

# ENVIRONMENT COMMITTEE MEETING RECORD

**Name of Committee** Environment Committee

**Date and time of meeting** 7<sup>th</sup> September @ 7pm Town Hall

**Councillors present** Councillors Alan Cooper (Chair), Caroline Byles, Colin Ribchester, Mick Robins, Mike Smith

**Apologies** None received

**Members declarations of Interests and Consideration of Requests for Dispensations** None

**Others present** Town Clerk

**Allotment Holders correspondence** **Actions** -Noted

**Wellington Road** – access for vehicles signs -should they stay – alternative ideas for the road – long discussion – concluded that introduction of a 20 mph speed limit will help solve problems of traffic on this road and Resolved unanimously the Committee to remove signs removed. **Actions** - Inform County Councillor

**Street light update** -Cllrs Byles and Cooper reported on meeints with K Smith and R Webster (SCC) and correspondence with SCC – under contract with SCC ther are now just 4 lights which need talensas- SCC agreed to do this outstanding work asap- Some works not done precisely as described in contract – lights on wooden poles and no new metal columns -SCC response that they have done lots of extras outside contract and would want to open up these if ETC opened up price – Cllr Byles discussed matter with Cllr Hooton in Town Clerks absence and they decided after a discussion to apply an “even Stephens” approach and accept original contract price. Following a meeting on 7.9.15 with SCC Cllr Byles and Town Clerk have requested an invoice from SCC.

Other works required- Urgent light 123 Magdalen St needs a new bracket and lantern LED appox £600

Ongoing problems outside contract day burning lights 50 Lowgate St, 90 Wellington Rd, 146 Castle Hill , - 127 Elizabeth Way 52 Lowgate St not working **Actions** Cllrs Cooper , Byles and Town Clerk to follow up, get work completed and present final invoice to Town Council probably at October meeting

**Ludgate Causeway** – correspondence with resident about lack of street lights. **Actions** - Noted

**Disabled Parking spaces** -police have suggested that one disabled parking space outside the old post office building be moved to new location outside English & Continental so disabled drivers may park near chemist. **Action** -Resolution unanimously approved to move one disabled car parking space from outside old post office building to outside English & Continental Antiques.

**Public Toilet** – member of the public urinating in bins when there is a perfectly clean toilet in good working order. Committee agreed disgusting behaviour but nothing can be done about it.

Dawn the toilet operative has requested a sanitary unit. Cost £300 per annum. Checked that it is within budget. **Action** -Resolved unanimously to purchase a sanitary unit for a cost not exceeding

£300 plus VAT. Contract to be referred to F&G

**Allotments cutting back foliage and strimming vacant plots-** noted there are 7 allotments available at present. Work needed to trim hedges, trim vacant plots, and parts of perimeter of allotments. Cllr Smith estimated 2 days work needed. Town Clerk explained she has only been able to obtain one quote from Mr Banthorpe who has a day rate of £150. Cllr Smith agreed to give clerk letter stating his daily rate for this kind of work is £240 so Town Clerk has evidence of value for money. Checked this expenditure within budget. **Action** -Resolved unanimously to accept J Banthorpe's quote of £300. Town Clerk to instruct. Cllr Smith to provide letter confirming his day rate for this kind of work

**Cemetery** Cllr Smith was thanked for the work he has done to level pot holes in the Cemetery – he did warn Committee that this work would not be effective if vehicles speed over the pot holes. **Action** -Thanks to Cllr Smith

**Bench update-** Cllr Byles has been in touch with Mrs Lucas and SCC and received a draft licence for bench from SCC. Town Clerk to consult very informally with neighbours about proposal. **Action**-Waiting to hear back from Mrs Lucas. Draft licence to be referred to F&G. Town Clerk to consult verbally with neighbours

**Cemetery records** – Town Clerk had problem over summer with double /single depth grave records. Decided 2 members of Committee should meet with TC once a year to check records. **Action** -Cllrs Cooper and Ribchester to meet Town Clerk on 26<sup>th</sup> October to check double /single grave records

**Rose Garden** – after a lot of coming and going MSDC agree they will maintain rose bed at Lambseth St Victoria Hill . Cllr Cooper felt they should “get on with it”. **Action** -Town Clerk to chase MSDC

**Cemetery chapel renovation.** Agreed to instruct P Durrant to do this work . Money in budget. Two other quote to compare with – one which was very expensive and one specialised also very expensive. P Durrant's rates have been checked against other contractors rates. **Action** - Town Clerk to instruct P Durrant to carry out works to renovate Chapel for a sum not exceeding £920 plus VAT

**New name for road** where old police station was previously located. Coppers Yard unanimously agreed. **Action** -Town Clerk to pursue

**Community Involvement day** . Town Clerk asked for volunteers. **Action** -Noted

**Pocket Park** – Town Clerk reported problem of teenagers playing ball in Pocket Park . Agreed a notice required “this park is for children aged 8 years old or under”. **Action** -Town Clerk to draft notice

**Bottle Bank** – getting too full and bottles all over the place. Agreed Town clerk should approach Sarah Carter MSDC to see if there could be more collections . **Action** -Town Clerk to contact Sarah Carter

**Market on Wednesday** – Business Forum are keen to promote this idea and will come to Committee in October. **Action** -Noted

**490<sup>th</sup> Group** – meeting on Thursday. **Action** -Noted

**Skate Board Ramp.**- check whether we have non slip paint for painting the ramp.**Action** -Town Clerk to pursue

**Meeting closed** 9pm

**Resolutions to take to Town Council** Eye Town Council to note (1)resolution that the signs in Wellington Road restricting access should be removed (2) resolution to instruct J Banthorpe to carry out two days work to cut back, strim and trim vacant plots foliage and hedges on the allotments for a sum not exceeding £300 (3) resolution to instruct P Durrant to carry out renovation work on the chapel in the Cemetery (4)resolution to accept contract from PHS Diss to supply and empty sanitary unit in public toilet for a sum not exceeding £300 plus VAT (5) resolution to move one disabled parking bay from outside the old Post Office to outside English & Continental Antiques.