



EYE TOWN COUNCIL

You are hereby summoned to attend the
MEETING OF THE EYE TOWN COUNCIL to be held in the **COUNCIL CHAMBER, EYE TOWN HALL,**
1 BROAD STREET, EYE, SUFFOLK on **WEDNESDAY 21st February 2018 @ 7:30 pm**

1. Apologies and Approval of Absences
2. Members Declarations of Interests and Consideration of Requests for Dispensations
3. Public Participation - Meeting to be opened
 - 3.1 County Councillor Report – Cllr. Guy McGregor
 - 3.2 District Councillor Report – Cllr Michael Burke
 - 3.3 Members of the Public and Community Announcements
 - 3.4 Co-optioin candidate presentations and voting.

Meeting to be closed

4. To receive and confirm the minutes of the Town Council meeting held on 17th January 2018
5. To receive and confirm the minutes and recommendations from Town Hall Committee meeting held on the 22nd January 2018.
 - 5.1 To receive a report on the current costings of phases one and two of the building works
 - 5.2 To receive a presentation on the specification for the accessible toilet devised by Mrs. June Gould and Mrs. Liz Govan co-opted members of the Town Hall Committee
 - 5.3 To consider whether or not to pay a sum not exceeding £3,500 plus vat to have the town hall redecorated from below the white cornice (including sliding doors under the stage but excluding windows) such monies to come from the Building budget
 - 5.4 To consider whether or not to pay a sum not exceeding £2,000 plus vat to have the floor of the Town Hall re-sanded following completion of phase one and two of the building works to the Town Hall
6. To receive and comment on planning applications as follows (and consideration of late applications)
 - 6.1 DC/18/00044 - 26 Lowgate Street, Eye - Erection of 3 dwellings. With detached garages including layout and access (following demolition of existing dwelling).
 - 6.2 DC/18/00198 - Rookery House, The Rookery, Eye - Listed Building Application. Demolition, reconstruction and extension of potting shed. Replace flat roof of rear extension as pitched. Insertion of 4 roof lights. New French door in place of window, south elevation. Internal alterations, refurbishment and installation of new services as per Design and Access Statement
 - 6.3 DC/18/00208 - Rookery House, The Rookery, Eye - Removal of flat roof of single story rear range and replace as pitched roof. Take down and reconstruct rear potting shed.
 - 6.4 DC/18/00253 - 4 Linden Court, Wellington Road, Eye - Erection of garden shed
 - 6.5 DC/18/00273 - St Peter And St Paul Parish Church, Church Street, Eye - Erection of single story storage building (re-submission of Planning Permission DC/17/03025)
 - 6.6 DC/18/00331 - 28 Ash Drive, Eye - Erection of two story rear extension.
 - 6.7 DC/18/00341 - Fairfield's, Langton Green, Eye - Erection of one and half story dwelling with integral double garage and creation of new vehicular access

Signed: Eye Town Clerk

Dated 16th February 2018

- 6.8** DC/18/00408 - High banks, 6 Victoria Hill, Eye - Erection of new two-story dwelling.
- 6.9** DC/18/00563 - Town Hall, Broad Street, Eye - Listed Building Consent. Internal alterations to layouts for male and female toilets. (Revision of Approved LBC DC/17/02062).
- 6.10** DC/17/06312 - 21 Castle Street, Eye - Replacement of timber casement windows to East, South and North elevations
- 6.11** DC/18/00667 – Alder Carr Lodge, Eye – Erection of single story orangery to replace existing
- 6.12** DC/18/00668 – Alder Carr Lodge, Eye – Erection of single story orangery to replace existing

<https://planning.baberghmidsuffolk.gov.uk/online-applications/> Search by the reference number.

7. To receive and note Mid Suffolk DC planning decisions and appeals as attached.

7.1 DC/17/02768 - C & K Meats, Potash Lane, Eye - Erection of extension to warehouse; Erection of new Warehouse building, to incorporate Anaerobic Digestion plant and Incineration of on-site waste; and erection of 2 no. external tanks, dryer and flare. - Planning permission granted.

