



EYE TOWN COUNCIL

20 Broad Street, Eye, Suffolk, IP23 7AF
07713 196 251

You are hereby summoned to attend the
MEETING OF THE EYE TOWN COUNCIL to be held in the **COUNCIL CHAMBER, EYE TOWN HALL,**
1 BROAD STREET, EYE, SUFFOLK on **WEDNESDAY 20th December 2017 @ 7:30 pm**

1. Apologies and Approval of Absences
2. Members Declarations of Interests and Consideration of Requests for Dispensations
3. Public Participation - Meeting to be opened
 - 3.1 County Councillor Report – Cllr. Guy McGregor
 - 3.2 District Councillor Report – Cllr Michael Burke
 - 3.3 Members of the Public and Community Announcements

Meeting to be closed

4. To receive and confirm the minutes of the Town Council meeting held on 15th November 2017
5. To receive and confirm the minutes of the Town Hall Development and Management Committee meeting held on the 4th December 2017.
 - 5.1 That the council note that no compliant tender has been received for phase 2 of the renovation works - the toilets and accessible toilet.
 - 5.2 Under Local Government Act 1972, Part 1, Schedule 12A, Section 100A4 this item will be taken in CAMRA before the public meeting starts to discuss confidential matters relating to tenders for general maintenance (building works, electrical works and gas central heating) of the Town Hall ***
 - 5.3 To consider whether to instruct Paul Durrant Ltd to investigate the condition of and undertake repair works to the current drainage system and provide a working connection to the main sewer serving both the existing toilets in the Town Hall and also the accessible toilet within the lobby area of the Town Hall for a sum not exceeding £6000 (excluding vat and professional fees). Such work to be carried out between 1st January 2018 and 31st March 2018
 - 5.4 To consider whether to instruct Paul Durrant Ltd to construct the accessible toilet, suspended ceiling and store as detailed in Hucklesby Architects drawing number 34c including all related works in the lobby area of the Town Hall for a sum not exceeding £17,500 (excluding vat and professional fees). Such work to be carried out between 1st January 2018 and 31st March 2018.
 - 5.5 To consider requesting the Town Hall Improvement Group to negotiate but not conclude a contract with Paul Durrant Ltd for the renovation of the existing toilets in the Town Hall maintaining the current layout with the work to be carried out if possible between 1st July 2018 and 31st August 2018. The results of these negotiations to be reported to the Town Council by the Town Hall Management and Development Committee by 1st June 2018.
 - 5.6 To consider whether to upgrade and carry out works of minor rectification to the LED lights in the Town Hall between February and March 2018 (when there is scaffolding in the Town Hall) by Needham Electrical at a cost not exceeding £3000 plus vat - such costs to be paid from the existing budget allocation for the reroofing and toilets renovation of the Town Hall
 - 5.7 That the council note that the roof of the Town Hall will be painted in Dulux Venetian Crystal Blue and

Signed Eye Town Clerk *W. Alcock* Dated 14th December 2017

that the beams currently painted black will remain that colour.

6. To receive and comment on planning applications as follows (and consideration of late applications)

- 6.1** DC/17/05599 – Rose Cottage, 88 Langton Green, Eye - Erection of an annex following demolition of existing outbuilding; alterations to vehicular access and gates.
- 6.2** DC/17/05666 - Land to The South of Eye Airfield and East of The A140 - Erection of a new processing facility, water waste treatment plant and gatehouse with associated car park and service yards, two vehicle access points, drainage swale and landscaping.
- 6.3** DC/17/05870 – Flat 3, The White House, 3 Lamseth Street, Eye – Works to trees in a conservation area – fell 1 no Eucalyptus (T1) 1 no Laurel (T2)
- 6.4** DC/17/05600 - Rose Cottage, 88 Langton Green, Eye Suffolk, - Erection of an annex following demolition of existing outbuilding

<https://planning.baberghmidsuffolk.gov.uk/online-applications/> Search by the reference number.

