



EYE TOWN COUNCIL

20 Broad Street, Eye, Suffolk, IP23 7AF
07713 196 251

You are hereby summoned to attend the
MEETING OF THE EYE TOWN COUNCIL to be held in the **COUNCIL CHAMBER, EYE TOWN HALL,
1 BROAD STREET, EYE, SUFFOLK** on **WEDNESDAY 18th October, 2017**

1. Apologies and Approval of Absences
2. Members Declarations of Interests and Consideration of Requests for Dispensations
3. Public Participation - Meeting to be opened
 - 3.1 County Councillor Report – Cllr. Guy McGregor
 - 3.2 District Councillor Report – Cllr Michael Burke
 - 3.3 Members of the Public and Community Announcements

Meeting to be closed

4. To receive and confirm the minutes of the Town Council meeting held on 20th September 2017
5. To receive a verbal update from the Chair of the Town Hall Development and Management Committee as no meeting held on the scheduled date of 28th September 2017.
7. To receive and comment on planning applications as follows (and consideration of late applications)
 - 7.1 DC/17/05029 - 1 Broad Street, Eye, Suffolk, IP23 7AF - Works to Trees covered by a Tree Conservation Area - Reduce by 25% and bring in laterals by 6ft on 1 no. Copper Beech
<https://planning.baberghmidsuffolk.gov.uk/online-applications/> Search by the reference number.
8. To receive and note Mid Suffolk DC planning decisions and appeals as attached.
Decisions
 - 8.1 DC/17/02577 - 14 Ash Tree Close, Occold, Eye, Suffolk IP23 7LD – Planning permission granted.
 - 8.2 DC/17/03028 - Land at Cranley Hall Farm, Cranley Road, Eye, Suffolk - Planning permission granted.
 - 8.3 DC/17/03419 - Land Rear of 27 and 29 Magdalen Street, Eye, Suffolk, IP23 7AJ – Planning permission has been refused.
 - 8.4 DC/17/03822- Garden of, 7 Ludgate Causeway, Eye, IP23 7NH – Planning permission granted.
 - 8.5 DC/17/03899 - 14 Broad Street, Eye, Suffolk, IP23 7AF - Listed building consent has been granted.
 - 8.6 DC/17/03900 - 14 Broad Street, Eye, Suffolk, IP23 7AF – Planning permission granted.
 - 8.7 DC/17/04045 - Posting House Court, Buckshorn Lane, Eye, Suffolk - Planning permission granted.
 - 8.8 DC/17/04252 – 15 Broad Street, Eye, Suffolk – Permission granted

9. To receive and confirm the minutes and recommendations of the Environment Committee meeting held

Signed Eye Town Clerk _____ Dated _____

on 3rd October 2017.

No resolutions to Full Council

10. To receive and confirm the minutes and recommendations of the Finance & Governance Committee meeting held on 10th October 2017

- 10.1** To note the minutes of the Finance and Governance Committee held on 10th October
- 10.2** To consider whether to convert the current account with Barclays bank from a cheque account to an internet banking and cheque account.
- 10.3** To consider whether to apply for a credit card having a limit of £1500 per month to be used by the Town Clerk as RFO for purchases for the Town Council
- 10.4** In the event of the Town Council agreeing to 10.2 and 10.3 above to follow the procedures listed on attached appendix 1 as safeguards protecting against theft and fraud. Which will be included as an addition to the existing financial regulations.
- 10.5** To authorise a virement of £194.13 in total from cost code line 25 of the Finance & Governance budget (Payroll & Book Keeping) to (a) Cost code 21 IT Equipment & Scribe (£27) and (b) Cost Code 33 Insurance (£69.73) and (c) Cost Code 26 Audit (£97.40).
- 10.6** To resolve whether to purchase a new Lap Top for the Town Council with software and anti-virus protection for a sum not exceeding £800 from cost code 20 of the Finance & Governance budget.
- 10.7** To amend the Financial Regulations 2017 adopted by the Town Council at its March meeting as follows:
 - (a) Clause 6.18 the words “credit card with a spending limit of £1500 per month” shall be substituted for “debit card”
 - (b) Clause 6.21 shall be deleted and Clause 6.22 used but any petty cash float shall be restricted to £100.

11. To receive and confirm the following Financial Matters:

- 11.1** To receive and note the current bank balances and Balance Sheet
- 11.2** To receive and approve invoices presented for payment (to be circulated separately)
- 11.3** To approve payment of Staff Salaries for September 2017

12. Consider the Town Council’s response to issues surrounding Paddock House to MSDC.

13. Approve schedule of meetings for 2018

14. Consider whether to give PCSO Steve Long a Civic Award in recognition of his contribution to safety for Eye.

15. Upcoming events

- 15.1** Progress reports on Remembrance Sunday 12th November 2017
- 15.2** Progress reports Christmas Late Night Shopping 1st December 2017

Signed Eye Town Clerk _____ Dated _____

16. To note the attached items of correspondence.

CORRESPONDENCE TO THE COUNCIL – TO BE NOTED AND CONSIDERED		
Date	Details of Correspondence	Actions Taken/Required
02/10/2017	<i>Tony Diamond – Thank you for allowing him to speak at last year’s remembrance service and to suggest that a poem or song is performed whilst the wreaths are being laid.</i>	<i>Passed to Councillors for consideration and decision.</i>
11/10/2017	<i>N Ray from Suffolk Constabulary will have a stall on the Friday market on 27th October to advise on Cyber crime</i>	<i>Passed for information</i>

17. Date of next meeting Wednesday 15th November 2017.