



EYE TOWN COUNCIL

20 Broad Street, Eye, Suffolk, IP23 7AF
07713 196 251

You are hereby summoned to attend the

MEETING OF THE EYE TOWN COUNCIL to be held in the **COUNCIL CHAMBER, EYE TOWN HALL, 1 BROAD STREET, EYE, SUFFFOLK** on **WEDNESDAY 19th. April, 2017**

7:00 Introduction of new Town Clerk to those councillors not on the recruitment panel.

AGENDA

1. Apologies and Approval of Absences
2. Members Declarations of Interests and Consideration of Requests for Dispensations
3. Public Participation
 - Presentation update from Project Coordinator, Andy Robinson
 - Presentation from Jo Bigger (Project Manager for Connect and Julia Rodwell (Team Manager for Social Care in Eye area
 - County Councillor Report - Cllr. Guy McGregor
 - Members of the Public and Community Announcements
4. To receive and confirm the minutes of the Town Council meeting held on 15th March 2017
5. Nominations for Mayor elect and Deputy Mayor Elect 2017/18
6. To receive and comment on planning applications as follows (and consideration of late applications)
 - 1221/17 Installation of gates at various locations at Eye Park. Park Lane IP23 7JA.
 - 0974/17 Erection of extension of existing roof over access to courtyard to S. elevation at Lambseth House, Lambseth Street, Eye ip23 7AG
 - 4719/16 1)Flitch Plate to camber Beam in Drawing Room.
 - 1227/17 Erection of an outbuilding to provide home office/gym
7. To receive and note Mid Suffolk DC planning decisions (to be noted within the minutes)
8. To receive and confirm the minutes and recommendations of the Environment Committee meeting held on 7th March and 4th. April 2017
 - To consider whether to pay an ex gratia payment, not exceeding £350 to Mr. R. Stammers of Old Bungalow Barnyards Green, Laxfield, Suffolk, IP13 8PU.
9. To receive and confirm the minutes and recommendations of the Town Hall Users Development Committee meeting held on 3rd. April 2017
 - To consider revised maximum hours for caretaker and deputy
 - To consider appointment of Hucklesby Architects for additional architectural services

- To consider appointment of Castons for QS and CDMC services to progress works on the main Town Hall roof and toilets

10. To receive and confirm the minutes and recommendations of the Finance & Governance Committee meeting held on 1st March 2017

- To consider the appointment of a deputy clerk on a 10 per week basis with an advertised salary on the clerk's scale of L2, 26-29, commensurate with experience.
- If approved, to consider delegation to the F&G committee authority to conduct the recruitment of said deputy clerk
- To consider, if the deputy clerk role is confirmed, the sum of £500 for additional office set up costs (eg. laptop computer and additional office chair)
- To confirm that all staff should receive the living wage increase (30p. per hour) and where their hourly wage is higher than the current living wage, an additional 30p. per hour, effective April 1, 2017
- To consider the appointment of Trevor Brown as the internal auditor for the financial year 2016/17
- To consider the appointment of BDO as the external auditors for the Council for the financial year 2016/17
- To consider ongoing membership of Community Action Suffolk at no cost to the Council
- To consider ongoing membership of the Suffolk Preservation Society at a cost of £30 for the year

11. To receive and confirm the following Financial Matters:

- To receive and note the current bank balances and Balance Sheet
- To receive and approve invoices presented for payment (to be circulated separately)
- To approve payment of Staff Salaries for April 2017

12. Insurance

- To receive a report on Council insurances following the meeting with WPS
- To approve an increase in our insurance premium in the amount of £82.68 per annum to cover the rebuild costs of the two chapels

13. To receive reports on any matters from councillors

- To receive and update on kitchen progress
- To receive an update on the design progress for the Town Hall planning application
- To receive an update on HE finance bid for the main hall roof (if available)

14. To note the following items of Correspondence

- A list of correspondence received will be circulated at the meeting

15. Date of next Meeting - **Wednesday 17th May 2017**

16. **Exclusion of Press and Public** (LGA 1972, Part 1, Schedule 12A, Section 100A(4)). To consider whether under Section 100A(4) of the Local Government Act 1972, the press and public should be excluded from the meeting on the grounds that the business to be transacted involves the likely disclosure of exempt information as prescribed in Part 1 of

Schedule 12A of the Local Government Act 1972 and indicated against each item marked

Nancy Ford
Chair, Finance and Governance

13th April 2017

Public and Press are welcome to attend For further information please call the Town Clerk on 07713 196251 or email townclerk@eyesuffolk.org See details of planning applications at www.midsuffolk.gov.uk