



# EYE TOWN COUNCIL

**Minutes Environment Committee of Eye Town Council  
held on 5<sup>th</sup> November 7:00 pm  
at the Town Hall, Council Chamber, Eye, Suffolk**

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Present: Cllrs Smith, Walker, Blake, Hudson, Henderson plus member of the public Liz Govan

1. Apologies and Approval of Absences - None
2. To receive and confirm the minutes of the last meeting on the 1<sup>st</sup> October 2019 (attached).  
Minutes from the last meeting were approved.
3. Town Signs

Liz Govan gave a report on suggest project to replace the town signs at the boundary of Eye.

All in favour, costings need to be identified before funds can be established if the project is approved by Full Council.

4. Allotments

Cancelled allotment holders to be refunded deposits following inspection by the Committee.

Outstanding allotment invoices for 2019/20. Clerk to be asked to send one reminder for payment within 30 days.

5. Cemetery & Memorials

- a. Review of Grass Cutting Contracts – will be prepared ready for publish in January.
- b. Woodland Cemetery Policy

Discussion on plans for the green areas of the cemetery were discussed.

**Recommendation to Full Council to reserve part of the green cemetery for wildflower meadow. This requires additional budget of £700 to be included in the 2020/21 proposal.**

**For information to Full Council to accept the planting of 50 trees supplied by the Woodland Trust at the end of the access road behind the silver birch trees. These will be planted by volunteers no cost to the Council.**

Cllr Smith to speak to the current ground's maintenance contractor. Parts of the specification have not been completed.

- c. Churchyard Wall update

Cllr Smith briefed the committee on the meeting held on the 8<sup>th</sup> November.

Cllr Smith to find the costings of the tree identification discs.

## 6. Highways

- a. Review of Hanging Basket contract – no change to the contract.

## 7. Play & Skate Parks

- a. Review of Grass Cutting Contracts – see note above in Cemetery.
- b. Future plans for skate park following temporary closure.

Recommendation to Full Council to apply for planning permission for fencing and CCTV for the skate park in preparation for improvements to the site.

Following the annual report provided by MSDC there have been only low and very low risks identified with regard to safety of the facility, with this in mind the Environment Committee would recommend to Full Council that the skate park is re-opened.

## 8. Public Toilet

Still waiting for finance to be confirmed from MSDC.

Following a recent inspection of the toilet store cupboard to meet with H&S requirements the cleaning materials should be stored inside plastic containers to avoid cross contamination should any bottles become damaged. Clerk to arrange.

## 9. Reports and Updates

- a. Draft Environment Budgets 2020-21 proposals to be submitted to F&G by 5<sup>th</sup> December.
- b. Risk Assessment review 2019 – Distributed to be completed by committee members.

## 10. Any other business

## 11. Next meeting 3<sup>rd</sup> December 2019