

Notes of neighbourhood Plan Steering Group – 13th September 2017

Present:

Andrew Evitt, Colin Ribchester, Michael Burke, Paul Abbott, Peter Gould, Richard Berry, Mick Robbins

Apologies:

Guy McGregor, Kim Crispin, Susan Whymark

Andy Robinson, Projects Co-ordinator, attended in support.

Main points:

1. Peter Gould elected chair.
2. Neighbourhood Planning Steering Group agreed as the name of the group.
3. Wider membership desirable – AR to approach Permastore, another town centre business representative and other community representatives to be considered.
4. Meetings of the steering group will normally take place on the first Wednesday of every month at 17.00.
5. The parish boundary should be the area for the neighbourhood plan.
6. The scope of the group should cover three related topics:
 - a. To develop a Neighbourhood Plan by consulting and engaging with the community,
 - b. To prepare responses to the District Local Plan for the consideration of the Town Council
 - c. To advise on the development potential of Town Council land north of Victoria Mill allotments.
7. The above should form the basis of a resolution to the Town Council on the 13th September to formalise the establishment and role of the group.
8. A resolution to the Town Council on the 20th October is also required to agree the submission of an application to the District Council for the designation of a Neighbourhood Plan covering the parish area of Eye.
9. The need to demonstrate public support for the preparation of the NP was noted and members of the steering group agreed to arrange for a poster to be displayed as widely as possible and to use the voting buttons on the website and to encourage others to do so. It was felt that over 100 votes in favour would be helpful. These need to be obtained before the application is submitted after Council on the 20th. A copy of the poster is attached.
10. The need to promote attendance at the drop in session regarding the local plan on the 20th September was also noted and members of the steering group agreed to arrange for a poster to be displayed. A copy of the poster is attached.
11. AR to ensure that other Council members are aware that they might be consulted by the public on the neighbourhood and local plans.

12. The drop in session on the 20th will be staffed by RB/PG/AE/AR.
13. AR circulated a draft of the material to be used for the exhibition at the drop in session and would be grateful for any comments – it will be finalised next Tuesday 12th September.
14. AR will meet MR to see if the boards at the chapel are suitable for the exhibition on the morning of the 20th September.
15. PG/RB/AR will meet to review the background material for the NP including the work already completed in the previous work to prepare an NP. AR to arrange.
16. AR will submit the application for NP area designation after the 20th if it approved by Council at that date.
17. £100 to be paid from the Archaeology budget to ensure the Victoria Mill site is maintained while its future is being reviewed.
18. The timeline assumes that ETC on the 18th October will consider a response to the Local Plan consultation document but this could be dealt with at a special meeting as long as it takes place before the 10th November which is the deadline for comments to the District Council.

AR 13th September 2017.