7.2 DC/17/05539 - 28 Church Street, Eye - Change of use of building from part A1 (shop) and part C3 (Residential) to all residential - Planning permission agreed.

7.3 DC/17/06019 – Progress Power, Eye – Discharge of Conditions under Requirement 19 (1) (European protected species)

7.4 DC/17/06084 - Mustard Pot Barn, Brome Avenue, Eye - Discharge of Conditions for Application 1227/17/LBC- Condition 5 (Agreement of Materials)

7.5 DC/18/00057 - 5a Broad Street, Eye - Notification of Works to Trees in a conservation area. Remove 1 Lawson's Cypress - Does not wish to object

7.6 AP/17/00094 - Land Rear Of 27 And 29 Magdalen Street, Eye - Erection of new single-storey dwelling

8. To receive and confirm the minutes and recommendations of the Environment Committee meeting held on 6th February 2018.

8.1 Report the new chair of the Environment Committee as Cllr Colin Ribchester

8.2 Request volunteers for the MSDC Spring litter pick weekend which is being held during the 2nd – 4th March

9. To receive and confirm the minutes and recommendations of the Finance & Governance Committee meeting held on 1st February 2018.

9.1 Proposal to extend the contract of the Admin Assistant by a further 12 weeks to the 20th July 2018 to assist with the implementation of the Cemetery Management System.

9.2 To approve payment of 14 hours annual leave to the Street Carer.

9.3 To approve the annual bursary of £120 to the Mace Bearer

9.4 Proposed to adopt the National Minimum and Living Wage of £7.83 per hour for ancillary staff and agree £8.26 per hour for the Street Carer from the 1st April 2018.

9.5 Proposal to review and approve the revised asset register dated February 2018.

9.6 Proposal to approve and adopt the Data Protection Policy.

9.7 Proposal to approve the review of the Risk Management Policy

9.8 Proposal to Council to approve a donation of £50 to Suffolk Neighbourhood Watch Association for £50 under the Local Government Rating Act 1997 S31.

9.9 That the Council consider approving the commissioning of Community Action Suffolk (CAS) to undertake a Housing Needs Assessment for Eye as part of the Town Council's development of a Neighbourhood Plan. The cost of this survey should not exceed £5000 and the commission is wholly dependent on the cost being fully met entirely from Government funding through Locality. The Council is

asked to consider the commissioning of CAS without having obtained three quotations because the methodology used has specifically been designed to work with that of Mid Suffolk District Council.

10. To receive and confirm the following Financial Matters:

10.1 To receive and note the current bank balances and Balance Sheet

10.2 To receive and approve invoices presented for payment (to be circulated separately)

10.3 To approve payment of Staff Salaries for January 2018 by bank transfer payable on the 22nd February 2018.

10.4 To inform Council that the 2nd interim payment has been received from Historic England

11. Local Policing Volunteer Scheme (Papers issued with Agenda)

12. Dates for the diary

- Annual Town Meeting Date – Tuesday 22nd May 2018
- Mayor Making – Sunday 24th June 2018

12. To note the attached items of correspondence.

CORRESPONDENCE TO THE COUNCIL – TO BE NOTED AND CONSIDERED		
<i>Date</i>	<i>Details of Correspondence</i>	<i>Actions Taken/Required</i>
24/01/18	Babergh & Mid-Suffolk – One Council consultation	Council views to be represented.
06/02/18	BBC Radio Suffolk Village of the Year Competition	Council decision to register interest
07/02/18	Queensgate Neighbourhood Watch Scheme – request attendance at meetings	Council decision for Cllr liaison officer for QNWS
08/02/18	Suffolk Police – Safer Neighbourhood Team Newsletter	For information.
13/02/18	PCSO – Daniel Peck – Speeding Complaint – Century Road.	For information.

12. Date of next meeting Wednesday 21st March 2018.

Meeting closes.