7. To receive and note Mid Suffolk DC planning decisions and appeals as attached.

Decisions

Decisions

- 7.1** DC/17/04937 – Rookery House, The Rookery, Eye, Suffolk, IP23 7AR – Discharge of conditions(s) for application 3350/16 – Condition 4 (Archaeology)
- 7.2** DC/17/04939 – Rookery House, The Rookery, Eye, Suffolk, IP23 7AR – Non-Material Amendment to application ref 3350/16. Material change to windows and doors.
- 7.3** DC/17/05047 - 2 Wellington Road, Eye, Suffolk, IP23 7BG – Replacement of two window frames - Permission granted.
- 7.4** DC/17/05750 - The Old Vicarage, Church Street, Eye - Discharge of Conditions application for 1783/15 - Condition 3 (Fenestration) - Authority's Heritage Team have agreed the application as outlined in the planning papers.
- 7.5** DC/17/03025 - St Peter & St Paul Parish Church, Church St, Eye, - Erection of a single storey building – Planning permission refused.
- 7.6** DC/17/04399 - Southfields, Cranfield Road, Eye - Erection of a two-story dwelling – Planning permission refused.
- 7.7** DC/17/05338 – Progress Power, Eye – Discharge of conditions.

Appeals

- 7.8** APP/W3520/W/17/3178941 – Development of land at Fairfields, Langton Green, Eye – The appeal was dismissed.

8. To receive and confirm the minutes and recommendations of the Environment Committee meeting held on 5th December 2017.

- 8.1** To adopt the Eye Cemetery Regulations as circulated.

9. To receive and confirm the minutes and recommendations of the Finance & Governance Committee meeting held on 7th December 2017

- 9.1** To note that the Town Council Office Christmas Opening. Office to be closed between Christmas and New Year. The office will close at 3:00 pm on the 22nd December and open again at 9:00 am on Wednesday 3rd January. The clerk will be working from home on the 2nd January.
- 9.2** Grant permission to recruit an additional relief caretaker to increase cover arrangements.
- 9.3** Agree the circulated proposed budget for 2018/19

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9.4 Agree the precept request to MSDC of £81240.

9.5 Agree to adopt the circulated policies for: -

- Child and Vulnerable Adults Safeguarding Policy Statement
- Lone Worker Policy

9.6 Grants and Donations –

- Agree a grant to the Salvation Army Band of £100 to acknowledge their support at the Remembrance service.
- Agreed a donation to Border Hopper for £100 from Section 137 Donations

10. To receive and confirm the following Financial Matters:

10.1 To receive and note the current bank balances and Balance Sheet

10.2 To receive and approve invoices presented for payment (to be circulated separately)

10.3 To approve payment of Staff Salaries for November 2017 previously agreed at F&G.

11. Walkers are Welcome group are submitting their application for Eye to be a Walkers are Welcome Town and formally request support from Eye Town Council. Presented by Cllr Blake.

12. Discussion regarding recent flooding in Eye. Presented by Cllr Burke with Peter West

13. Feasibility report on installation of CCTV for Eye. Presented by Cllr Burke.

14. To note the vacation of post by Harley Molesworth and start the commencement of the casual vacancy process with MSDC.

15. To note the attached items of correspondence.

CORRESPONDENCE TO THE COUNCIL – TO BE NOTED AND CONSIDERED		
Date	Details of Correspondence	Actions Taken/Required
02/10/17	<i>Park Radio – invitation to be a guest speaker to talk about things that are happening in Eye</i>	<i>Passed to Councillors. Cllr Byles has agreed to be interviewed.</i>
12/12/17	<i>Press release from Babergh/Mid Suffolk Council regarding merger of the two districts.</i>	<i>Passed to Councillors for information.</i>
13/12/17	<i>Safer Neighbourhood Team - Newsletter</i>	<i>Passed to Council for information. Posters on Website/Noticeboard</i>

16. Date of next meeting Wednesday 17th January 2018.

Meeting closes.

Signed Eye Town Clerk *W. Alcock* Dated 14th December 2017