removed rather than cut back. This quote also does not include removal costs which will need to be factored in. An additional quote to be received from Mortimer's who deliver the grass cutting. A decision will be made at the February meeting.

The Clerk informed that there were two outstanding fees due for the 2020/21 invoices. Clerk instructed to give the holders a final notice before instructing termination.

7. Cemetery & Memorials

Cllr Smith informed the committee that he is still sourcing a remembrance tree for one client which is proving difficult.

Second Wildflower seed delivery to be received before the end of March.

7.1 Urgent repairs to Chapels – Cllr Berry and Cllr Smith have assessed the work which is required at the remembrance chapel. The building has been made safe but works still required to make good. Grant funding is being investigated to make major maintenance to the chapel soon.

Proposal to this committee that that the cost up to £1500.00 to be taken from the Covid Business Grant currently held in reserves. This is to be reported for information only to Full Council.

Proposed by Cllr Smith, Seconded Cllr Walker – All in favour.

8. Highways

SCC had promised to clear the pavement from the Community Centre to the Cemetery. This still hasn't taken place. Cllr Gould is going to follow up through contacts at MSDC.

9. Public Toilet

Cllr Smith reported that there is a major leak in one of the lady's cubicles. The plumber has been contacted to make an urgent repair. The cubicle has been closed in the interim.

10. Risk Assessment Review Approval 2020

10.1 Allotments Risk Assessment

10.2 Cemetery Risk Assessment

10.3 Churchyard Risk Assessment

10.4 Market Risk Assessment

10.5 Street Management Risk Assessment

Work is still outgoing on-going on the outstanding assessments and will be completed by March.

11. Reports and Updates – Nothing to report

12. Any other business

The Clerk reported that she had received a call from the district council about the gates at Community Centre being locked. Therefore, MSDC have not been able to empty the dog bins and litter bins. The Trustee's contact details have been passed to the district council.

Cllr Talbot asked about responsibility for the footpath behind the Fire Station. Cllr Smith confirmed that it would be the County Council but there are plans for improvements by the Town Council using grant funding.

Cllr Talbot agreed to join the Environment Committee and was welcomed by all those present.

13. Next meeting 2nd February 2021