



EYE TOWN COUNCIL

20 Broad Street, Eye, Suffolk, IP23 7AF
07713 196 251

You are hereby summoned to attend the
MEETING OF THE EYE TOWN COUNCIL to be held in the **COUNCIL CHAMBER, EYE TOWN HALL,**
1 BROAD STREET, EYE, SUFFOLK on **WEDNESDAY 21st June, 2017**

1. Apologies and Approval of Absences
2. Members Declarations of Interests and Consideration of Requests for Dispensations
3. Public Participation - Meeting to be opened
 - County Councillor Report – Cllr. Guy McGregor
 - District Councillor Report – Cllr Michael Burke
 - Members of the Public and Community Announcements
 - Presentation on grant offer from Historic England and associated matters – Cllr Richard Berry & Peter Gould.

- Meeting to be closed
4. To receive and confirm the minutes of the Town Council meeting held on 17th May 2017
5. To consider any items arising from the minutes.
6. To receive and confirm the minutes of the emergency Town Council meeting held on the 7th. June 2017.
7. To consider any items arising from the minutes
8. To receive and confirm the minutes of the Town Hall Users Development Committee meeting held on 24th May 2017.
 - To consider acceptance of the grant offer from Historic England of £95,000 (£90,000 toward the roof and associated repairs and £5,000 toward improved disabled access)
 - To consider the costings contained in Appendix A to these minutes and to determine a proposed way forward with respect to any outlined shortfalls
 - To consider a possible application for a loan to the Public Works Loan Board in such amount as may be agreed
 - To consider requesting that the Town Hall Users Development Committee, or such group as it may designate, seek qualified advice with respect to any proposed VAT liability and provide a report to the Council with details of the information provided.
 - To consider approving the use of a single tender action to appoint the Council's approved maintenance contractor to undertake any repair and improvement works, as outlined in Appendix A, subject to the Council's appointed quantity surveyor confirming that this offers the Council best value
 - To consider requesting that the Town Hall Users Development Committee prepare a report outlining options for improving income generation and for the future management of the Town Hall

Signed Eye Town Clerk _____ Dated _____

9. To receive and comment on planning applications as follows (and consideration of late applications)

- DC/17/02360 - Common Room, Tacon Close, Eye - Change of use from former sheltered accommodation common room to local authority use.

<https://planning.baberghmidsuffolk.gov.uk/online-applications/applicationDetails.do?activeTab=summary&keyVal=OR88NDSH00K00>

10. To receive and note Mid Suffolk DC planning decisions as attached.

11. To receive and confirm the minutes and recommendations of the Environment Committee meeting held on 13th June 2017

12. To receive and confirm the minutes and recommendations of the Finance & Governance Committee meeting held on 7th June 2017

- To receive and note the Internal Audit report for the financial year ending 31st March 2017 as circulated
- *** To ratify the appointment of a Deputy Town Clerk (to be considered under confidential matters)
- To note that the Finance and Governance Committee had approved the Clerk attending a 2 days Clerks course on the 4th. and 11th. of July at a cost of £100 plus VAT
- To propose that the Clerk be appointed as the named contact and administrator for the Council pension scheme
- To confirm revised committee membership as circulated
- To propose that the terms of reference of the Town Hall Users Development Committee be revised and adopted as circulated
- To propose that the Town Hall Users Development Committee be renamed the Town Hall Management and Development Committee
- To propose that the previous agreed Town Hall Improvement Group Committee be disbanded
- To propose that an Improvement Working Group be formed, with the Terms of Reference as circulated
- To consider delegating responsibility for budget management and control in respect of the Heritage England grant, any funds specifically allocated by the Council towards the cost of the Town Hall improvements and any loans secured by the Council towards the cost of the Town Hall improvements, as outlined in Appendix A and approved, to the Town Hall Management and Development Committee
- To consider the establishment of a dedicated budget line (or lines) for the purpose of management of any funds allocated for the Town Hall improvements as outlined in Appendix A
- To consider the making of a grant to the Suffolk Accident and Rescue service in the amount of £100

13. To receive and confirm the following Financial Matters:

- To receive and note the current bank balances and Balance Sheet
- To receive and approve invoices presented for payment (to be circulated separately)
- To approve payment of Staff Salaries for May 2017

14. To consider the appointment of a representative to the steering group of 'Eye Walkers are Welcome'

15. Upcoming events

- Progress Power – Team Briefing on Monday 3rd July. Cllr A Evitt attending.

16. To receive reports on any matters from Councillors.

17. To note the attached items of correspondence.

18. Date of next meeting Wednesday 19th July 2017.

Signed Eye Town Clerk _____ Dated _____

19. **Exclusion of Press and Public** (LGA 1972, Part 1, Schedule 12A, Section 100A(4). To consider whether under Section 100A(4) of the Local Government Act 1972, the press and public should be excluded from the meeting on the grounds that the business to be transacted involves the likely disclosure of exempt information as prescribed in Part 1 of Schedule 12A of the Local Government Act 1972 and indicated against each item marked ***

PLANNING DETERMINATIONS RECEIVED			
1220/17	Eye Park, Park Lane, Eye	Installation of gates	Planning permission granted
1221/17	Eye Park, Park Lane, Eye	Installation of gates.	Planning permission granted
1337/17	4 Lambseth Street, Eye	Change of use of ground floor tea room and yard from A3 Café and A1 Retail to residential.	Planning permission granted.
1227/17	Mustard Pot Barn, Brome Avenue, Eye	Erection of an outbuilding to provide home office/gym	Planning permission granted.

CORRESPONDENCE TO THE COUNCIL – TO BE NOTED AND CONSIDERED

	Date	Details of Correspondence	Actions Taken/Required
1.	18.05.2017	Appointment of Mayor of Ipswich	Noted
2.	05.06.2017	Waveney Valley Tourism Action Group representative	Noted
3.	22.05.2017	2017 Annual report from Suffolk Accident Rescue Service	Noted
4.	13.06.2017	Electoral Review of Mid-Suffolk: Warding arrangements	Circulated to Councilors.

Appendix A

¹ Based on previous supplied figures

² Still to be determined

³ Potential for a portion of these monies to be provided by Historic England

⁴ Subject to acceptance of the HE grant