

MINUTES OF EYE TOWN COUNCIL MEETING HELD ON
Wednesday, 15th March 2017 7.30 p.m. in the Council Chamber, Eye Town Hall

In the interest of early publication for residents, the council publishes its draft minutes. Draft minutes may sometimes be subject to amendment at the next council meeting before they are approved by councillors and signed by the mayor as a true record of the meeting. When using the minutes in draft for it should always be made clear that they are not the formal record of business until they are approved by full council.

Present: Mayor Cllr. Ribchester, Cllrs. Berry, Byles, Cooper, Evitt, Flatman, M. Ford, N. Ford, Hudson, Mather, Molesworth, Robins, Smith and also in attendance: Isabelle Barrett, Interim Town Clerk, and members of the public.

1) **APOLOGIES AND APPROVALS FOR ABSENCE**
Cllr. Crispin

2) **MEMBERS DECLARATION OF PECUNIARY AND NON-PECUNIARY INTERESTS AND REQUESTS FOR DISPENSATIONS**
None noted.

Whilst the Acting Clerk left the meeting to retrieve copies of the Accounts Payable from the Council office, it was agreed to move to Agenda Item 16 and Cllr N Ford read out the following:

Exclusion of Press and Public (LGA 1972, Part 1, Schedule 12A, Section 100A(4). To consider whether under Section 100A(4) of the Local Government Act 1972, the press and public should be excluded from the meeting on the grounds that the business to be transacted involves the likely disclosure of exempt information as prescribed in Part 1 of Schedule 12A of the Local Government Act 1972 and indicated against each items marked ***
Proposed by Cllr N Ford and seconded by Cllr H Molesworth

Agenda Item 16 – confidential minutes circulated to Councillors under separate cover.

3) **PUBLIC PARTICIPATION**
MID-SUFFOLK DISTRICT COUNCIL

Cllr. Flatman advised that he is to resign as a Councillor with immediate effect. He was thanked for his many years of service to the town of Eye, both as a District Councillor and as a Town Councillor.

SUFFOLK COUNTY COUNCIL

Cllr. Guy McGregor gave his report on recent activities.

Cllr. Byles queried whether the SCC contribution towards the LED lighting in the Town Hall had been made and was advised that this was in progress.

Cllr. Byles advised that there was a charge of £2.00 plus VAT levied by SCC for a common land search, which would not cover the costs of administering this charge. Cllr. McGregor advised that he would take up these charges with SCC if re-elected.

Cllr. N. Ford queried the development of land at Paddock House. Cllr. McGregor advised that he will ensure a high quality design for that site particularly in light of the housing shortage. Cllr. N. Ford also queried whether

Signed Mayor Clerk
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anything could be done about the current state of the grounds as she had received a complaint from a resident.

Cllr. Berry requested the operational use of Paddock House whilst development plans are in progress.

MEMBERS OF THE PUBLIC

Concern was raised about traffic management in Castle Street, particularly in light of the potential increase in the volume of traffic that would ensue from a new development on the Paddock House site. Cllr. Evitt commented on similar problems in The Rookery. Cllr. McGregor advised that traffic regulation would now be managed by MSDC and that this issue would be reviewed when the handover has been effected.

4) **MINUTES OF PREVIOUS MEETINGS**

The minutes of the council meeting held on Wednesday, 15th February were amended to show THUD instead of THUG. Following this amendment, the minutes were received and agreed. The minutes were then duly signed by the Mayor as a true and correct record.

5) **TOWN CLERK'S REPORT**

None noted.

6) **PLANNING APPLICATIONS CONSIDERED**

Number of Application	Location	Details
0324/17	Fairfields, Langton Green	Erection of 2 no. one and a half storey cottages with detached garages and creation of vehicular access. An earlier Application for one property had already been approved by ETC and MSDC.
<p>Cllr. Evitt said that the committee had voiced their objections as they felt that this new application was a highly speculative development which if allowed would set a precedent for future applications on very small plots within the Parish. They were particularly concerned with the threat to the boundary hedges/trees (oaks), the size of the parking/turning areas and the visibility splay on exiting the two properties onto the B 1077. The width of the frontage verge is also exaggerated on the plan. Also of concern was that the Power line across the properties and its new route over the area was not referred to in the Application. This development could also mean the loss of the country aspect of this important focal point at the junction of the B1077 and Brome Avenue on leaving Eye. Committee voted to object to this Application. Note. Cllr. Berry declared an interest as he lives in Brome Ave.</p>		
1766/17	The Old Vicarage, Church Street	Erection of extension to north side elevation (Re-submission of part of planning application 1783/15)

Cllr. Evitt said that the committee had voiced no objections		
0360/17	4/6 Ludgate Causeway	Demolition of existing shed and erection of two storey extension.
Cllr. Evitt said that the committee had voiced no objections		
4523/16	46 Victoria Hill	Dropped Kerb
Cllr. Evitt said that the committee had voiced no objections		
Cllr. Evitt proposed that the Town Council raised no objections to 1766/17, 0360/17 and 4523/16 but that objections would be raised to 0324/17. This was seconded and agreed.		

M.S.D.C.PLANNING DECISIONS.

0361/16	19 Buckshorn Lane Eye (wall)	Granted
4588/16	81 Brome Ave. (shed)	Granted
2432/16	14 Broad St. Eye. (Restaurant)	Granted
5016/16	21 Wellington Road. (Extension)	Granted
4568/16	Bothy House, Langton Green (3 Houses.)	Granted
0109/17	3 Castle Hill, Eye. (Extension)	Granted

7) ENVIRONMENT COMMITTEE

Cllr. Byles proposed an additional £750 towards the purchase of a mobile speed sign. **This was seconded and agreed.**

8) FINANCE & GOVERNANCE COMMITTEE

Cllr. N. Ford proposed that up to £100 should be approved for the preparation of the interview task and attendance at interviews by Sarah Foote, should she be available. **This was seconded and agreed.**

Cllr. N. Ford proposed that the Financial Regulations should be approved, subject to a change in wording of Chairman to Mayor and the acceptance of clause 6.21 and deletion of clause 6.22. **This was seconded and agreed.**

Cllr. N. Ford proposed that the model Standing Orders should be approved. **This was seconded and agreed.** It was also agreed that a further review would take place over upcoming months by the Finance and Governance committee.

Cllr. N. Ford proposed that Cllrs. Ribchester and Robin be added as signatories to the Council's bank account. **This was seconded and agreed.**

Signed Mayor Clerk
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Cllr. N. Ford proposed that the Strategic Planning Committee should be amalgamated within the Finance & Governance Committee. **This was seconded and agreed.**

It was agreed that Cllrs. N. Ford and Mather would review and approve the effectiveness of Internal Audit for the financial year 2016/17.

It was noted that the Council's Finance Regulations be approved subject to the clarification of several minor highlighted points. **Cllr. N. Ford** proposed that Cllrs. N. Ford and J. Mather would clarify and amend the raised points as necessary. **This was seconded and agreed.**

It was noted that various amendments needed to be made to the Council's Risk Management Policy, Risk Register, Asset Management Risk Assessment and Internal Control Statement. **Cllr. N. Ford** proposed that these should be approved subject to review and amendment by Cllrs. N. Ford and Mather. **This was seconded and agreed.**

9) **FINANCE**

Financial statement - the current bank balances were noted.

Accounts payable - **these were proposed for payment, seconded by Cllr. and agreed.**

Staff salaries for March 2017 - it was agreed that approval of these payments would be delegated to Cllr. M. Ford.

10) **CORRESPONDENCE**

Correspondence from a resident with street name suggestions was noted.

11) **URGENT MATTERS AND MATTERS FOR INFORMATION**

It was noted that the Eye Spring Clean is to be held from 10 a.m. on 2nd April with refreshments served following the litter pick.

It was noted that Cllr. Smith and Peter and June Gould had gutted the kitchen prior to the commencement of the kitchen refurbishment. Thanks were extended to them for this work.

12) **DATE OF NEXT MEETING**

Wednesday, 19th April 2017.

MEETING CLOSED AT 21.03